

Town of Monroe



BOARD OF
POLICE COMMISSIONERS
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BOARD OF POLICE COMMISSIONERS Monroe, Connecticut

Regular Meeting Minutes July 15, 2015

The Monroe Board of Police Commissioners held a Regular Meeting on July 15, 2015, at 7:30 p.m. in the Training Room of the Monroe Police Department.

Present: Chairman Ronald Villani
Commissioner Gary Scrofani
Commissioner Edward Deak

Absent: Commissioner James Bresnahan

Also Present: Chief John L. Salvatore
Captain Michael Flick

ROLL CALL

Chairman Villani opened the meeting at 7:30 p.m. and noted that all *Board* members were present this evening, except *Commissioner Bresnahan*, who was out of town.

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

The minutes of the June 17, 2015 Regular Meeting were approved by *unanimous consent*.

PUBLIC PARTICIPATION

There was no Public Participation this evening.

CORRESPONDENCE

Chief Salvatore was in receipt of a thank-you note from the Children's Services Librarian at the Edith Wheeler Memorial Library in appreciation for a program *Officer John McAulay* and *K-9 Murphy* put on as part of their children's summer workshops.

CHIEF'S REPORT

Activities and Program Measures, Community Services: *Commissioner Deak* asked how members were chosen for the two committees listed. *Chief Salvatore* stated that a notice was put out to *Department* members asking for volunteers. These committees are for internal information-gathering purposes and discussions. At some point in the future, the *Chief* would like to put together a focus group involving citizen volunteers to get feedback from the public regarding the *Department*, after which strategies would be developed to address specific areas of concern.

Events of Interest: *Chief Salvatore* reported that written examinations were give for promotions to Sergeant and Lieutenant on July 14, 2015. Oral interviews are scheduled for July 29 and 30, and will be conducted by ranking officers from three other towns.

Staffing: *Chairman Villani* asked about the status of the Non-Competition Agreement drafted last year. *Chief Salvatore* reminded the *Board* that the union had concluded that this was subject to collective bargaining, and the issue should be addressed when negotiations begin for the next contract. The current Police Union contract expires on June 30, 2016.

COMMISSIONER'S FORUM

Commissioner Deak asked about the status of the written complaint received in May. *Chief Salvatore* reported that an Administrative Investigation was conducted. It was found that even though there was provocation, the officer's response was less than what is considered professional by *Department* standards, and the complaint was sustained. The officer received an instructional from the *Captain*, and the complainant has been advised of the disposition.

Commissioner Deak commented on the Awards Ceremony, noting that he felt it went very nicely and reflected well on the officers and the *Department*. *Chief Salvatore* reported that the *Captain* has provided the press with a CD containing information on the awards presented to the individual officers. *Chairman Villani* stated that it has been mentioned to him that the ceremony should be presented before the *Town Council*. He suggested that perhaps the *Chief* could present a synopsis at a *Council* meeting.

Chairman Villani commented on the traffic during the recent bridge work on Route 111 just past Monroe Elementary School, noting that it was not that bad.

BUDGET

A. Fiscal Year 2014-2015.

Chief Salvatore stated that the report included in the *Board's* folders this evening is not a final one. Purchase orders are still being closed out, including several blanket purchase orders with balances that will be added back to accounts. *Chief Salvatore* also reported that the negative balances in the various salaries accounts are due to the fact that the Police Union contract was settled after the budget was approved last year, and the salary figures used do not reflect the raises agreed upon in the contract.

B. Fiscal Year 2015-2016.

It was noted that in the *Board's* folders this evening were updated final budget pages for fiscal year 2015-2016.

OLD BUSINESS

There was no Old Business to discuss this evening.

NEW BUSINESS

Chief Salvatore reported that on July 1, 2015, a Public Act went into effect requiring POST Council to develop a model policy on civilian complaints. Basically, the *Department's* policy complied with the model policy, except in a few minor areas. Therefore, the *Department* General Order has been amended, and the civilian complaint form is now consistent with the state policy, which includes a Spanish version. The pamphlet used to explain the complaint process also has been updated, and everything is now available in the Police Lobby and on the *Department's* new website. It is also required that the policy and forms be made available to the public in a location outside of *Department Headquarters*. Copies will be posted at the Library, as well as in the Town Hall lobby.

Commissioner Deak asked for an update on the three officers out on non-duty-related sick leave. *Chief Salvatore* reported that one appears to probably be permanent, one could be permanent and one is expected to return to work. *Chief Salvatore* will update the *Board* monthly going forward.

ADJOURNMENT

There being no further business to discuss, the Regular Meeting was adjourned by *unanimous consent* at 8:03 p.m.

