

# Town of Monroe



BOARD OF  
POLICE COMMISSIONERS  
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## BOARD OF POLICE COMMISSIONERS Monroe, Connecticut

### Regular Meeting

### Minutes

February 17, 2016

The Monroe Board of Police Commissioners held a Regular Meeting on February 17, 2016, at 7:30 p.m. in the Training Room of the Monroe Police Department.

Present: Commissioner Gary Scrofani  
Commissioner James Bresnahan  
Commissioner William Florin

Absent: Chairman Ronald Villani  
Commissioner Edward Deak

Also Present: Chief John L. Salvatore  
Captain Keith White

### ROLL CALL

*Commissioner Scrofani* opened the meeting at 7:31 p.m. and noted that all *Board* members were present this evening, except *Chairman Villani*, who was on vacation, and *Commissioner Deak*, who was out of town.

### PLEDGE OF ALLEGIANCE

### APPROVAL OF MINUTES

The minutes of the January 20, 2016 Regular Meeting were **TABLED**, due to a lack of quorum.

## **PUBLIC PARTICIPATION**

There was no Public Participation this evening.

## **CORRESPONDENCE**

There was no Correspondence to discuss this evening.

## **CHIEF'S REPORT**

***Training:*** *Chief Salvatore* reported that additional training was able to be scheduled for January, although most courses are now tuition-based--even those offered by the Police Academy. Unfortunately the Department budget for training does not increase accordingly.

*Commissioner Bresnahan* asked whether there were periodic audits of the Department Evidence Room. *Chief Salvatore* stated that accreditation standards dictate monthly inspections and four random inspections per year, as well as complete audits whenever there is a change in evidence personnel. These are self-audits. In the past the state has conducted audits, but one has not been done in several years.

*Commissioner Scrofani* asked about the Social Media training. *Chief Salvatore* stated that this training addressed using social media for requesting assistance from the public, as well as posting positive, educational and accurate information about the Department.

*Commissioner Scrofani* also asked about the Coffee with a Cop training. *Chief Salvatore* stated that this is a national program designed to make it easier for residents, as well as local business owners, to talk to officers about various topics.

*Chief Salvatore* advised the *Board* that *School Resource Officer Nicole Buckley* attended Alert, Lockdown, Inform, Counter, Evacuate (ALICE) training this week, which was funded with the donations collected during the Four Freedoms Project.

## **COMMISSIONER'S FORUM**

*Commissioner Florin* stated that when he was sworn in last week, he received a copy of the *Board's* Rules of Procedure, which are dated May 19, 1988, and which state that meetings are to be held on the third Thursday of the month. *Chief Salvatore* stated that the day was changed several years ago when the *Chairman* of the *Board* had a conflict on Thursdays. Also clarified at that time were the positions of Secretary and Recording Secretary. *Chief Salvatore* advised that he would review Department General Orders to see what is stated there about the *Board*.

*Commissioner Scrofani* asked about juvenile review boards. *Chief Salvatore* explained that juvenile review boards are put in place by towns to handle referral cases that juvenile court will not accept. Usually these boards consist of a police representative, a school representative, someone from social services, someone from juvenile court, which is difficult because of their case load, and perhaps someone from the clergy. In order for these boards to be effective, buy-in by the parents and admission of responsibility is necessary.

## **BUDGET**

### A. Fiscal Year 2015-2016.

*Chief Salvatore* stated that there are no major concerns at this time, except for the Overtime and Uniform Allowance Accounts. There was some discussion regarding Probationary Officer Paul Mastrony's recent resignation.

### B. Fiscal Year 2016-2017 (Proposed).

*Chief Salvatore* reported that he and the *Captain* will be attending a combined *Town Council/Board of Finance* budget workshop this evening at 9:15 p.m. The *First Selectman* has already made a \$10,000 deduction from the Overtime Account and a \$31,150 deduction from the New Vehicle Account.

