

Town of Monroe



BOARD OF
POLICE COMMISSIONERS
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BOARD OF POLICE COMMISSIONERS Monroe, Connecticut

Regular Meeting Minutes March 18, 2015

The Monroe Board of Police Commissioners held a Regular Meeting on March 18, 2015, at 7:30 p.m. in the Training Room of the Monroe Police Department.

Present: Chairman Ronald Villani
Commissioner Gary Scrofani
Commissioner Ed Deak
Commissioner James Bresnahan
Commissioner Bernie Sippin

Also Present: Chief John L. Salvatore
Captain Michael Flick

ROLL CALL

Chairman Villani opened the meeting at 7:30 p.m.

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

The minutes of the February 18, 2015 Special Meeting and the February 18, 2015 Regular Meeting were approved by *unanimous consent*.

PUBLIC PARTICIPATION

Town Council Member Ray Knapp was present as liaison for the *Board*. There was no other Public Participation this evening.

CORRESPONDENCE

Chief Salvatore was in receipt of a letter, dated March 4, 2015, from Chief Michael Kehoe of the Newtown Police Department thanking *Officer John McAulay* and *K-9 Murphy* for their assistance during a school campus drug “sniff” at Newtown High School.

CHIEF’S REPORT

Activities and Program Measures: *Chief Salvatore* reported that the increase in the amount of parking tickets issued was due to a crackdown at Masuk High School on students who do not have parking permits.

Staffing: There was some discussion regarding the resignation of *Police Trainee Matthew Cunningham*.

Commissioner Bresnahan asked about the promotion process to fill the now-vacant Lieutenant position. *Chief Salvatore* stated that, because the testing service the *Department* used in the past is no longer operating, he has been in contact with another organization and is waiting for a decision from its board of directors as to whether they will conduct the testing process.

Activities and Program Measures, Computer Forensics: *Chairman Villani* asked about the acronym ICAC; *Chief Salvatore* stated that it stands for Internet Crimes Against Children.

COMMISSIONER’S FORUM

Chairman Villani updated the *Board* on the Freedom of Information Act hearing held on Friday, March 6, 2015.

BUDGET

A. Fiscal Year 2014-2015.

Chief Salvatore stated there are no major concerns at this time.

B. Fiscal Year 2015-2016 Draft Proposal.

Chief Salvatore reported that the *Board of Finance* is considering adding back to the Overtime Account half of the reduction the *First Selectman* made, bringing the account to \$225,000. They

are also considering adding the one-half dispatcher back, as well. Gasoline prices have been locked-in for next fiscal year at over 30 cents per gallon less than budgeted, and an adjustment to the Vehicle Expense Account will most likely be made, reducing it by approximately \$20,000. Both the *Chief* and the *Captain* attended the *Board of Finance* budget workshop last week.

OLD BUSINESS

With regard to the building renovation project, *Captain Flick* reported that STEAP grant paperwork has been submitted to the state. It is anticipated that a Certificate of Occupancy will be issued shortly.

NEW BUSINESS

There was no New Business to discuss this evening.

EXECUTIVE SESSION

MOTION TO GO INTO EXECUTIVE SESSION

Motion: J. Bresnahan

MOTION TO GO INTO EXECUTIVE SESSION at 8:17 p.m. to discuss the Current Employee Contract and to Invite the Chief.

Second: E. Deak

Discussion: None.

Motion Passed: 5-0

At this time, the *Board* entered into Executive Session. Executive Session ended at 8:21 p.m., and the Regular Meeting continued.

ADJOURNMENT

There being no further business to discuss, the Regular Meeting was adjourned by *unanimous consent* at 8:23 p.m.

Respectfully submitted,

Sandra A. Stochmal

Sandra A. Stochmal, Recording Secretary
Board of Police Commissioners

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Attachment

**TOWN OF MONROE
POLICE DEPARTMENT
OFFICE OF THE
CHIEF OF POLICE**

TO: Board of Police Commissioners
FROM: Chief John L. Salvatore
SUBJECT: February Monthly Report
DATE: March 18, 2015

ACTIVITIES AND PROGRAM MEASURES:

In February the Detective Division received 18 cases from Patrol and initiated another five investigations. Three cases were cleared by arrest, and ten were closed by other means (civil matter, restitution, considered inactive, assist other jurisdiction, etc.). Twelve arrest warrant applications were submitted to court, and seven warrants were served; four FTA (Failure to Appear) or Violation of Probation warrants were served by Detectives. Three search and seizure warrants were issued and executed during the month. Eight pistol permits were initiated and one other background inquiry was conducted. Three Ex-Parte Orders were processed for the month.

One residential burglary was reported during February and one residential burglary was cleared by arrest.

