

# Town of Monroe



BOARD OF  
POLICE COMMISSIONERS  
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## BOARD OF POLICE COMMISSIONERS Monroe, Connecticut

### Regular Meeting

### Minutes

May 18, 2016

The Monroe Board of Police Commissioners held a Regular Meeting on May 18, 2016, at 7:30 p.m. in the Training Room of the Monroe Police Department.

Present: Chairman Ronald Villani  
Commissioner Gary Scrofani  
Commissioner Edward Deak  
Commissioner William Florin

Absent: Commissioner James Bresnahan

Also Present: Chief John L. Salvatore  
Captain Keith White

### ROLL CALL

*Chairman Villani* opened the meeting at 7:35 p.m. and noted that all *Board* members were present this evening, except *Commissioner Bresnahan*, who was out of town.

### PLEDGE OF ALLEGIANCE

### APPROVAL OF MINUTES

The minutes of the April 20, 2016 Regular Meeting were approved by unanimous consent.

## **PUBLIC PARTICIPATION**

There was no Public Participation this evening.

## **CORRESPONDENCE**

*Chief Salvatore* was in receipt of a letter dated May 5, 2016 from Chief Gary MacNamara of the Fairfield Police Department thanking *Officer Mark Caulfield* for his help during their recent "Clam Jam." Several departments in the region assisted with the event.

*Chief Salvatore* also was in receipt of a letter dated April 23, 2016 from the Monroe Congregational Church requesting the closure of Church Street for their annual Strawberry Festival. There was some discussion at this time regarding their additional request to close Church Street on the Friday before the festival. This item will be addressed under New Business.

*Chief Salvatore* also had received an email from *Sergeant John Butler* announcing his retirement on July 11, 2016 and requesting to be retained by the Department as a Special Officer. This item also will be addressed under New Business.

## **CHIEF'S REPORT**

**Activities and Program Measures, Computer Forensics:** *Commissioner Florin* asked whether the *Department* is compensated in any way when asked to assist other agencies. *Chief Salvatore* explained that presently, *Detective Michael Chaves* is assigned to the DEA's opiate abuse task force, and the DEA "compensates" the *Department* by reimbursing it for specialized training for *Detective Chaves* that includes computer hardware, software, etc. They will also reimburse the *Department* for overtime incurred while working on their case-specific investigations.

**Traffic Safety:** *Commissioner Florin* asked how the *Department* addresses the identified problem locations after conducting directed traffic details. *Chief Salvatore* stated the *Department* assures that proper signage is being used in specific areas but that many of the directed traffic details are the *Department's* participation in the State DOT's grant programs, such as Driving Under the Influence and Distracted Driving.

**Projects:** *Commissioner Florin* asked about the DDACTS project. *Chief Salvatore* explained that this is a data driven program to assist the *Department* in determining where to direct its resources.

**Event of Interest:** *Chairman Villani* asked what a BOLO was, and *Chief Salvatore* stated that it stands for "Be On the Look Out."

## **COMMISSIONER'S FORUM**

*Commissioner Deak* asked about the "Coffee with a Cop" event. *Chief Salvatore* stated that it is an actual nationwide program. The Greenwich Police Department hosted an instruction class, and several Monroe officers attended. *Captain White* explained that it is supposed to be a chance for non-confrontational interaction between the police and the public. The owner of McDonald's, where the program was held, was very open to it and expressed his interest in participating in future events. *Chief Salvatore* stated that he is waiting for a report from *Sergeant Helio Ramalhete*, who ran the event, to determine what changes, if any, need to be made prior to scheduling the next one.

*Commissioner Deak* asked whether the *Department* was doing anything with the schools with regard to the increase in drug overdoses in Town. *Captain White* stated that he had just spoken at an assembly this morning at Masuk High School where this issue was addressed. *Chief Salvatore* stated that the schools do have several programs that address the use of drugs and alcohol, both after and during school.

*Commissioner Deak* also asked about the status of the *Chief's* contract. *Chief Salvatore* stated that he has not heard anything in this regard. *Chairman Villani* stated that he would try to find out where things stand.

*Chairman Villani* had spoken with several people prior to the primary vote last month regarding the Superintendent of School's concerns about using the schools in the future as polling places due to security issues. *Chief Salvatore* stated that the *Department* was aware of his concerns, especially with one school in particular, and a security plan was developed for the primary vote. It is expected that further discussions will be held in the future.

## **BUDGET**

### A. Fiscal Year 2015-2016.

*Chief Salvatore* stated that besides the Overtime Account, there are no major concerns at this time.

### B. Fiscal Year 2016-2017 (Proposed).

*Chief Salvatore* stated that although the budget did pass at the first referendum, it will be as tight as this year's, if not tighter.