Respectfully submitted,

Sandra A. Stochmal

Sandra A. Stochmal, Recording Secretary
Board of Police Commissioners

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Attachment

**TOWN OF MONROE
POLICE DEPARTMENT
OFFICE OF THE
CHIEF OF POLICE**

TO: Board of Police Commissioners
FROM: Chief John L. Salvatore
SUBJECT: June Monthly Report
DATE: July 15, 2015

ACTIVITIES AND PROGRAM MEASURES:

In June the Detective Division received 27 cases from Patrol and initiated another 13 investigations. Five cases were cleared by arrest, and 14 were closed by other means (civil matter, restitution, considered inactive, assist other jurisdiction, etc.). Twelve arrest warrant applications were submitted to court, and eight warrants were served; no FTA (Failure to Appear) or Violation of Probation warrants were served by Detectives. Two search and seizure warrants were issued and executed during the month. Seven pistol permit applications were initiated, and three other background inquiries were conducted. No Ex-Parte Orders were processed for the month.

No burglaries were reported to police during June. One burglary investigation initiated over a month earlier was closed by arrest.

The Youth Unit received three juvenile cases from Patrol and generated three other investigations. Five cases were closed, with one individual arraigned in Superior Court, no referrals to Juvenile Court, none to Juvenile Detention, no referrals to DCF (Department of Children and Families), two referrals to other service agencies and three youthful offender matters processed within the Department. The Youth Detective did not participate in any MDT (multi-disciplinary team) interviews (juvenile sexual assault victims) but did attend one MDT meeting at the Center for Family Justice in Bridgeport. The Youth Detective did not participate in any community programs. No tours of the police facility for a youth organization were conducted.

The Patrol Division logged 20 criminal charges during June. Patrol officers issued 141 motor vehicle infractions, 210 written warnings, 20 misdemeanor motor vehicle summonses (e.g. suspended operator's license and no insurance coverage), made six DUI arrests and issued six parking tickets.

Patrol Division officers responded to 11 Domestic/Family Violence incidents in June, with three arrests.

Prisoner Watch: Personnel performed 15.75 hours of prisoner watch for the month.

COMPUTER FORENSICS:

External Agency Examinations:

- Assist DEEP ENCONN Police with examination of two cell phones and one laptop computer. *Status:* In Process.
- Assist Bridgeport PD with examination of one cell phone. *Status:* Complete.
- Assist Fairfield PD with examination of one cell phone. *Status:* Completed.

Internal (MPD) Examinations:

- None.

TRAFFIC SAFETY:

Patrol Division officers were assigned to 124 Directed Traffic Details in response to citizen concerns and identified problem locations and offenses and also participated in statewide highway safety initiatives.

MONTHLY STATISTICS REPORT OF CALLS FOR SERVICE AND ACTIVITY:

Update will be presented at meeting.

PROJECTS:

The workload assessment/DDACTS resource allocation project continues. However, the Department still is awaiting completion of the Greater Bridgeport Regional Council GIS project.

COMMUNITY SERVICES:

A committee has been formed to update the Department's strategic plan for the next approximate five year period.

Another committee has been developing new performance evaluation processes for the various assignments and positions in the Department.

Department technicians performed one child safety seat installation/inspection in June.

TRAINING:

On June 1 - 5, Detective Helio Ramalhete attended **Advanced Crime Scene Processing** at the POSTC academy in Meriden.

On June 4 - 6, Detectives Michael Chaves and William Lazzara attended the **International Association of Financial Crime Investigators (I.A.F.C.I.) Conference** at the Mohegan Sun Casino.

On June 9 and 11, the majority of the Department's sworn officers attended one of two sessions for **LEADS (Law Enforcement Active Diffusion Strategies)** held in the Department Training Room. The course teaches verbal strategies to diffuse and reduce physical confrontations.

For six days in June, the majority of sworn personnel attended a session for **Firearms Training and Qualifications**. A make-up class will be scheduled for those unable to attend when feasible.

Members of the Southwest Regional Emergency Response Team (SWRERT) conducted monthly training with the regional team.

The Department canine teams participated in their monthly training with other teams in the region.

Officer Christopher Silkman attended monthly Dive Rescue Team training as a member of the Trumbull Police Dive Team.

STAFFING:

Three patrol officers are on extended disability leave for non-duty related medical reasons.

Newly hired candidates Paul Mastrony and Joshua Paille began the basic training academy in Meriden on July 3rd.

EVENTS OF INTEREST:

The written promotional examinations for Lieutenant and Sergeant are scheduled for July 14th.

The annual National Night Out will be held on the evening of August 4th at Wolfe Park. Target Corporation has once again offered to co-sponsor the event.