The Youth Unit received five juvenile cases from Patrol and generated two other investigations. Three cases were closed, with no referrals to Juvenile Court, none to Juvenile Detention, no youths given appearances at Bridgeport Superior Court G.A. #2, no referrals to DCF (Department of Children and Families), no referrals to other service agencies and three youthful offender matters processed within the Department. The Youth Detective did not participate in any MDT (multi-disciplinary team) interviews (juvenile sexual assault victims) and did not attend any MDT meetings at the Center for Family Justice in Bridgeport. The Youth Detective did participate in one community program. No tours of the police facility for youth organizations were conducted.

The Patrol Division logged 17 criminal charges during February. Patrol officers issued 63 motor vehicle infractions, 146 written warnings, eight misdemeanor motor vehicle summonses (e.g. suspended operator's license and no insurance coverage), made six DUI arrests and issued 38* parking tickets.

Patrol Division officers responded to 10 Domestic/Family Violence incidents February, with two arrests.

Prisoner Watch: Personnel performed 157 hours of prisoner watch for the month.

**Unusually high due to crack down on Masuk High School permit violators*

COMPUTER FORENSICS:

External Agency Examinations:

- Assist DEA with examination of multiple devices concerning a narcotics investigation. *Status:* In process (reported previously).
- Assist Trumbull Police with examination of several devices concerning sexual assault investigation. *Status:* In process.
- Assist Bridgeport Police with examination of one cell phone concerning shooting investigation. *Status:* Completed.
- Assist Bridgeport Police with examination of one cell phone concerning murder investigation. *Status:* Completed.

Internal (MPD) Examinations:

- Examine one cell phone concerning fraud investigation. *Status:* Completed.
- Examine one cell phone concerning a juvenile investigation. *Status:* Completed.
- Examine numerous computers and digital media concerning ICAC investigation. *Status:* In process.

TRAFFIC SAFETY:

Patrol Division officers were assigned to 98 Directed Traffic Details in response to citizen concerns and identified problem locations and offenses.

MONTHLY STATISTICS REPORT OF CALLS FOR SERVICE AND ACTIVITY:

Update will be presented at meeting.

PROJECTS:

The workload assessment/DDACTS resource allocation project continues, however, the Department is awaiting completion of the Greater Bridgeport Regional Council GIS project.

COMMUNITY SERVICES:

Department technicians performed two child safety seat installation/inspections in February. One seat failed inspection due to manufacturer's expiration date and was not installed.

TRAINING:

On February 4th – 5th Officer Todd Keeping attended **A-RIDE Training (Advanced Roadside Impaired Driver Enforcement)** at the CT Police Academy in Meriden.

On February 10th Lieutenant Brian McCauley attended **Civilian Response to Active Shooter** at the CT Police Academy in Meriden.

On February 18th – 20th Detective Matthew Muccioli attended **Basic Crime Scene Processing** at the CT Police Academy in Meriden.

On February 23rd – 27th Officer Nicholas Franzago attended **High Visibility Traffic Enforcement** at the CT Police Academy in Meriden.

On February 17th Dispatchers Teresa D'Alessandro and Mark Babson attended **Weapons and Permits Train-The-Trainer** at the CT Police Academy in Meriden.

On February 23rd – 27th Detective Matthew Muccioli attended **Cellebrite Certified Logical Operator (CCLO)** and **Cellebrite Certified Physical Analyst (CCPA)** training at the Hartford Police/Public Safety Complex.

Roll Call Training concerned: (1) **Use of an Electronic Control Weapon on a Person Suffering From Excited Delirium**; and (2) **Consumer Tips Following Anthem Breach**.

Annual week-long Recertification Training at Western Connecticut State University continued in February. All Monroe officers due for POSTC re-certification this year have been or will be scheduled for this instruction.

Members of the Southwest Regional Emergency Response Team (SWRERT) conducted monthly training with the regional team.

Officer Christopher Silkman attended monthly Dive Rescue Team training as a member of the Trumbull Police Dive Team.

The K-9 teams continued regular monthly training to maintain skills and certification of both handlers and canines.

STAFFING:

Officer Marissa Diaz remains on non-duty related medical leave.

Officer Amanda Sears returned to work from medical leave on March 5th and resumed duty on the midnight shift.

On March 1st Trainee Matthew Cunningham resigned from the Police Academy and employment with the Monroe Police Department.

Probationary Officers Ryan Proulx and Michael Johnson successfully completed field training (FTO) on March 8th and 9th, respectively, and have assumed solo patrol duties for the remainder of their probationary periods.

EVENTS OF INTEREST:

The unusual number of winter storms, at least five during February, kept the Department busy with weather-related activity, including disabled vehicles and crashes and impeding snow removal operations.

Monroe also was affected by the Anthem personal data breach, as multiple incidents of false tax returns filed or attempted to be filed with the IRS were recorded following residents' complaints. Whenever possible and relevant, information obtained by the Department is being shared with IRS Criminal Investigation Division agents and the Connecticut Financial Crimes Task Force.