

# Town of Monroe



BOARD OF  
POLICE COMMISSIONERS  
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## BOARD OF POLICE COMMISSIONERS Monroe, Connecticut

### Regular Meeting Minutes August 19, 2015

The Monroe Board of Police Commissioners held a Regular Meeting on August 19, 2015, at 7:30 p.m. in the Training Room of the Monroe Police Department.

Present: Chairman Ronald Villani  
Commissioner Gary Scrofani  
Commissioner Edward Deak  
Commissioner James Bresnahan

Also Present: Chief John L. Salvatore  
Captain Michael Flick

### ROLL CALL

*Chairman Villani* opened the meeting at 7:31 p.m. and noted that all *Board* members were present this evening.

### PLEDGE OF ALLEGIANCE

### APPROVAL OF MINUTES

The minutes of the July 15, 2015 Regular Meeting were approved by *unanimous consent*.

## **PUBLIC PARTICIPATION**

*Town Council Member Ray Knapp* was present as liaison for the *Board*. There was no other Public Participation this evening.

## **CORRESPONDENCE**

*Chief Salvatore* was in receipt of a note from the family of Kevin Sutherland thanking the Department for the police escort provided during his recent funeral procession from Trumbull to St. Jude Church and then the cemetery. They especially appreciated the salute given at one point by a Department officer as the procession went by.

*Chief Salvatore* also was in receipt of a Civilian "Compliment" form completed by a recent arrestee expressing her appreciation for Department officers being very respectful and accommodating during the arrest process.

*Chief Salvatore* also had received a letter, dated August 14, 2015, from St. Peter's Episcopal Church regarding their upcoming Apple Festival. This item will be addressed under New Business this evening.

## **CHIEF'S REPORT**

***Activities and Program Measures, Traffic Safety:*** *Commissioner Bresnahan* asked about the Lidar laser units. The Department of Transportation's High Risk Rural Roads--Speed Enforcement grant awarded the Town funds to purchase two of the laser units for speed detection. All of Monroe is considered a rural road town.

***Event of Interest:*** *Chief Salvatore* reported that he has completed his informal interviews with the top three candidates for Sergeant, as well as with one of the Lieutenant candidates. The other two Lieutenant candidates currently are on vacation. *Commissioner Deak* asked about the weighting of the different phases of the process for each position. *Chief Salvatore* explained that for the Sergeant position, the written test was worth 45 percent, the oral interview 40 percent and the administrative evaluation 15 percent. For the Lieutenant position, the scoring was 40 percent, 50 percent and 10 percent, respectively. It was agreed by the *Board* that upon completion of the Chief's interview portion of the process, the *Chief* would make the appropriate promotions and advise the *Board* of the names of the new Lieutenant and Sergeant.

***Staffing:*** *Chief Salvatore* asked for the *Board* to amend the Agenda to add an item to Executive Session this evening to discuss personnel matters. He also advised the *Board* that due to the recent resignation of James McColgan, one of the candidates the *Board* interviewed in May and thought highly of--Michael DeCarli--was contacted to see if he was still available and interested in the position. He said he was, and the *Chief* requested the *Board* authorize him to offer employment to Mr. DeCarli upon his successful completion of the remainder of his background

investigation and physical. The *Board* agreed to authorize the *Chief* to make the offer of employment.

### **MOTION TO AMEND THE AGENDA**

**Motion:** E. Deak

MOTION TO AMEND THE AGENDA to Add an Item under Executive Session, Discussion Regarding Personnel Matters.

**Second:** G. Scrofani

Discussion: None.

**Motion Passed: 4-0**

### **COMMISSIONER'S FORUM**

There was some discussion regarding bail, including how bail is set and the role of a bail bondsman.

There also was some discussion regarding the recent arrests at the massage parlor. *Chief Salvatore* advised the *Board* that a Town ordinance is being explored to better address these businesses.

*Chairman Villani* asked about the upcoming bridge work on Route 111 just past Monroe Elementary School. The state currently has work scheduled to begin sometime in 2016.