## **OLD BUSINESS**

### A. Update Regarding Body Cameras.

*Captain White* reported that he received today a sample body camera system from the company that supplies the *Department's* in-car camera systems. It will be put into the field and the software tested. He will report back to the *Board* next month.

## **NEW BUSINESS**

### A. Motion to Authorize the Closing of Church Street for the Strawberry Festival.

#### **MOTION TO AUTHORIZE THE CLOSING OF CHURCH STREET FOR THE STRAWBERRY FESTIVAL**

**Motion:** E. Deak

MOTION TO AUTHORIZE the Closing of Church Street from Route 111 to Fan Hill Road on June 18 and 19, 2016, from 8:30 a.m. to 5:30 p.m. for the Monroe Congregational Church Strawberry Festival.

**Second:** W. Florin

Discussion: None.

**MOTION PASSED: 4-0**

With regard to the church's request to close the road on Friday, June 17th, the *Board* asked *Chief Salvatore* to have someone reach out to them to determine more specifics as to what time and for how long they would need to have it closed on Friday.

### B. Motion to Accept the Retirement of Sergeant John Butler.

#### **MOTION TO ACCEPT THE RETIREMENT OF SERGEANT JOHN BUTLER**

**Motion:** E. Deak

MOTION TO ACCEPT the Retirement of Sergeant John Butler on July 11, 2016, with much appreciation for his 28 years of outstanding service to the community, and to APPROVE Special Officer status.

**Second:** G. Scrofani

Discussion: There was some discussion regarding the use of Special Officers.

**MOTION PASSED: 4-0**

### C. Discussion Regarding State Traffic Stops/Racial Profiling Report.

*Chairman Villani* recently had read an article in the Connecticut Post regarding a state study done on traffic stops and racial profiling. He commented that Monroe was not mentioned in the article. There was discussion regarding the accuracy of the report and the methods used in gathering data, especially the way the driving population was determined. *Chief Salvatore* had

the full report and stated that although Monroe was high in motor vehicle stops, it was well within the parameters of the study.

### **EXECUTIVE SESSION**

There was no Executive Session this evening.

### **ADJOURNMENT**

There being no further business to discuss, the Regular Meeting was adjourned by *unanimous consent* at 8:34 p.m.

Respectfully submitted,

*Sandra A. Stochmal*

Sandra A. Stochmal, Recording Secretary  
Board of Police Commissioners

/sas  
Attachment

**TOWN OF MONROE  
POLICE DEPARTMENT  
OFFICE OF THE  
CHIEF OF POLICE**

**TO:** Board of Police Commissioners  
**FROM:** Chief John L. Salvatore  
**SUBJECT:** April 2016 Monthly Report  
**DATE:** May 18, 2016

**ACTIVITIES AND PROGRAM MEASURES:**

In April the Detective Division received 32 cases from Patrol and initiated another 15 investigations. Three cases were cleared by arrest, and 17 were closed by other means (civil matter, restitution, considered inactive, assist other jurisdiction, etc.). One arrest warrant application was submitted to court, and eight warrants were served; eight FTA (Failure to Appear) or Violation of Probation warrants were served by Detectives. Two search and seizure warrants were issued and executed during the month. Twenty-eight pistol permits were initiated and 10 background inquiries were conducted. No Ex-Parte Orders were executed for the month.

The Patrol Division recorded 23 individual criminal charges during April. Patrol officers issued 178 motor vehicle infractions, 33 written warnings, eight misdemeanor motor vehicle summonses (e.g. suspended operator's license and no insurance coverage), two marijuana infractions, no parking tickets and made two DUI arrests.

Patrol Division officers responded to 13 Domestic/Family Violence incidents in April, resulting in one arrest.

Prisoner Watch: Personnel performed 16.5 hours of prisoner watch for the month.

**COMPUTER FORENSICS:**

External Agency Examinations:

- Assist DEA with examination of multiple cell phones concerning seven heroin overdose investigations. *Status:* Completed.
- Assist Shelton Police with examination of a cell phone concerning a heroin overdose investigation. *Status:* Completed.
- Assist Shelton Police with examination of one cell phone concerning an extortion investigation. *Status:* Completed.

- Assist Shelton Police with examination of one cell phone concerning a hacking investigation. *Status: Completed.*
- Assist Bridgeport Police with examination of multiple media items concerning a voyeurism investigation. *Status: Completed.*
- Assist Bridgeport Police with examination of four cell phones concerning a homicide investigation. *Status: Completed.*

Internal (MPD) Examinations:

- One cell phone concerning a drug overdose death investigation. *Status: Completed.*
- One cell phone concerning a potential child predator investigation. *Status: Completed.*
- One cell phone concerning a voyeurism investigation. *Status: Completed.*
- One cell phone concerning a weapons investigation. *Status: Completed.*

TRAFFIC SAFETY:

Patrol Division officers were assigned to 55 Directed Traffic Details in response to citizen concerns and identified problem locations and offenses.

