

Town of Monroe



BOARD OF
POLICE COMMISSIONERS
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BOARD OF POLICE COMMISSIONERS Monroe, Connecticut

Regular Meeting Minutes October 21, 2015

The Monroe Board of Police Commissioners held a Regular Meeting on October 21, 2015, at 7:30 p.m. in the Training Room of the Monroe Police Department.

Present: Chairman Ronald Villani
Commissioner Gary Scrofani
Commissioner Edward Deak
Commissioner James Bresnahan

Also Present: Chief John L. Salvatore
Captain Michael Flick

ROLL CALL

Chairman Villani opened the meeting at 7:42 p.m. and noted that all *Board* members were present this evening.

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

The minutes of the September 17, 2015 Special Meeting were approved by *unanimous consent*.

PUBLIC PARTICIPATION

Town Council Member Ray Knapp was present as liaison for the *Board* and advised that he would address the *Board* at the end of the meeting. There was no other Public Participation this evening.

CORRESPONDENCE

Chief Salvatore was in receipt of a letter dated October 14, 2015, from Chief Robert Crosby of the Wilton Police Department thanking *Officer John McAulay* and *K9 Murphy* for their assistance during a recent drug sweep locker search at their school.

CHIEF'S REPORT

Activities and Program Measures, Computer Forensics: *Commissioner Bresnahan* asked that the "Status" line be added back for each case. *Chief Salvatore* stated that he would do that for next month and that the cases in this month's report were all completed.

Activities and Program Measures, Traffic Safety: *Commissioner Deak* commented on the variable message signs posted recently regarding "no truck" routes. *Chief Salvatore* stated that another complaint regarding trucks on Jockey Hollow Road had been received shortly after the last *Board* meeting, and the signs were part of *Lieutenant Kevin McKellick's* plan, as Patrol Commander, to address the issue. There was some discussion regarding the recent complaint made to the *First Selectman* regarding ATVs on Lynn Drive.

Activities and Program Measures, Projects: *Commissioner Scrofani* asked about the Strategic Plan Committee, and there was some discussion regarding what would be included in the plan and how it would be implemented.

Training: *Commissioner Deak* asked about the Glock Armorer's Certification course. *Chief Salvatore* stated that this class covers in-house maintenance that can be performed on the *Department's* weapons.

Staffing: It was noted that two of the officers out on extended disability for non-duty related medical reasons had returned to full duty.

Event of Interest: There was some discussion regarding domestic violence and the importance of making people aware of its prevalence and the various programs available to help. *Chief Salvatore* stated that the Center for Family Justice in Bridgeport is a great resource for victims of abuse.

COMMISSIONER'S FORUM

Commissioner Deak commented about an article he had recently read regarding a problem with one of the tellers at People's Bank. *Chief Salvatore* stated that this incident occurred approximately three years ago and is now being tried in court.

BUDGET

A. Fiscal Year 2015-2016.

Chief Salvatore reported that there are no major concerns at this time. The Overtime Account is being impacted by the staffing shortage and on-going training.

OLD BUSINESS

Chairman Villani asked whether the *Captain* had looked into the parking problem on Old Tannery Road during St. Peter's Apple Festival. *Chief Salvatore* stated that the traffic plan for the event did contain the posting of "No Parking" signs on Old Tannery Road. However, the supply of temporary signs was almost depleted, so they were posted more sparingly than usual. New signs are being ordered.

NEW BUSINESS

A. Motion to Accept the Retirement of Officer Dennis Bradshaw.

Chief Salvatore stated that *Officer Bradshaw* was with the *Department* for 18 years. He was a long-time K9 Officer, as well as a trainer, and also was the *Department* armorer for several years. His official retirement date was October 9, 2015.

MOTION TO ACCEPT THE RETIREMENT OF OFFICER DENNIS BRADSHAW

Motion: E. Deak

MOTION TO ACCEPT the Retirement of Officer Dennis Bradshaw, effective October 9, 2015, with gratitude for his 18 years of dedicated service to the Town of Monroe.

Second: G. Scrofani

Discussion: None

Motion Passed: 4-0

At this time, *Town Council Member Ray Knapp* stated that it had been a pleasure serving as liaison for the *Board* for the last four years and that he enjoyed working with everyone. He will not be running for *Town Council* in November.

Chief Salvatore reminded the *Board* that he will be out of town beginning Friday, October 23rd through Tuesday, October 27th, at the International Association of Chiefs of Police annual conference, which is being held in Chicago this year.

EXECUTIVE SESSION

MOTION TO GO INTO EXECUTIVE SESSION

Motion: E. Deak

MOTION TO GO INTO EXECUTIVE SESSION at 8:10 p.m. to discuss personnel matters and to Invite the Chief and Captain.

Second: G. Scrofani

Discussion: None

Motion Passed: 4-0

At this time, the *Board* went into Executive Session. Executive Session ended at 8:17 p.m., and the Regular Meeting continued.

ADJOURNMENT

There being no further business to discuss, the Regular Meeting was adjourned by *unanimous consent* at 8:18 p.m.