## **OLD BUSINESS**

### A. Update Regarding Body Cameras.

*Chief Salvatore* reported that state specifications have been distributed to departments through the Connecticut Police Chiefs Association, and he has asked *Command Staff* to review them. At this time, there is no application process available to request funds from the Office of Policy and Management. As discussed earlier, there are still many concerns, including storage issues.

### B. Update Regarding Bicycle Safety Advisory Signs.

*Chief Salvatore* reported that this is on the "to do" list, and now with promotions in place, the matter will be assigned, and an update will be available next month.

## **NEW BUSINESS**

There was no New Business to discuss this evening.

## **EXECUTIVE SESSION**

There was no Executive Session this evening.

*Commissioner Scrofani* welcomed *Commissioner Florin* to the *Board* on behalf of *Chairman Villani* and *Commissioners Bresnahan* and *Deak* and congratulated *Captain White* on his promotion. *Commissioner Florin* commented on the promotion ceremony this evening and felt it was very genuine and authentic, stating it was great to hear the *Chief* speak about the three officers' careers with the *Department*.

## **ADJOURNMENT**

There being no further business to discuss, the Regular Meeting was adjourned by *unanimous consent* at 8:21 p.m.

Respectfully submitted,

*Sandra A. Stochmal*

Sandra A. Stochmal, Recording Secretary  
Board of Police Commissioners

/sas  
Attachment

**TOWN OF MONROE  
POLICE DEPARTMENT  
OFFICE OF THE  
CHIEF OF POLICE**

**TO:** Board of Police Commissioners  
**FROM:** Chief John L. Salvatore  
**SUBJECT:** January 2016 Monthly Report  
**DATE:** February 17, 2016

**ACTIVITIES AND PROGRAM MEASURES:**

In January the Detective Division received 29 cases from Patrol and initiated another 17 investigations. Two cases were cleared by arrest and 18 were closed by other means (civil matter, restitution, considered inactive, assist other jurisdiction, etc.). Nine arrest warrant applications were submitted to court, and seven warrants were served; six FTA (Failure to Appear) or Violation of Probation warrants were served by Detectives. Two search and seizure warrants were issued and executed during the month. Fourteen pistol permits were initiated, and two other background inquiries were conducted. Three Ex-Parte Orders were executed for the month.

The Youth Unit received one juvenile case from Patrol and generated another four investigations.

The Patrol Division logged 25 individual criminal charges during January. Patrol officers issued 99 motor vehicle infractions, 94 written warnings, nine misdemeanor motor vehicle summonses (e.g. suspended operator's license and no insurance coverage), made five DUI arrests and issued no parking tickets.

Patrol Division officers responded to three Domestic/Family Violence incidents in January, resulting in two arrests.

Prisoner Watch: Personnel performed 104.25 hours of prisoner watch for the month.

**COMPUTER FORENSICS:**

External Agency Examinations:

- Assist DEA with examination of two computers concerning a narcotics investigation. *Status:* Completed.
- Assist Bridgeport Police with examination of one cell phone concerning an assault by firearm investigation. *Status:* Completed.

- Assist Bridgeport Police with examination of three electronic devices concerning a sexual assault investigation. *Status:* In evidence.
- Assist Bridgeport Police with examination of four cell phones concerning a robbery investigation. *Status:* Completed.

Internal (MPD) Examinations:

- As part of a CTFCTF (CT Financial Crimes Task Force) investigation, examine multiple digital devices concerning an embezzling case. *Status:* In process.

TRAFFIC SAFETY:

Patrol Division officers were assigned to 77 Directed Traffic Details in response to citizen concerns and identified problem locations and offenses.

MONTHLY STATISTICS REPORT OF CALLS FOR SERVICE AND ACTIVITY:

**Update will be presented at meeting.**

PROJECTS:

The workload assessment/DDACTS resource allocation project remains suspended pending town-wide GIS project completion. However, Lieutenant Kevin McKellick continues to research the methodology used for collection of data and application of deployment alternatives.

