

Town of Monroe



BOARD OF
POLICE COMMISSIONERS
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BOARD OF POLICE COMMISSIONERS Monroe, Connecticut

Regular Meeting Minutes January 21, 2015

The Monroe Board of Police Commissioners held a Regular Meeting on January 21, 2015, at 7:30 p.m. in the Training Room of the Monroe Police Department.

Present: Chairman Ronald Villani
Commissioner Gary Scrofani
Commissioner Ed Deak
Commissioner James Bresnahan
Commissioner Bernie Sippin

Also Present: Chief John L. Salvatore

ROLL CALL

Chairman Villani opened the meeting at 7:30 p.m. and noted that all *Board* members were present this evening.

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

The minutes of the December 17, 2014 Regular Meeting were approved by *unanimous consent*.

PUBLIC PARTICIPATION

Town Council Member Ray Knapp was present as liaison for the *Board*. There was no other Public Participation this evening.

CORRESPONDENCE

Neither *Chief Salvatore* nor *Chairman Villani* had correspondence to discuss with the *Board* this evening.

CHIEF'S REPORT

Event of Interest: *Commissioner Bresnahan* asked about the cases solved with DNA evidence. *Chief Salvatore* reported that of the seven cases mentioned in his report, a suspect had only been identified in one of them. The DNA collected provided the evidence needed to develop suspects in the remaining six felonies, and several arrests have been made. DNA analysis has become much timelier since the new director of the State Division of Scientific Services DNA Unit was hired.

Activities and Program Measures, Community Services: *Commissioner Scrofani* commented on the drug drop-off box in the Police Department lobby. *Chief Salvatore* stated that decals are being made for the box to make it more identifiable to the public. The Monroe Clergy Association provided the funding for the purchase of the box. An event publicizing the drug drop-off box program is in the planning stages by the groups involved. *Chief Salvatore* will notify the *Board* when a date is set. Any drugs collected will be stored separately in the Evidence Property Room and held there until taken to be incinerated with other evidence scheduled to be destroyed.

Activities and Program Measures: *Commissioner Sippin* asked about the three commercial burglaries reported in December. *Chief Salvatore* stated he was not sure which businesses had been affected and reported that he would email the locations to *Commissioner Sippin*.

COMMISSIONER'S FORUM

There were no items for Commissioner's Forum this evening.

BUDGET

A. Fiscal Year 2014-2015.

Chief Salvatore stated there are no major concerns at this time.

B. Fiscal Year 2015-2016 Draft Proposal.

Chief Salvatore stated that he had met with the *First Selectman* and the *Acting Director of Finance* this afternoon to discuss the *Department's* budget proposal. Three reductions already have been made: one-half of the requested eighth dispatcher out of the Salaries-Dispatch Account (\$19,638), \$27,000 out of the New Cars Account and \$7,500 out of the Salaries-Overtime Account. These cuts bring the percentage increase down to 6.67 percent.

Chief Salvatore reported that he will be attending the next *Town Council* meeting to ask for their acceptance of a donation from the American Kennel Club to help finance the purchase of the *Department's* newest K-9, Murphy.

There was some discussion regarding permits for door-to-door vendors.

OLD BUSINESS

A. Discussion Regarding Non-Compete Agreement.

Chief Salvatore stated that he has discussed this proposed agreement recently with the Town's Labor Attorney and also with the Police Union President, and he has been advised that there would be an objection by the Police Union—not necessarily the Local—if the *Department* moves forward with this proposal at this time. This matter, however, would be addressed during the next collective bargaining agreement negotiations. The current contract expires on June 30, 2016. In the meantime, this item will be removed temporarily from the monthly Agenda.

NEW BUSINESS

There was no New Business to discuss this evening.

EXECUTIVE SESSION

MOTION TO GO INTO EXECUTIVE SESSION

Motion: E. Deak

MOTION TO GO INTO EXECUTIVE SESSION to discuss a Personnel matter and a Current Employee Contract at 8 p.m. and to Invite Chief Salvatore for the first portion.

Second: G. Scrofani

Discussion: None.

Motion Passed: 5-0

At this time, the *Board* entered into Executive Session. *Chief Salvatore* left Executive Session at 8:11 p.m. Executive Session ended at 9:04 p.m., and the Regular Meeting continued.

ADJOURNMENT

There being no further business to discuss, the Regular Meeting was adjourned by *unanimous consent* at 9:05 p.m.

Respectfully submitted,

Sandra A. Stochmal, Recording Secretary
Board of Police Commissioners

/sas
Attachment

**TOWN OF MONROE
POLICE DEPARTMENT
OFFICE OF THE
CHIEF OF POLICE**

TO: Board of Police Commissioners
FROM: Chief John L. Salvatore
SUBJECT: December Monthly Report
DATE: January 20, 2015

ACTIVITIES AND PROGRAM MEASURES:

In December the Detective Division received 30 cases from Patrol and initiated another four investigations. Five cases were cleared by arrest, and 15 were closed by other means (civil matter, restitution, considered inactive, assist other jurisdiction, etc.). Three arrest warrant applications were submitted to court, and seven warrants were served; three FTA (Failure to Appear) or Violation of Probation warrants were served by Detectives. Four search and seizure warrants were issued and executed during the month. Ten pistol permits were initiated and one other background inquiry was conducted. Three Ex-Parte Orders were processed for the month.

Five burglaries were reported during December—three commercial and two residential. Both residential burglaries were cleared by arrests.