*Commissioner Scrofani* asked about the Distracted Driving campaign in which the *Department* is participating. *Chief Salvatore* reported that it is still on-going and believed that the campaign ended on August 31st.

### **BUDGET**

A. Fiscal Year 2015-2016.

*Chief Salvatore* reported that as usual, the Record Room and Radio Accounts reflect the annual service contract renewals, which are paid in July. Due to staffing issues and summer vacations, the Overtime Account is over slightly.

### **OLD BUSINESS**

There was some discussion regarding the status of the STEAP Grant and final payments that have not yet been made with the regard to the Department renovation project.

## **NEW BUSINESS**

- A. Motion to Approve the Closing of Fan Hill and Old Tannery Roads for St. Peter's Apple Festival.

### **MOTION TO APPROVE THE CLOSING OF FAN HILL AND OLD TANNERY ROADS FOR ST. PETER'S APPLE FESTIVAL**

**Motion:** J. Bresnahan

MOTION TO APPROVE the Closing of Fan Hill Road between Route 111 and Church Street and Old Tannery Road between Route 111 and Fan Hill Road on September 12 and 13, 2015, between the hours of 9 a.m. and 6 p.m. for St. Peter's Apple Festival.

**Second:** G. Scrofani

Discussion: There was some discussion regarding the hiring of a police officer and whether there were any issues with the Monroe Volunteer Fire Department's carnival this year.

**Motion Passed: 4-0**

## **EXECUTIVE SESSION**

### **MOTION TO GO INTO EXECUTIVE SESSION**

**Motion:** E. Deak

MOTION TO GO INTO EXECUTIVE SESSION to discuss Personnel Matters and to Review an Employee Contract at 8:12 p.m. and to Invite Chief Salvatore and Captain Flick for the first portion.

**Second:** G. Scrofani

Discussion: None.

**Motion Passed: 4-0**

At this time, the *Board* entered into Executive Session. *Chief Salvatore* and *Captain Flick* left Executive Session at 8:24 p.m. Executive Session ended at 8:35 p.m., and the Regular Meeting continued.

## **ADJOURNMENT**

There being no further business to discuss, the Regular Meeting was adjourned by *unanimous consent* at 8:36 p.m.

Respectfully submitted,

*Sandra A. Stochmal*

Sandra A. Stochmal, Recording Secretary  
Board of Police Commissioners

/sas  
Attachment

**TOWN OF MONROE  
POLICE DEPARTMENT  
OFFICE OF THE  
CHIEF OF POLICE**

**TO:** Board of Police Commissioners  
**FROM:** Chief John L. Salvatore  
**SUBJECT:** July Monthly Report  
**DATE:** August 19, 2015

**ACTIVITIES AND PROGRAM MEASURES:**

In July the Detective Division received 42 cases from Patrol and initiated another 16 investigations. Five cases were cleared by arrest, and 23 were closed by other means (civil matter, restitution, considered inactive, assist other jurisdiction, etc.). Nine arrest warrant applications were submitted to court, and seven warrants were served; one FTA (Failure to Appear) or Violation of Probation warrant was served by Detectives. Three search and seizure warrants were issued and executed during the month. Six pistol permit applications were initiated, and no other background inquiries were conducted. Two Ex-Parte Orders were processed for the month.

Two burglaries were reported to police during July. One burglary investigation was closed by arrest this past month.

The Youth Unit received no juvenile cases from Patrol and generated two other investigations. Two cases were closed, with no arraignments in Superior Court, no referrals to Juvenile Court, none to Juvenile Detention, no referrals to DCF (Department of Children and Families), no referrals to other service agencies and two youthful offender matters processed within the Department. The Youth Detective did not participate in any MDT (multi-disciplinary team) interviews (juvenile sexual assault victims) but did attend one MDT meeting at the Center for Family Justice in Bridgeport. The Youth Detective did not participate in any community programs. No tours of the police facility for a youth organization were conducted.