MONTHLY STATISTICS REPORT OF CALLS FOR SERVICE AND ACTIVITY:

**Update will be presented at meeting.**

PROJECTS:

The workload assessment/DDACTS resource allocation project remains suspended pending town-wide GIS project completion.

COMMUNITY SERVICES:

There were three child safety seat installations/inspections during the month of April.

TRAINING:

On April 4 - 8, Officer Nicole Buckley attended **Instructor Development** at the Connecticut Police Academy in Meriden.

On April 4 - 5, Detective Jeffrey Marcel attended **Background Investigation for Police Applicants** presented by Law Enforcement Seminars, LLC at the Bloomfield Police Department.

On April 12, Lieutenant Rosalie Stuart and Dispatchers Sarah Palmer and Roger Connor attended the **Connecticut Telecommunicator Conference** at the Radisson Hotel in Cromwell.

On April 4 - 8, Officer Amanda Sears attended **Basic Interview and Interrogation**, presented by Bowman Educational Services, Inc. at the Connecticut Police Academy in Meriden.

On April 25 - 29, Detective Matthew Muccioli attended **Advanced Crime Scene** training, presented by the University of North Florida Service Institute at the Connecticut Police Academy in Meriden.

On April 6, Officer Michael Johnson attended **Effective Police Interactions** training, sponsored by the Connecticut Office of Policy and Management and the Connecticut Juvenile Justice Advisory Committee at the Courtyard by Marriott in Cromwell.

On April 20, Officers Mark Caulfield and Mark Doyle and Park Ranger David Solek attended the **DEEP Boating Law Enforcement Seminar** at the Morgan School in Clinton.

On April 20, Dispatcher Sarah Palmer attended **Active Shooting Response** training, presented by PowerPhone at the Greenwich Police Department.

On April 18 - 29, Officer Christopher Silkman attended the **Fairfield County Detective Conference's Detective School**, sponsored by the Conference Association and hosted at the Fairfield Police Department.

On April 25 - 27, Officer Amanda Sears attended the **New England Crisis Negotiators Association's Annual Crisis Negotiators Conference** at the Resort and Conference Center in Hyannis, MA.

The majority of department officers attended four hours of decisional shooting training using the VIRTRA Simulator system at the Milford Police Academy, as well as four hours of practical skills training in the use of the baton, OC spray and handcuffing.

Members of the Southwest Regional Emergency Response Team (SWRERT) and personnel assigned to the Trumbull-Monroe Dive Team conducted monthly regional training.

Monroe Police Canine teams participated in regular monthly training with their counterparts in the region.

### **STAFFING:**

On October 23, Trainee Michael DeCarli began basic training at the Milford Police Academy and his class graduation is scheduled for May 23. Trainee Michael Phillips began his basic training at the Connecticut Police Academy in Meriden on December 31 and is due to graduate

on June 20. The police officer selection process to fill recent patrol officer vacancies is well underway, with over 149 initial qualified applicants and interviews for the first 20 candidates scheduled for April 19 and 21.

December 16th academy graduate Joshua Paille, who interrupted his pre-probationary training for military activation with his Army National Guard Unit, is still deployed in the Middle East. Officer Paille is a commissioned officer and helicopter pilot with the Connecticut National Guard.

The process to fill the most recent dispatcher vacancy is underway.

Detective Kelly McFarland remains on extended non-duty-injury-related medical leave.

Officer Andrew Wall remains on extended non-duty-related medical leave.

Officer Marissa Diaz returned to regular duty on April 22.

**EVENTS OF INTEREST:**

On April 11, 2016, the Monroe Police Department was notified that the Trumbull Police Department had a domestic-related arrest warrant for a male party that occasionally hid at his father's house in Monroe. The party in question led Trumbull Police on a pursuit, which went into Bridgeport and ultimately resulted in a Trumbull Police cruiser crash. Monroe officers repeatedly checked the residence and queried neighbors, and a BOLO was put out for the suspect's vehicle. On April 12, 2016 at 0730 hours, a Monroe officer noticed a vehicle matching the description traveling south on Main Street, occupied by two males. The officer caught up to the vehicle and confirmed it was the vehicle in question and that the suspect was in the front passenger seat, with his father driving. The suspect was taken into custody without incident and subsequently turned over to the Trumbull Police Department for processing.