Respectfully submitted,

Sandra A. Stochmal

Sandra A. Stochmal, Recording Secretary
Board of Police Commissioners

/sas
Attachment

**TOWN OF MONROE
POLICE DEPARTMENT
OFFICE OF THE
CHIEF OF POLICE**

TO: Board of Police Commissioners
FROM: Chief John L. Salvatore
SUBJECT: September Monthly Report
DATE: October 21, 2015

ACTIVITIES AND PROGRAM MEASURES:

In September the Detective Division received 36 cases from Patrol, including seven juvenile matters, and initiated another 15 investigations. Ten cases were cleared by arrest, and 14 were closed by other means (civil matter, restitution, considered inactive, assist other jurisdiction, etc.). Three arrest warrant applications were submitted to court, and five warrants were served; two FTA (Failure to Appear) or Violation of Probation warrants was served by Detectives. Three search and seizure warrants were issued and executed during the month. Six pistol permit applications were initiated, and no other background inquiries were conducted. One Ex-Parte Order were processed for the month.

The Patrol Division logged 19 criminal charges during September. Patrol officers issued 130 motor vehicle infractions, 208 written warnings, 14 misdemeanor motor vehicle summonses (e.g. suspended operator's license and no insurance coverage), made three DUI arrests, four drug arrests and issued nine parking tickets.

Patrol Division officers responded to 11 Domestic/Family Disturbance incidents in September, with one arrest.

Prisoner Watch: Personnel performed 101.75 hours of prisoner watch for the month.

COMPUTER FORENSICS:

External Agency Examinations:

- Assisted Shelton Police with the examination of one cell phone concerning an Internet Crimes Against Children (ICAC) case.
- Assisted Shelton Police with examination of two cell phones concerning a child porn (ICAC) investigation.
- Assisted Bridgeport Police with examination of three cell phones concerning a murder investigation.

Internal (MPD) Examinations:

- Examined one cell phone concerning an Internet Crimes Against Children (ICAC) case.

Connecticut Financial Crimes Task Force: N/A

TRAFFIC SAFETY:

Patrol Division officers were assigned to 130 Directed Traffic Details in response to citizen concerns and problem locations and/or offenses and also participated in statewide highway safety initiatives.

MONTHLY STATISTICS REPORT OF CALLS FOR SERVICE AND ACTIVITY:

Update will be presented at meeting.

PROJECTS:

The workload assessment/DDACTS resource allocation project continues. However, the Department still is awaiting completion of the Greater Bridgeport Regional Council GIS project.

A committee has been formed to update the Department's strategic plan for the next approximate five-year period, and committee work has resumed.

The performance evaluation committee has resumed work after the summer recess period.

COMMUNITY SERVICES:

On September 19th Officer Karen O'Donnell attended Clock Tower Safety Day hosted by Newtown Savings Bank.

Officers Nicole Buckley and Mark Caulfield participated in the Monroe Fire Department Safety Day on October 4th, with child safety seat inspections and the Convincer machine, which demonstrates the importance of seat belt use and motor vehicle crash injury reduction.

Department technicians performed five child safety seat installations/inspections in September.

TRAINING:

On 09/01/2015 Officer John McAulay completed **Glock Armorer's Certification** hosted by the Monroe Police Department and presented by Glock Instructor Marshall Schmitt.

On 09/01/2015 or 09/22/2015 all three Department lieutenants attended the Chief State's Attorney's annual **Legal Updates** seminar at the Connecticut Police Academy in Meriden.

On 09/15/2015 Sergeant Gregory Smith, Detective Michael Chaves and Dispatcher Mark Babson attended **COLLECT Recertification** at the Woodbridge Police Department.

On 09/18/2015 Lieutenant Kevin McKellick attended **Demystifying Implicit Bias- Insight for Change** presented in panel discussion format at Gateway Community College in New Haven.

On 09/29/2015 Officer Danielle Boucher attended **CT Juvenile Law - Train-the-Trainers** at the Connecticut Police Academy in Meriden.

During September all sworn personnel completed mandatory annual review and testing of the **Use of Deadly Physical Force** and **Vehicle Pursuit** General Orders and policies.

Nine officers are currently attending the 20-hour **Emergency Medical Responder** recertification course.

Members of the Southwest Regional Emergency Response Team (SWRERT) conducted monthly training with the regional team.

The Department canine teams participated in their monthly training with other teams in the region.

Officers certified as public safety divers attended monthly training as members of the Trumbull Police Dive Team.

STAFFING:

One patrol officer and one detective are on extended disability leave for non-duty related medical causes.

Two officer trainees are attending the Connecticut Police Academy in Meriden, and one other trainee will begin the Milford Police Basic Academy on October 23, 2015.

The process to fill the dispatcher position vacated by the resignation of Ian Lawson is in progress.

EVENTS OF INTEREST:

On September 29, 2015 the Center for Family Justice held its annual Speaking of Women domestic violence awareness event at the Waterview in Monroe, which featured author and child advocate Geoffrey Canada. Chief Salvatore attended as part of the Monroe town officials in support of Domestic Violence Awareness and the services of the Center for Family Justice.