

**EDITH WHEELER MEMORIAL LIBRARY  
LIBRARY BOARD OF TRUSTEES  
REGULAR MEETING MINUTES Thursday, Sept 17, 2015 @ 4pm  
LIBRARY - ROTARY BOARD ROOM  
DRAFT**

**I. CALL TO ORDER** - The meeting was called to order by Chairman Gary Thomas @ 4:00pm  
Present: Chairman Gary Thomas, Secretary Erin Passineau, Trustee Linda Fracassini, Trustee Emily Serniak, Trustee Roberta Weinberg, and Margaret Borchers.  
**Absent with excuse:** Vice Chairman Pat Shea, Trustee Kathy Stevens

**II. UNFINISHED BUSINESS**

- A. The Strategic Planning Committee met Sept. 16 at 9:30am at the library. We are in the process of putting together a request for proposal (RFP) to strategic planning consultants. We will meet again on Monday, September 28 at 10:00 to discuss a timeline for the strategic planning process.
- B. The Priorities Committee will meet Sept. 23 at 10:00am at the library.
- C. The Outreach committee will set a meeting date.

**III. NEW BUSINESS**

- A. Marvin Moss, the leader of the Writers' Workshop came to the meeting to give an update on his group. They meet the 3rd Tuesday of the month from 6:30-8pm. There are approximately 40 people in the group, and, on average, 8-18 come to the monthly meetings. Each month Marvin assigns a topic, they all submit their work, and the group votes on the best, one which then gets published in the Monroe Courier.
- B. There were several complaints from patrons this year about parking during the Apple Festival. Margaret and the rest of the staff are looking for solutions, and possibly closing during the event as was done with the Strawberry Festival, although patronage is typically up during those events.
- C. Margaret invited the board to attend the ACLB conference in November 6 in Hartford. The topic is "Where are We Going?" and will delve into how libraries stay relevant in the culture of technology. Most members are able to attend.

**IV. LIBRARY DIRECTOR'S REPORT**

- A. We discussed Hoopla, the new online streaming application available for patrons. Patrons are using the service for audiobooks and comic books mostly. So far, it seems to be a success.

**V. MINUTES**

- A. Linda made a motion to accept the June minutes as presented. Emily seconded. Motion passed unanimously.

**VI. FINANCIAL REPORTS**

- A. We are in the new fiscal year, so there are plenty of funds for each line item.

### **VII. Public Participation**

- A. Barb and Karen from the Sandy Hook PTA present the library with a check from funds raised at their Strawberry Festival booth to be used at the library's discretion. Both reiterated the fact that the library, along with the town of Monroe, have become a "second home" for the Sandy Hook families. They thanked Margaret and the staff for all of the wonderful programming and support after the 12.14 tragedy and the subsequent flood to the Newtown Library. They continue to frequent the library because they love it so much and want to show their gratitude.

### **VIII. OTHER BUSINESS**

- A. We are still working on a more effective way to highlight the library in the Monroe Courier.

**IX. ADJOURNED** - Roberta made a motion to adjourn the meeting, Linda seconded. Passed unanimously. The meeting was adjourned by Gary at 5:06 pm. The next monthly meeting is Thursday, October 15, 2015 at 4:00pm.

**Respectfully submitted by Erin T. Passineau, Secretary**