

**SPECIAL MEETING AGENDA: Wednesday, December 7, 2016 7:30 p.m.**  
**Town Hall, Room 204**

1. CALL TO ORDER
2. REVIEW OF MINUTES
  - a. Regular Meeting Minutes/Voting Record for October 19, 2016 and Special Meeting November 7, 2016.
3. FIRST SELECTMAN'S COMMUNICATIONS
4. PUBLIC PARTICIPATION
5. EXECUTIVE SESSION
  - a. None scheduled.
6. NEW BUSINESS
  - a. Discussion of Draft Audit report with O'Connor Davies
  - b. Board of Education discussion of Capital Projects.
    - Stepney Elementary Roof
    - Fawn Hollow Projects
  - c. Discussion of potential transfer to Chalk Hill to cover Park and Recreation expenses.
  - d. Discussion to assign Fund Balance as of June 30, 2016 from the operating surplus.
    - BOE Medical Reserve Fund
    - Capital Reserve/Other
  - e. Discussion of Superintendent's Proposed Estimate of Operating Expenses 2017-2018.
7. OLD BUSINESS
  - a. Discussion of Chalk Hill (Short-Term Strategy for Parks & Recreation).
  - b. Discussion of Town Attorney and Process of Approving Legal Bills.
  - c. Discussion on Road Progress.
  - d. Salaries of Elected Officials - First Selectman, Treasurer, Tax Collector and Town Clerk.
8. REVIEW OF FINANCIAL REPORTS
  - a. Expense & Revenue Summaries
  - b. Departments
  - c. Tax Collector
  - d. Treasurer's Communications-Monthly Report of Earnings
9. BOARD OF EDUCATION CORRESPONDENCE
  - a. Insurance Fund
  - b. Expense Reports
10. ADJOURNMENT

**PLEASE CALL THE FINANCE OFFICE IF YOU WILL NOT BE ATTENDING 452-2800  
x1006. THANK YOU.**

*This meeting meets accessibility requirements for the disabled. Those needing special accommodations should contact the Board of Finance or First Selectman's Office as soon as possible.*