

# Town of Monroe



BOARD OF  
POLICE COMMISSIONERS  
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## BOARD OF POLICE COMMISSIONERS Monroe, Connecticut

### Regular Meeting Minutes July 20, 2016

The Monroe Board of Police Commissioners held a Regular Meeting on July 20, 2016, at 7:30 p.m. in the Training Room of the Monroe Police Department.

Present: Chairman Ronald Villani  
Commissioner James Bresnahan  
Commissioner Edward Deak  
Commissioner William Florin  
Commissioner Gary Scrofani

Also Present: Chief John L. Salvatore  
Captain Keith White

### ROLL CALL

*Chairman Villani* opened the meeting at 7:35 p.m. and noted that all *Board* members were present this evening.

### PLEDGE OF ALLEGIANCE

### APPROVAL OF MINUTES

The minutes of the June 15, 2016 Regular Meeting were approved by unanimous consent.

## **PUBLIC PARTICIPATION**

None.

## **CORRESPONDENCE**

*Chief Salvatore* was in receipt of a note from Ms. Tricia Lash, dated June 25, 2016, in appreciation of the way *Officer Mark Caulfield* handled her recent motor vehicle stop.

*Chairman Villani* informed the Board that he had been contacted by the Town Attorney with an update on the progress to close out the Police Department Renovations and Building Committee.

## **CHIEF'S REPORT**

There were no questions concerning the report presented to Board members. *Chief Salvatore* mentioned the sergeant promotional ceremony for Detective Matthew Muccioli on July 18th. *Chief Salvatore* also advised the Board that he was sworn in as the 2016/2017 President of the Connecticut Police Chiefs Association at a ceremony at the Hartford Hilton Hotel on June 14th.

## **COMMISSIONER'S FORUM**

*Chairman Villani* initiated a discussion with other members concerning an appropriate way for the Board to express their thanks and appreciation to the staff of the Department for their efforts and service for the overall safety of the community.

## **BUDGET**

A. Fiscal Year 2015-2016.

*Chief Salvatore* reported no issues with the budget. The Finance Department is still closing out the fiscal year.

## **OLD BUSINESS**

A. Update Regarding Body Cameras.

*Captain White* provided an update on some of the research conducted to date, which included the pros and cons identified with body worn camera (BWC) systems, particularly concerning on-site or cloud storage of data, pricing of the different storage methods and battery life of the camera units. *Captain White* also indicated that the Department was awaiting additional product samples to field test.

## **NEW BUSINESS**

There was no New Business to discuss this evening.

## **EXECUTIVE SESSION**

### **MOTION TO GO INTO EXECUTIVE SESSION**

**Motion:** G. Scrofani

MOTION TO GO INTO EXECUTIVE SESSION at 8:10 p.m. to discuss the Chief's annual review.

**Second:** E. Deak

Discussion: None

**MOTION PASSED: 5-0**

At this time, the *Board* entered into Executive Session. Executive Session ended at 8:34 p.m. and the Regular Meeting continued.

## **ADJOURNMENT**

There being no further business to discuss, the Regular Meeting was adjourned by *unanimous consent* at 8:35 p.m.

Respectfully submitted,

*Sandra A. Stochmal*

Sandra A. Stochmal, Recording Secretary  
Board of Police Commissioners

By

John L. Salvatore  
Chief of Police

/jls  
Attachment

**TOWN OF MONROE  
POLICE DEPARTMENT  
OFFICE OF THE  
CHIEF OF POLICE**

**TO:** Board of Police Commissioners  
**FROM:** Chief John L. Salvatore  
**SUBJECT:** May 2016 Monthly Report  
**DATE:** June 15, 2016

**ACTIVITIES AND PROGRAM MEASURES:**

In May the Detective Division received 23 cases from Patrol and initiated another 14 investigations. One case was cleared by arrest, and 14 were closed by other means (civil matter, restitution, considered inactive, assist other jurisdiction, etc.). Six arrest warrant applications were submitted to court, and two warrants were served; two FTA (Failure to Appear) or Violation of Probation warrants were served by Detectives. No search and seizure warrants were issued or executed during the month. Sixteen pistol permits were initiated and eight background inquiries were conducted. Three Ex-Parte Orders were executed for the month.

The Patrol Division recorded 16 individual criminal charges during May. Patrol officers issued 101 motor vehicle infractions, 14 written warnings, 12 misdemeanor motor vehicle summonses (e.g. suspended operator's license and no insurance coverage), two marijuana infractions, no parking tickets and made four DUI arrests.

Patrol Division officers responded to 15 Domestic/Family Violence incidents in May, resulting in one arrest.

Prisoner Watch: Personnel performed 12 hours of prisoner watch for the month.

**COMPUTER FORENSICS:**

External Agency Examinations:

- Assist DEA with examination of nine cell phones concerning six heroin overdose investigations. *Status:* Completed.
- Assist Bridgeport Police with examination of three cell phones concerning a murder investigation. *Status:* Completed.

Internal (MPD) Examinations:

- Examine two cell phones concerning a drug overdose death investigation. *Status:* Completed.

