

**EDITH WHEELER MEMORIAL LIBRARY  
LIBRARY BOARD OF TRUSTEES  
REGULAR MEETING MINUTES Thursday, August 20, 2015 @ 4pm  
LIBRARY - ROTARY BOARD ROOM  
DRAFT**

**I. CALL TO ORDER** - The meeting was called to order by Chairman Gary Thomas @ 4:05pm  
Present: Chairman Gary Thomas, Secretary Erin Passineau, Trustee Linda Fracassini, Trustee Emily Serniak, Trustee Kathy Stevens, and Margaret Borchers.  
**Absent with excuse:** Vice Chairman Pat Shea, Trustee Roberta Weinberg

**II. UNFINISHED BUSINESS**

- A. The Strategic Planning Committee will meet Sept. 16 at 9:30am at the library.
- B. The Priorities Committee will meet Sept. 23 at 10:00am at the library.

**III. NEW BUSINESS**

- A. Margaret handed out some data about Sunday patronage. Sunday hours end up costing the Wheeler Fund approximately \$30,000 per year, and should really be coming out of operating budget expenses, since the Wheeler money is limited.
- B. Gary met with the First Selectman, Steve Vavrek in what he described as a productive meeting about the library and the Wheeler Fund.

**IV. LIBRARY DIRECTOR'S REPORT**

- A. We discussed some possibilities for making the relationship between the schools and the library more open and mutually beneficial. The proposed Library Liaisons program we are developing should help with this.
- B. The Friends of the Library are sponsoring a Book Fair with Barnes and Noble (in stores and online).
- C. Hoopla is a new online streaming application available for patrons. Patrons are limited to 5 items per month. Where the service is free for patrons, it does cost the library money. Margaret is using state grant money to pay for the service.

**V. MINUTES**

- A. Kathy made a motion to accept the June minutes as presented. Linda seconded. Motion passed unanimously.

**VI. FINANCIAL REPORTS**

- A. We are over on our salaries for the year. Margaret isn't sure why since the town has control over that line item.
- B. We are projected to be slightly over our operating budget, mostly because of two expensive repairs to the boiler and fire system this winter.
- C. The safe is broken and will need to be replaced ASAP.

## **VII. Public Participation**

- A. There was no public participation at this meeting.

## **VIII. OTHER BUSINESS**

- A. We are working on a more effective way to highlight the library in the Monroe Courier.
- B. We talked about the liaisons program, but decided to tackle strategic planning and priorities first.

**IX. ADJOURNED** - Linda made a motion to adjourn the meeting, Emily seconded. Passed unanimously. The meeting was adjourned by Gary left, at 5:05 pm. The next monthly meeting is Thursday, September 17, 2015 at 4:00pm.

**Respectfully submitted by Erin T. Passineau, Secretary**