



Monroe Parks and Recreation

Wolfe Park · Chalk Hill · Masuk Pool · Lake Zoar

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Parks & Recreation Commission

Tony Scott, Chairman
Dawn Barbierrri
Jamie Cardinale
Andy Csire
Joseph Iannucci
Angelo Lisi
Tino Modaffari
Jen Pinto
Pat Tomchik

Frank Cooper
Director

Russ Tice
Park Maintenance Supervisor

Kelly Cunningham
Office Administrator

Pat Quinlan
Recreation Supervisor

Monroe Parks and Recreation Commission Minutes of Regular Meeting 5/2/16

- Called to Order:** Meeting called to order at 7:03 pm by T. Scott.
- Present:** T. Scott, A. Csire, A. Lisi, J. Pinto, P. Tomchik, T. Modaffari, D. Barbierrri, and Parks and Recreation Director F. Cooper. Absent: J. Iannucci and J. Cardinale.
- Minutes:** March 7, 2016 Minutes. Motion [A. Csire, 2nd P. Tomchik] to accept minutes. Passed 6-0-1.
- Public Participation:** None
- Director's Reports:** Introduction of new staff member Patrick Quinlan, Recreation Supervisor (2015 UCONN graduate). Handling day to day operations of programs. A lot of facets of job. Will clean up K: Drive.
- A. Budget Update
1. Did transfers - \$31,000 to get through end of year.
 2. Only spending at this point is for necessities.
 3. Should come in at budget.
 4. Pool opening will come out of Maintenance.
 5. June 30, 2016 is end of fiscal year – should be okay.
 6. Revenue looking good. This is the time of year when we start taking in money. Happy but cautious.
- B. Recreation Department Reports: March, April
1. Spring and Summer Program Guide mailed to homes.
 2. Fall and Winter programs generated \$38,063.53. In order to get the Spring/Summer needed to use \$3,425.00 so revenue \$34,638.53. Mailed for \$0.84/piece. Printed 7,000 pieces at \$0.84.
 3. Winter programs did very well especially basketball – may increase fee. Future Stars lost money this year. Need to reevaluate cost of program across the board. Thinking to use Chalk Hill gym next year to save money.

4. Adult Men's Over 35 softball league – 12 teams. No Sunday AM league this year. Women's softball program trying to partner with Shelton programs. Four teams at Wolfe Park – potential for 9 or 10 team league.
5. Aquatics program doing better.
6. Goal Soccer – Tuesday and Saturday programs.
7. Yoga/Pilates – doing well.
8. Summer Fun Days – did early bird registration. \$28,000 over the weekend because of deadline. Enrollment a little low. Will hopefully get numbers up by end of registration. Hoping to do as well as last year (\$60,000).

C. Parks Report

1. Maintenance – working on fields. Everything looking good.
2. Leagues are playing. Ball fields looking good.
3. Pool opened. Power washing and getting it ready. Increased covering so more shade.
4. Going to try and open up Doc Silverstone Drive for more parking.
5. Trying to also create a smaller area for smaller venues – Cedar Grove.
6. Maintenance using millings on trails and on inclines. Some townspeople are not too happy with this - smells like tar. We are going to start using stone dust going forward.
7. Gardeners have started taking care of Parks and Recreation properties. Renee Marsh and Bob McFarland are responsible for maintaining. Trying to put together a crew. Work will be done at the library and playground area at the lake.
8. Artwork on the Stepney Green will be rotated throughout the summer.

D. Facility Use Reports: March, April

1. New organization in Town – CT Yankees.
2. April and May demands on fields are less than in the past.

E. Correspondence

1. Wesley Wheeler letter asking for permission to fly remote control vehicles in park for his group.
2. Tricia Paegle also sent letter request. She has a club called *Interact* for 12-18 year olds to do service projects in Town. Would like to purchase one of the park benches. At Rotary meeting mentioned bench initiatives. Has people that want to purchase benches but we do not have pads poured. Riley family purchased two. Identifying locations in the park to put park benches. Cost of one bench is \$1,200. To add a plaque the cost goes up to \$1,500.
3. Whitney Farms – Monroe residents will get a discount by showing license. \$10.00 off for 18 holes or \$5.00 off for 9 holes. Effective May 16. Email blast to go out.

Old Business:

A. Construction Projects – Updates

1. Fields/Parking Lot

Lighting is remaining to get compliant plan. Plan shows 161 parking spaces. Reestablishment of park entrance. Old access only for Maintenance. Reorganization to make site lines better. Public Works and Parks and Recreation Departments need to work together so we don't have to pay.

Starts with Inland Wetlands Commission and then to Planning and Zoning. Once approved, goes to bid. Hopeful to get things done. All other things have been addressed, only thing left was parking lot.

2. Concession Stand Conversion

Ready to go. New floor painted. Hoping to get patio done. Everything done there are things that were previously done.

3. Chalk Hill Update

Wednesday morning meeting (10:00 am) to let them know – Parks and Recreation taking over. Anything that says 'Sandy Hook' on it will be crushed and destroyed. Town put aside \$225,000 for utilities for one year. Going to try and partner up with Boys and Girls Club.

4. Splash Pad – on hold

5. Tennis Courts

Four courts and lights for \$250,000. LOCIP money available for us – has \$750,000 in it. Finance Director R. Bunovsky brought this to our attention. CREC – State funding program available. Line item called "Athletic Surfacing." CREC representatives said they can do it for \$450,000. Will need approval from Town Council to access the funds. A. Lisi recommended when putting up lighting, position so lighting can light up field in back as well.

New Business:

A. Facility Requests

1. Quite a few Facility requests reviewed. Motion [A. Csire, 2nd T Modaffari] to approve 2016 picnic requests including 5/28 Dizon picnic at Concession Pavilion. Passed 7-0-0.

Motion [T. Scott, 2nd A. Csire] to approve expenditure for dock at Lake Zoar. Passed 7-0-0.

P. Tomchik asked about the Food Pantry having an event – "Family Food Truck Day" on September 24 to raise funds. F. Cooper suggested Labor Day instead at Wolfe Park.

Adjournment:

Motion [A. Lisi, 2nd T. Modaffari] to adjourn at 8:33 pm.
Passed 7-0-0.

Respectfully submitted,

Dawn Barbierri, Monroe Parks and Recreation Commission