The Youth Unit received three juvenile cases from Patrol and generated four other investigations. Five cases were closed, with no referrals to Juvenile Court, none to Juvenile Detention, one youth assigned an appearance at Bridgeport Superior Court G.A. #2, no referrals to DCF (Department of Children and Families), one referral to another service agency and four youthful offender matters processed within the Department. Two general investigative cases were cleared by the Youth Detective. The Youth Detective participated in three MDT (multi-disciplinary team) interviews (juvenile sexual assault victims) and attended one MDT meeting at the Center for Family Justice in Bridgeport. The Detective participated in no school or community programs. No tours of the police facility for youth organizations were conducted.

The Patrol Division logged 17 individual criminal charges during December. Patrol officers issued 49 motor vehicle infractions, 227 written warnings, eight misdemeanor motor vehicle summonses (e.g. suspended operator's license and no insurance coverage), made three DUI arrests, and issued four parking tickets.

Patrol Division officers responded to nine Domestic/Family Violence incidents in December, resulting in one arrest.

Prisoner Watch: Personnel performed 51.25 hours of prisoner watch for the month.

COMPUTER FORENSICS:

External Agency Examinations:

- Assist Fairfield Police with examination of multiple media concerning an extortion investigation. *Status:* Examination terminated because suspect plead guilty.
- Assist Newtown Police with examination of a hard drive concerning child pornography investigation (ICAC case). *Status:* In process.
- Assist Bridgeport Police with examination of a hard drive concerning a child pornography investigation (initiated in November). *Status:* In Process.
- Assist Bridgeport Police with examination of a cell phone concerning a Motor Vehicle Fatality investigation. *Status:* Completed.

Internal (MPD) Examinations:

- Examine one cell phone and one iPad concerning a juvenile investigation (ICAC case). *Status:* Completed.
- Examine one cell phone concerning a CT Financial Crimes Task Force/IRS investigation. *Status:* Completed.

TRAFFIC SAFETY:

Patrol Division officers were assigned to 88 Directed Traffic Details in response to citizen concerns and identified problem locations and offenses.

MONTHLY STATISTICS REPORT OF CALLS FOR SERVICE AND ACTIVITY:

Update will be presented at meeting.

PROJECTS:

The workload assessment/DDACTS resource allocation project continues.

COMMUNITY SERVICES:

The Prescription Drug Drop Box was delivered and placed in the Department lobby. The funds to acquire the box were reimbursed by grant through the Monroe Clergy Association. There will be a public announcement of this ongoing community project with the groups who assisted, especially ADAM. The drop box will accommodate safe disposal of unused prescription drugs, especially in light of the termination of the national DEA-sponsored Prescription Drug Take-Back initiative.

Department technicians performed no child safety seat installations/inspections in December.

TRAINING:

On December 8th – 12th Detective William Lazzara attended **Digital Photography for Law Enforcement** at the CT Police Academy in Meriden.

On December 10th Lieutenant Brian McCauley attended **Monroe CERT Functional Needs Training** presented by members of the Capitol Region Emergency Planning Committee's Functional Needs Unit.

On December 15th – 19th Officer James McColgan attended **High Visibility Traffic Enforcement Training** presented by Highway Safety Office Law Enforcement Liaison Edmund Hedge at the Connecticut Police Academy.

On November 19th Detective William Lazzara attended the **Department of Homeland Security Bomb Making Materials Awareness Program (BMAP) Training** at the New Haven Regional Fire Academy.

On either December 8th, 9th and 10th additional personnel attended the two-hour training for the new statewide motor vehicle collision reporting process (MUCC) at either Stratford or Shelton Police Departments.

On December 16th – 18th Lieutenant Keith White completed the 20 hours **Emergency Medical Responder Recertification Training** at Waterbury Police Department. Detective Helio Ramalhete attended on the 18th only to make up a session and complete the certification testing.

On December 15th – 19th Detective William Lazzara attended **Interview and Interrogation Training** at the CT Police Academy in Meriden.

STAFFING:

Trainees Ryan Proulx and Michael Johnson began the Department's Field Training Program on December 19th following their graduation from the POST Council Basic Training Academy the day before.

New trainee Matthew Cunningham began the Basic Police Academy training program in Meriden on January 2nd.

Probationary Dispatcher Roger Connor, Jr. completed Communications Training (in-house) in early December and filled in shifts during the remainder of the month. He was assigned to the midnight shift effective January 1st.

Officer Amanda Sears has been out of work on non-duty related medical leave since September 4th. She required surgery on September 8th and remains on disability. She is not expected to return to regular duties until March of 2015.

Officer Marissa Diaz has been on extended disability leave since December 12th.

EVENTS OF INTEREST:

On December 27th at approximately 1800 hours patrol officers responded to a serious ATV crash on Turkey Roost Road. The officers quickly determined that the ATV was the only vehicle involved and the male adult operator was seriously injured. He was treated at the scene by responding officers and a paramedic before and during transport to the hospital emergency department, where he succumbed to his injuries. Two minor female children on the ATV at the time of the collision received minor injuries. One was treated at the hospital but was not admitted. The Department's Serious Motor Vehicle Collision Team assumed responsibility for the investigation.

Since the reduction in the case backlog of the DNA Section of the Connecticut Division of Laboratory Services of the Department of Emergency Services and Public Protection, the turnaround for examination of evidence submitted has been timely. As a result, the Police Department has received seven positive hits on suspects involved in felonies in Monroe. Six of these cases may not have been solved without the DNA-confirmed hits, since the suspect of only the seventh case was known to officers investigating the incidents.