



TOWN OF MONROE

OFFICE OF THE FIRE MARSHAL

7 Fan Hill Road
Monroe, CT 06468
Phone: 203-452-2807
Fax: 203-452-2961
www.monroect.org



William B. Davin, Fire Marshal
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TANK INSTALLATION FORM

Job Location: _____ Date: _____

Owner's Name: _____ Phone No: _____

Applicant's Name: _____ Phone No: _____

Address: _____

Applicant's Signature: _____ License No: _____

Size of Tank: _____

PLEASE CIRCLE ONE: **INDOOR TANK** **INGROUND TANK** **ABOVE GROUND OUTSIDE TANK**

Cost of Work: _____ Fee: _____ Cash: _____ Check#: _____ Receipt No: _____

FIRE MARSHAL FEE OF \$25.00: MADE PAYABLE TO TOWN OF MONROE

Fee: **\$25.00** Cash: _____ Check No: _____ Receipt No: _____

Please provide a diagram of the location of the tank installation on the bottom of this form.

INSTALLATION OF INGROUND TANKS

1. An application for this type of permit shall be issued by the Town of Monroe Building Department. The Applicant must provide proof of valid license classification prior to commencing installation.
2. The permit fee is based on the cost of installation. The fee is five dollars for the first one hundred dollars of installation up to the first one thousand dollars. For each additional one thousand dollars of installation, the fee is ten dollars. In addition, there is a State of Connecticut fee of sixteen cents per thousand dollars cost of work or fraction thereof. (State fees may change).
3. NFPA 31 is the referenced standard.
4. Only cathodically protected or fiberglass tanks are accepted over 2,000 gallons.
5. An air test on the tank and piping are required.
6. Proper anchorage is required if water is in the hole.
7. Manufacturer's recommendations are to be followed explicitly.
8. Proper location of vents and fills as required by NFPA 31.

INSTALLATION OF INDOOR TANKS

1. An application for this type of permit shall be issued by the Town of Monroe Building Department. The Applicant must provide proof of valid license classification prior to commencing installation.
2. The permit fee is based on the cost of installation. The fee is five dollars for the first one hundred dollars of installation up to the first one thousand dollars. For each additional one thousand dollars of installation the fee is ten dollars. In addition, there is a State of Connecticut fee of sixteen cents per thousand dollars cost of work or fraction thereof. (State fees may change).
3. NFPA 31 is the referenced standard.
4. An air test on the tank and piping is required.
5. Protect tank from physical harm and a minimum of five feet from any heating appliance.
6. Install a gauge, filter, fire valve up-right, vent pipe to be the same size as the fill pipe.
7. Install vent and fill pipes to the outside. The fill pipe must be a minimum of 18 inches above the ground and two feet from any window (openings) and three feet minimum from any electrical panels. Paint exterior vent and fill piping.

INSTALLATION OF OUTDOOR ABOVE GROUND TANKS

1. CALL THE FIRE MARSHAL'S OFFICE FOR INSTRUCTIONS (203) 452-2807

