

**DRAFT**

**MONROE BOARD OF FINANCE  
Monroe, Connecticut**

**Meeting Minutes  
March 18, 2015**

**Present:** Chairman Michael Manjos  
Board Member Debra Dutches  
Board Member Carl Ferraro  
Board Member John Ostaszewski

**Also present:** First Selectman Steve Vavrek  
Interim Finance Director Ron Bunovsky, Jr.  
Deputy Finance Director Heidi Meade

**Absent:** Vice-Chairman Scott Ownes  
Board Member Ted Quinlan  
Tax Collector Manny Cambra

**CALL TO ORDER-***Chairman Manjos* called the meeting to order at 7:30 p.m.

**REVIEW OF MINUTES**

**Motion to Approve the Public Hearing Minutes/Voting Record of March 10, 2015**

**Motion: (D. Dutches)**

To approve the minutes and voting record of March 10, 2015

**Second: (J. Ostaszewski)**

Discussion: None

**Motion passed 4-0**

**Motion to Approve the Special Meeting Minutes/Voting Record of March 10, 2015**

**Motion: (D. Dutches)**

To approve the special meeting minutes and voting record of March 10, 2015

**Second: (C. Ferraro)**

Discussion: None

**Motion passed 4-0**

**FIRST SELECTMAN'S COMMUNICATIONS-***First Selectman Vavrek* thanked the Board for their diligence on the budget.

**PUBLIC PARTICIPATION-***Steve Kirsch* thanked the Board for the opportunity to participate in the workshops and meetings; he added there have been improvements in

transparency and that the joint sessions between Town Council and the Board of Finance have been beneficial. *Mr. Kirsch* reiterated a request that each department provide an organizational chart to accompany their budgets and he added that department heads should attend the relevant meetings and workshops to answer questions and concerns.

**EXECUTIVE SESSION**-There was none at tonight's meeting.

## **NEW BUSINESS**

### **Motion to Approve the Personal Property Suspense List Recommendations**

**Motion: (J. Ostaszewski)**

To approve the recommendations

**Second: (D. Dutches)**

Discussion: None

**Motion passed 4-0**

### **Motion to Approve the Motor Vehicle Suspense List Recommendations**

**Motion: (J. Ostaszewski)**

To approve the recommendations

**Second: (D. Dutches)**

Discussion: None

**Motion passed 4-0**

### **Motion to Approve the Old Credit Balances**

**Motion: (J. Ostaszewski)**

To approve the balances

**Second: (D. Dutches)**

Discussion: None

**Motion passed 4-0**

## **REVENUE:**

### **2015-2016 Budget**

#### **Motion to Approve**

**Motion: (D. Dutches)**

**MOTION TO APPROVE** the Board of Education revenue deposited to the General Fund of **\$6,623,738** for 2015-2016.

**Second: (J. Ostaszewski)**

**Motion passed 4-0**

#### **Motion to Approve**

**Motion: (J. Ostaszewski)**

**MOTION TO APPROVE** the Board of Education Contra Accounts anticipated revenue of **\$523,510** for 2015-2016.

**Second: (M. Manjos)**

**Motion passed 4-0**

**Motion to Approve**

**Motion: (M. Manjos)**

**MOTION TO APPROVE** the Board of Education State Grant Budget anticipated revenue of **\$1,644,933** for 2015-2016.

**Second: (C. Ferraro)**

**Motion passed 4-0**

**Motion to Approve**

**Motion: (C. Ferraro)**

**MOTION TO APPROVE** the Municipal anticipated income from general sources budget of **\$2,156,866** for 2015-2016.

**Second: (D. Dutches)**

**Motion passed 4-0**

**Motion to Approve**

**Motion: (D. Dutches)**

**MOTION TO APPROVE** the Operating Transfer from the Lillian Wilton Parks and Recreation Reserve budget of **\$403,645** for 2015-2016.

**Second: (J. Ostaszewski)**

**Motion passed 4-0**

**EXPENDITURES**

**Motion to Approve**

**Motion: (J. Ostaszewski)**

**MOTION TO APPROVE** the Board of Education Budget of **\$ 53,898,755** for 2015-2016.

**Second: (M. Manjos)**

**Motion passed 4-0**

**Motion to Approve**

**Motion: (M. Manjos)**

**MOTION TO APPROVE** the Board of Education Contra Accounts anticipated expenditures of **\$523,510** for 2015-2016.

**Second: (C. Ferraro)**

**Motion passed 4-0**

**Motion to Approve**

**Motion: (C. Ferraro)**

**MOTION TO APPROVE** the Board of Education State Grant Budget anticipated expenditures of **\$1,644,933** for 2015-2016.

