



TOWN OF MONROE INLAND WETLANDS COMMISSION

7 Fan Hill Road
Monroe, CT 06468

Inland Wetlands Office (203) 452-2809
Town Engineer: Scott H. Schatzlein, P.E.
Fax: (203) 261-6197

MINUTES OF September 9, 2015 REGULAR MEETING

I. Call To Order:

The regular meeting of the Inland Wetlands Commission was called to order at 7:09 PM.

(A) Pledge of Allegiance

(B) Roll Call

Present: Mike Beno; Michael Muttitt; Jason Grady; John Bath;
Tanya Bombero, Clerk and Scott Schatzlein, Town Engineer/Inland Wetlands Agent

Absent: Lois Spence

(C) Discussion of Appointment/Election of replacement Chair and Vice Chair

The Commission discussed the need to fill the vacancy of Chair as Jeremy Hayden resigned. Mike Beno indicated that this would be his last meeting and he is resigning as of 9-11-15. John Bath stated that he is planning on submitting his resignation and 10-28-15 would be his last meeting. Mr. Schatzlein explained that there should be a new member seated at the next meeting. The Commission decided to table the election of officers to the next meeting.

(D) Minutes:

The 8-26-15 IWC Minutes were tabled for approval until the next meeting.

(E) General Public Participation: (None)

II. Application Hearing Determinations (determination of the type of hearing only):

- IWC-2015-12 54 Garder Road, regulated activities associated with the construction of a single family dwelling and associated site improvements, Palmer

Mr. Schatzlein indicated that this application is for the construction of a house along with the associated site improvements as well as grading. He stated that this lot appears to be the result of an old subdivision, which he is in the process of researching.

Mr. Schatzlein noted that he will provide his comments to the applicant and Commission upon completion. He presented application details indicating that the overall project site is 3.2 acres of which there are 1.52 acres of wetlands and 0.82 acres of upland review area. There is no wetland disturbance proposed and 0.44 acres of upland review area disturbance proposed. There is approximately 300 yards of cut and 275 cubic yards of fill proposed. The Commission indicated that the plans currently reference the "possible" locations of the piping and footing drains and stated they would like to see the plans revised to reflect the exact locations proposed. A motion was made by Mike Muttitt to hold a regular hearing for application IWC-2015-12 as it proposes minimal site disturbance and has no public interest; 2nd by Jason Grady; passed 4-0.

- **IWC-2015-13** 285 Cutlers Farm Road (Wolfe Park), regulated activities associated with the construction of utility conduits beneath proposed permanent access path in preparation for the installation of two multi-purpose ball fields, Town of Monroe Parks and Recreation Department

Mr. Schatzlein stated that this application is for the construction of utility conduits for water and electric lines for an irrigation system below the permanent access path to the proposed multi-purpose ball fields recently approved by the Wetlands Commission. He explained that the Parks and Recreation Department was requested to seek approval for the conduits should they chose to install a system in the future. He noted that currently there is no lighting proposed with the installation of the fields, but that could be a possibility for the future. Mr. Schatzlein indicated he will provide his comments to the applicant and Commission upon completion. The Commission discussed whether or not to hold a public or regular hearing for this application. A motion was made by Mike Muttitt to hold a public hearing for application IWC-2015-13 as it proposes direct public impact and may be of public interest because it is a Town park; 2nd by John Bath; passed 4-0.

III. Subdivision Report/Recommendation to the Planning & Zoning Commission: (None)

IV. Regular Hearings for Permits to Conduct Regulated Activities (No Public Input): (None)

V. Public Hearings:

Vice Chair Mike Beno noted for the record that the matters listed under Public Hearings will open or reconvene, whichever is applicable, at the next meeting on 9/23/15.