COMMUNITY SERVICES:

There were four child safety seat installation/inspections during the month of January.

TRAINING:

On January 7 (1/2 day), Records Clerk Doris Bolduc attended **Customer Service for Municipal Personnel** presented by CCM (Connecticut Conference of Municipalities) at the Edith Wheeler Memorial Library.

On January 11 and 12, Detective Jeffrey Marcel and Officer Nicole Buckley attended **Evidence and Property Room Management** hosted by the Cheshire Police and presented by Joe Willis, retired officer, Keene, New Hampshire Police Department

On January 12, Lieutenant Kevin McKellick attended **Social Media** training presented by Laws Communications, a group which assists law enforcement organizations with the implementation of interactive media technologies, hosted by the University of New Haven.

On January 19 and 20, Sergeant Helio Ramalhete, Officer Omar Wahib, Officer Justin Desiderato, and Officer Nicholas Franzago attended **Coffee with a Cop**, a community policing program presented by the Hawthorne California Police Department and hosted by the Greenwich Police Department.

On January 20 - 22, Officer Amanda Sears attended **Basic Crime Scene Processing** presented by the University of North Florida Training and Service Institute at the Connecticut Police Academy in Meriden.

On January 29, Sergeant Gregory Smith attended, with other leadership of the regional tactical team, **Tactical Operations Liability** training instructed by Attorney Eric Daigle and presented at the Connecticut Police Academy in Meriden.

On January 25 - 29 Lieutenant Kevin McKellick and Sergeant Stephen Corrone attended **Command Management Training** presented by Spector Training and hosted by the Wethersfield Police Department.

On January 25 - 29 Officer John McAulay attended **Triple Instructor Certification** (handcuffing, O.C. spray, baton) training presented by KFD Training and Consultation and hosted by the New Haven Police Department.

Members of the Southwest Regional Emergency Response Team (SWRERT) and personnel assigned to the Trumbull- Monroe Dive Team conducted monthly training with these regional teams.

Monroe Police Canine teams participated in regular monthly training with their counterparts in the region.

### **STAFFING:**

On October 23, Trainee Michael DeCarli began basic training at the Milford Police Academy, and trainee Michael Phillips began his basic training at the Connecticut Police Academy in Meriden on December 31.

Police Officer Trainee Paul Mastrony is progressing through the Department's Field Training Program with field training officers (FTO).

December 16th academy graduate Joshua Paille interrupted his pre-probationary training due to his military activation by the Department of Defense in early January to join his Army National Guard Unit already deployed in the Middle East. Officer Paille is a commissioned officer and helicopter pilot with the National Guard.

The selection process to fill the police officer vacancy created by the January retirement of Captain Michael Flick is underway, with written examination through the Connecticut Police Chiefs Association's testing program.

Dispatcher trainee Clark Gingras continues in-house training, and he attended the mandated state telecommunicator instruction in January.

Detective Kelly McFarland remains on extended non-duty injury related medical leave.

Officer Andrew Wall remains on non-duty related extended medical leave.

**EVENTS OF INTEREST:**

On January 15, 2016 at about 11:15 a.m., patrol officers were dispatched to the Big Y Supermarket for a complaint of a suspicious person recognized by store loss-prevention personnel as a suspect in a purse snatch robbery at the Branford Big Y a month earlier. Officers confronted the individual in the parking lot and discovered the car he was using was reported as being taken without the owner's permission. When the man hear the radio broadcast concerning the car, he immediately fled, and officers gave chase on foot into the warehouse portion of the market. As he ran, the suspect knocked down shelves and displays to obstruct the pursuing officers. The individual was apprehended by officers and charged with Interfering with an Officers, Breach of Peace, Using a Vehicle Without Owner's Permission, Criminal Mischief and Possession of Drug Paraphernalia. Since the man was on parole for unrelated charges, he was remanded to the custody of the New Haven Correctional Institution.