**Second: (D. Dutches)**

**Motion passed 4-0**

**Motion to Approve**

**Motion: (D. Dutches)**

**MOTION TO APPROVE** the Municipal Expenditure Budget of **\$21,367,947** for 2015-2016.

**Second: (J. Ostaszewski)**

**Motion passed 4-0**

**Motion to Approve**

**Motion: (J. Ostaszewski)**

**MOTION TO APPROVE** the Municipal/Debt Service of **\$6,021,261** for 2015-2016.

**Second: (M. Manjos)**

**Motion passed 4-0**

**Motion to Approve**

**Motion: (M. Manjos)**

**MOTION TO APPROVE** the Capital Project for Parks and Recreation budget of **\$403,645** for 2015-2016.

**Second: (C. Ferraro)**

**Motion passed 4-0**

**EXPENDITURES:**

**Motion to Approve**

**Motion: (C. Ferraro)**

**MOTION TO APPROVE** the Reserve for EMS Capital Items of **\$75,000** for 2015-2016.

**Second: (D. Dutches)**

**Motion passed 4-0**

**Motion to Approve**

**Motion: (D. Dutches)**

**MOTION TO APPROVE** the Replacement Equipment Budget of **\$200,000** for 2015-2016.

**Second: (J. Ostaszewski)**

**Motion passed 4-0**

**Motion to Approve**

**Motion: (J. Ostaszewski)**

**MOTION TO APPROVE** the Fund Equity (Revaluation) of **\$70,000** for 2015-2016.

**Second: (M. Manjos)**

**Motion passed 4-0**

**Motion to Approve**

**Motion: (M. Manjos)**

**MOTION TO APPROVE** the Internal Service Fund Budget of **\$20,000** for 2015-2016.

**Second: (C. Ferraro)**

**Motion passed 4-0**

**Motion to Approve**

**Motion: (C. Ferraro)**

**MOTION TO APPROVE** the Monroe Plan of Conservation and Development Budget of **\$30,000** for 2015-2016.

**Second: (D. Dutches)**

**Motion passed 4-0**

**SOURCES OF FUNDING:**

**Motion to Approve**

**Motion: (D. Dutches)**

**MOTION TO APPROVE** Undesignated Fund Balance of **\$ 0** for 2015-2016.

**Second: (J. Ostaszewski)**

**Motion passed 4-0**

**Motion to Approve**

**Motion: (J. Ostaszewski)**

**MOTION TO APPROVE** funding by Supplemental Taxes of **\$450,000** for 2015-2016.

**Second: (M. Manjos)**

**Motion passed 4-0**

**Motion to Approve**

**Motion: (M. Manjos)**

**MOTION TO APPROVE** funding by Operating Transfers of **\$ 0** for 2015-2016.

**Second: (C. Ferraro)**

**Motion passed 4-0**

**Motion to Approve**

**Motion: (C. Ferraro)**

**MOTION TO APPROVE** the Amount to be funded by Prior Year Taxes of **\$450,000** for 2015-2016.

**Second: (D. Dutches)**

**Motion passed 4-0**

**Motion to Approve**

**Motion: (D. Dutches)**

**MOTION TO APPROVE** the Amount to be funded by Current Taxes of

**\$72,002,358** for 2015-2016.

**Second: (J. Ostaszewski)**

**Motion passed 4-0**

**COLLECTION RATE:**

**Motion to Approve**

**Motion: (J. Ostaszewski)**

**MOTION TO APPROVE** a Collection Rate of **98.5** percent for 2015-2016.

**Second: (M. Manjos)**

**Motion passed 4-0**

**MILL RATE:**

**Motion to Approve:**

**Motion: (M. Manjos)**

**MOTION TO APPROVE** a Mill Rate of **34.41** for 2015-2016.

**Second: (C. Ferraro)**

**Motion passed 4-0**

**Motion to Amend the Agenda to include a discussion on the RFP**

**Motion: (D. Dutches)**

To amend the agenda

**Second: (C. Ferraro)**

Discussion: The Board agreed to have meeting with the RFP finalists on April 9, 2015

**Motion passed 4-0**

**OLD BUSINESS**-There was no Old Business discussed at tonight's meeting.

**REVIEW OF FINANCIAL REPORTS**-There was no discussion at tonight's meeting.

**BOARD OF EDUCATION CORRESPONDENCE**-There was no discussion at tonight's meeting.

**Motion to Adjourn at 8:30 p.m.**

**Motion: (C. Ferraro)**

Motion to adjourn

**Second: (J. Ostaszewski)**

Discussion: None

**Motion passed 4-0**

Respectfully submitted,

Diane Behringer  
Board of Finance Clerk