The Patrol Division logged 32 criminal charges during July. Patrol officers issued 177 motor vehicle infractions, 216 written warnings, 18 misdemeanor motor vehicle summonses (e.g. suspended operator's license and no insurance coverage), made seven DUI arrests and issued 16 parking tickets.

Patrol Division officers responded to 11 Domestic/Family Violence incidents in July, with three arrests.

Prisoner Watch: Personnel performed 28.5 hours of prisoner watch for the month.



### COMPUTER FORENSICS:

#### External Agency Examinations:

- Assist Shelton PD with examination of one cell phone. *Status:* Complete.
- Assist Bridgeport PD with examination of cell phones for four separate felony investigations, including a serious assault of a Monroe resident. *Status:* All but one examination are complete.
- Assist Fairfield PD with examination of one cell phone and one GPS unit. *Status:* Completed.
- Assist Bethel PD with examination of one cell phone. *Status:* Complete

#### Internal (MPD) Examinations:

- N/A

#### Connecticut Financial Crimes Task Force:

- Examination of one cell phone. *Status:* Complete.

### TRAFFIC SAFETY:

Patrol Division officers were assigned to 134 Directed Traffic Details in response to citizen concerns and identified problem locations and offenses and also participated in statewide highway safety initiatives.

During July, an additional 25 directed DUI patrols were conducted, with reimbursement through grant funding from the state DOT's Office of Highway Safety. Six Operating Under Influence arrests resulted from these details.

Another state grant program, High Risk Rural Roads - Speed Enforcement, made available through the Office of Highway Safety, provides 100 percent reimbursement up to \$8,600 for two Lidar laser units and overtime for speeding traffic control. The funding covers the period July 1 through August 31, 2015.

### MONTHLY STATISTICS REPORT OF CALLS FOR SERVICE AND ACTIVITY:

**Update will be presented at meeting.**

### PROJECTS:

The workload assessment/DDACTS resource allocation project continues. However, the Department still is awaiting completion of the Greater Bridgeport Regional Council GIS project.

### COMMUNITY SERVICES:

A committee has been formed to update the Department's strategic plan for the next approximate five year period.

Another committee has been developing new performance evaluation processes for the various assignments and positions in the Department.

Department technicians performed six child safety seat installations/inspections in July.

### TRAINING:

Dispatcher JD McCauley completed his online recertification course for **Emergency Medical Dispatch** by PowerPhone's Dispatch-U Education Website during July.

Detective Kelly McFarland attended the **National School Resource Officer (NASRO) Conference** in Orlando, Florida July 6 through 10, 2015.

Members of the Southwest Regional Emergency Response Team (SWRERT) conducted monthly training with the regional team.

The Department canine teams participated in their monthly training with other teams in the region.

Officer Christopher Silkman attended monthly Dive Rescue Team training as a member of the Trumbull Police Dive Team.

### STAFFING:

Three patrol officers are on extended disability leave for non-duty related medical causes.

Officer James McColgan resigned from the Department, effective August 6, 2015, to accept a similar position with the New Britain Police Department.

Dispatcher Ian Lawson resigned from the Department, with his last shift worked on July 24, 2015, to accept an out-of-state corrections officer trainee position.

### EVENTS OF INTEREST:

The promotional processes for Lieutenant and Sergeant were completed in July. Lists have been established, and the top three for each position are to be interviewed by the Chief.

After a lengthy investigation, on July 15, 2015 members of the Monroe Police Department Detective Division, Statewide Organized Crime Investigative Task Force and an Immigration &

Customs Enforcement (Homeland Security) Agent executed a Search Warrant at **Monroe Healthy Massage**. Police seized business records, equipment used in connection with prostitution, all recorded video from the parlor's video recording systems and \$ 1,100 in cash. Two female employees were charged with performing massages without a proper license and one was charged with Prostitution.

Monroe Police Detectives are continuing their investigation, which will include the viewing of the parlor's internal video recordings and business records for additional offenses.