TRAFFIC SAFETY:

Patrol Division officers were assigned to 97 Directed Traffic Details in response to citizen concerns and identified problem locations and offenses.

MONTHLY STATISTICS REPORT OF CALLS FOR SERVICE AND ACTIVITY:

**Update will be presented at meeting.**

PROJECTS:

The workload assessment project is included in the strategic planning process.

COMMUNITY SERVICES:

There were two child safety seat installation/inspections during the month of May.

The annual Monroe Police/Monroe Police Union Children's Fishing Derby was held at Great Hollow Lake on May 21st.

TRAINING:

On May 2 - 11, Sergeant Michael Sweeney attended **First Line Supervision/Critical Incident Management** at the Connecticut Police Academy in Meriden, with instruction provided by POST staff.

On May 3, Officer Brooke Larsen attended **Search and Seizure for the Active Officer** presented by Attorney Eric Daigle at the Connecticut Police Academy in Meriden.

On May 5, Officers Jeffrey Loomis and Todd Keeping attended **Breath Alcohol Instructor Training** at the Forensic Science Laboratory in Meriden to train and re-certify officers in the use of the Draeger intoxilyzer instrument.

On May 9 - 13, Detective Jeffrey Marcel attended **Intermediate Crime Scene**, presented by I.P.T.M instructors at the Connecticut Police Academy in Meriden.

On May 10 - 11, Officer Brooke Larsen attended **Advanced Roadside Impaired Driving Enforcement (ARIDE)** training, presented by the Office of Highway Safety and POST Field Services Division at the Connecticut Police Academy in Meriden.

On May 12, Officers Justin Desiderato and Karen O'Donnell attended **Effective Police Interactions** training sponsored by the Connecticut Office of Policy and Management and the Connecticut Juvenile Justice Advisory Committee at the Courtyard by Marriott in Cromwell.

On May 17, Dispatchers Heather Kokinchak, and J.D. McAulay attended **Providing Exceptional Service: What if it Were Your Family**, presented by Public Safety Training Consultants at the Bridgeport Emergency Operations Center.

On May 18, Dispatchers Mark Babson and Sarah Palmer attended the above training at the same venue.

On May 18, Officer Panza attended **Naloxone (Narcan)** training at the Connecticut Police Academy in Meriden.

On May 19, Lieutenant Stephen Corrone and Detective Jeffrey Marcel attended **Introduction to Pistol Permits**, a two-hour review and update for the issuance of temporary pistol permits, presented by the state police licensing unit at CSP headquarters in Middletown.

On May 24, Officer Danielle Boucher attended **Gang Identification and Drug Detection for SROs** training, presented by Sergeant Jason Amato of the Bridgeport Police Department and Agent Barry Cerreto of the Connecticut Department of Consumer Protection Drug Control Division at the Connecticut Police Academy in Meriden.

On May 23 - 27, Detective Jeffrey Marcel attended **Advanced Crime Scene Processing**, presented by staff of I.P.T.M. at the Connecticut Police Academy in Meriden.

Members of the Southwest Regional Emergency Response Team (SWRERT) and personnel assigned to the Trumbull-Monroe Dive Team conducted monthly regional training.

Monroe Police Canine teams participated in regular monthly training with their counterparts in the region.

On May 25, the POST Council Certification Division completed an audit of the Department's training and recertification records of sworn personnel for the immediate past four-year period, with no significant issues and a finding that all officers' certifications were in compliance.

### **STAFFING:**

On May 23, Officer Michael DeCarli graduated basic training at the Milford Police Academy and began his field training with Department FTOs (field training officers) the following day. Michael Phillips is due to graduate basic training of the Connecticut Police Academy at a ceremony on June 20 in New Britain High School. The police officer selection process to fill recent patrol officer vacancies is almost complete, with only physicals and drug screening remaining.

December 16th academy graduate Joshua Paille interrupted his pre-probationary training for military activation with his Army National Guard Unit and was deployed in the Middle East. Officer Paille is a commissioned officer and helicopter pilot with the Connecticut National

Guard. The POST Council has extended the field training/probation period completion date while he serves his country during military deployment

The process to fill the most recent dispatcher vacancy is underway. Several finalists will undergo hands on practical exercises and assessment at another police department capable of conducting this testing during June.

Detective Kelly McFarland remains on extended non-duty injury related medical leave.

Officer Andrew Wall remains on non-duty related extended medical leave.

Officer Marissa Diaz returned to regular duty on April 23rd but went back out on another non-duty related medical disability on June 11th for an estimated period of eight weeks.

**EVENTS OF INTEREST:**

On May 20, 2016 at 1209 hours, officers were dispatched to a medical emergency at A&G Auto Parts, 75 Main Street. They found a white male inside lying on the floor unconscious and unresponsive. His lips and fingernail beds were turning blue, and his breathing was agonal and diminishing. The officers on-scene identified the signs and symptoms were indicative of an opiate overdose. The officers administered Narcan, and the subject began to regain consciousness. When EMS arrived on scene, the subject was alert, oriented and sitting up. EMS transported the subject to the hospital for further treatment.