- **IWC-2015-05** 10 Pinnacle Drive, regulated activities associated with the construction of a commercial building for industrial use and related site improvements including drainage, utilities & installation of septic system , T Smith & Associates, LLC, Trevor A. Smith, Member (*adjourned on 7/22/15; scheduled to reconvene on 9/23/15 per applicant's request*)
- **IWC-2015-09** 224 Guinea Road, regulated activities associated with the removal of fill and installation of plantings within a wetland area to remediate previous disturbance , Ferreira (*Public Hearing will begin 9/23/15*)

- **IWC-2015-11** 64 Cambridge Drive, subdivision referral for resubdivision of property and regulated activities associated with the construction of additional roadway, driveway, with associated grading, utilities and drainage, New England Materials, by Kimball Group, LLC (*Public Hearing will begin 9/23/15*)

VI. **Violations:** (None)

VII. **Other:** (None)

Deliberation Session

VIII. **Deliberations on completed hearings:** (None)

IX. **Bond Releases and/or Reductions:** (None)

X. **Time Extensions:** (None)

XI. **IWC Agent Activities/Reports:**

General Permits:

1. 22 Pastors Walk – installation of generator

Agent Approvals: (None)

Permitted Uses As of Right:

1. Department of Public Works – road repair, replacement and/or general maintenance (I/W Regulations Section 4.2 (C))
 - Cedar Lane – outfall pipe maintenance
 - Garder Road – culvert replacement

XII. **Violations:**

- Discussions on Completed Violation Hearings from this Agenda - None
- Administrative Review/Enforcement Issues - None
- Pending
 - IWV-2014-08 (88 Elm Street)

Mike Muttitt indicated that he contacted the property owner and noted that he will be conducting a site inspection on Friday, 9-11-15, if any of Commission members would like to attend as long as there isn't a quorum. The Commission will conduct site inspections and discuss their findings at the next meeting.

XIII. General Discussion/Other:

- 28 Purdy Hill Road – application submission deadline

Mr. Schatzlein reminded the Commission that the property owner attended a show cause hearing a few months ago to discuss his violation, or the encroachment of his neighbor's activities onto his property. He explained that the neighboring property is 137 Elm Street. Mr. Schatzlein stated that the property owner had a survey done and is in the process of submitting an application but is requesting more time as he cannot meet the Commission's application submission deadline. He also noted that some of the disturbed areas thought to originally be on his property are actually on the neighbor's property. The Commission discussed and determined that the application should be submitted by the 10-14-15 meeting.

XIV. Correspondence:

- 49 Nickel Place – regulated area setback

Mr. Schatzlein stated that the Commission received a letter dated 9-1-15 from the property owner of 49 Nickel Place. The letter was distributed to the Commission for review prior to the meeting. Mr. Schatzlein explained that Dave McCollum, Wetlands Inspector, contacted the property owner to schedule a site inspection relative to the possible encroachments into the regulated area as he was not aware he needed any permits. Mr. Schatzlein also reviewed photos taken by the inspector depicting the landscaped/manicured bed within the regulated area. The Commission questioned a reference in the letter to a shed and inquired about whether or not it was permitted. Mr. Schatzlein indicated that he would discuss the shed with the Inspector. The Commission stated that the landscaped bed could be permitted through the Agent Approval process as well as the shed, if applicable. They also requested that Wetlands markers be used to reflect the regulated areas. Mr. Schatzlein agreed to process activities as an Agent Approval unless any other disturbance/issue is discovered.

XV. Adjournment: Motion to adjourn by John Bath, 2nd by Mike Muttitt; passed 4-0.

Adjourned at 7:48 PM

NOTE:

- A recorded copy of this meeting is on file in the Inland Wetlands Office, Monroe Town Hall.
- These minutes are contingent upon the approval of the Inland Wetlands Commission.
- These minutes provide a general overview of topics discussed and are not meant to be a transcript of this meeting.
- All meeting minutes are posted on the Town Website www.monroect.org. Select Town Hall Departments/Inland Wetland. Choose meeting minutes from the left column.

Date of Approval: _____

PENDING: The following items were listed with this meeting's Agenda as "Pending": (None)