



Monroe Parks and Recreation

Wolfe Park · Chalk Hill · Masuk Pool · Lake Zoar

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Parks & Recreation Commission

Tony Scott, Chairman
Dawn Barbierrri
Andy Csire
Joseph Iannucci
Angelo Lisi
Tino Modaffari
Jen Pinto
Jonathan Stone
Pat Tomchik

Frank Cooper
Director

Russ Tice
Park Maintenance Supervisor

Kelly Cunningham
Office Administrator

Pat Quinlan
Recreation Supervisor

Monroe Parks and Recreation Commission Minutes of Regular Meeting 10/3/16

- Called to Order:** Meeting called to order at 7:01 pm by T. Scott.
- Present:** T. Scott, J. Stone, A. Csire, J. Iannucci, A. Lisi, P. Tomchik, T. Modaffari, J. Pinto, D. Barbierrri, Parks and Recreation Director F. Cooper and Recreation Supervisor P. Quinlan.
- Minutes:** September 12, 2016 Minutes. Motion [A. Csire, 2nd J. Stone] to accept minutes. Passed 5-0-0.
- Public Participation:** None.
- Director's Reports:** J. Stone back on Parks and Recreation Commission.
- A. Budget Update: June - September
1. Ended year -\$39.77. Salary admin and Salary Other are accounts that get set by the Finance Office and can run over due to increases and overtime payments to maintainers for concerts and programs that we require their assistance. Wolfe Park Improvement account is one that traditionally has been problematic due to projects that are undertaken each year.
 2. Donation account questioned by T. Scott: discrepancy of \$11,825.55 vs. -\$1,636.90. EOY 2015-16 had balance of \$11,825.55. The current balance represents the expenditures from the account from July – September. The negative balance is in dispute.
 3. Contra question: \$72,109.18 vs. \$375,252.59. What happened to \$300,000?
The figures indicate the total revenue that comes into the account during the Fiscal year. At end of FY 2015-16, a total of \$375,252.59 was deposited into the account. FY 2016-17 has deposited \$72,109.18. The balance in the account minus expenditures for programs that run from Spring and Summer is approximately \$204,793. \$150,000 will be deducted from the account to augment the \$400,000 for the tennis court project
 4. \$150,000 spent on Summer Fun Days.

B. Recreation Program Reports

1. We made \$60,000 in 2015. We increased staffing for 2016. \$60,000 net to \$33,000 net because of that.
2. For Summer Fun Days need to see number of participants to see if staffing was too much. We also extended program. Not good idea. Won't extend again. In 2015, we made it a bonus week. Residents expressed the need for longer program but did not support it as they had intended.
3. Tennis lessons pretty successful. Each week we had to add spots to lessons. Next year when courts are done, we can be an outdoor training center. Kids from all over coming to park for tennis - as far as Greenwich. We would get 22% of revenue if this takes off.

C. Parks Report

1. Fall/Winter Projects:

Deck job at Wolfe Park only putting two footings vs. four by utilizing a cantilever design. Preliminary design done. Need Planning & Zoning approval. Building Department should approve. Bidding out structure. Guys will do the rest. Access to deck will only be from pool area. All eating on deck of patio (16 ft x 42 ft space). Plan is to have it up by next year.

Housatonic Railroad sign going up. It's been lying on ground. Will be put at current head of trail at Doc Silverstone.

Webb Mountain – establish some woodsheds. Cannot reserve camping online. Too many issues regarding the on-line process. We will look into it for future. Camping very well received. Still camping through November. Open to scout groups after that. Woodsheds will be stocked with wood. We can charge more. Grill donated by Fairfield University – large grills took the place of four grills at the Concert Pavilion area. Older grills moved to campground.

New Bench locations on the trail. Hoping to pour pads this fall.

2. Lake usage increased by 30%. Want to get new sand for beach area.

D. Facility Use Reports: June – September

1. Football going great. Limited bleachers. Talk of putting bleachers back in front of the press box. They were taken down because they didn't meet code. We should look into putting back per J. Iannucci. Will cost a lot of money. Named Quinto Field because of Dom Quinto who was head of Pop Warner. This year is 50 years for Pop Warner.
2. P. Tomchik asked if we will review picnic rates. Not consistent with charges. Tabled for November or December meeting.

E. Wolfe Park Aquatics Revenue Report

1. Revenue for past year is slightly higher than 2015. One key factor that kept us going was our rate category change.
2. Great Hollow Lake vehicle count increased for 2016. Revenue up by 30%
3. June, July and August draw up our revenue.

4. \$10 for out-of-towners per carload.
5. 2015 vs. 2016 revenue sheet to be included in meeting materials when we discuss change in fees.

F. Correspondence

1. Stepney Volunteer Fire Department – Fireman’s Muster on May 21st at Great Hollow Lake. Boat ramp and beach at lake.
2. Edith Wheeler Library – note of thanks from M. Borchers for the beautiful gardens to R. Marsh and staff.

Old Business:

A. Construction Projects – Updates

1. Parking Lot
Innovative Engineering Services LLC gave full proposal. Too much information from them at this point. Needed a much simpler plan. Came back with a \$1,500 plan. Now with Inlands Wetlands Commission than to Planning and Zoning. As soon as approved we can move forward. It is moving forward as planned. T. Scott would like dates approved going forward.
2. Concession Conversion
All done except window needs to be cut out. Hoping to be open in spring.
3. Chalk Hill Update
Budget presented for Chalk Hill. Parks and Recreation can go in there. Town Council not welcoming of having multiple businesses coming in to rent space. Not liking “landlord” scenario. Too many expenses that could come up. They want to see moderate use of building. Town doesn’t see it as long term building. If something major goes wrong, like boiler, they will close building. There is no short term plan. Probate Court was possibility but not really good use of space. Jockey Hollow Middle School also wants to use facility for intramurals and team basketball practices.

Need a feasibility study done. Chamber, EEC should spearhead.
4. Tennis Courts
Working up RFP in conjunction with Finance Dept. to get things moving. Putting out to bid for a week. Reviewing estimates and hoping to make a decision. Pouring concrete over existing courts. Needs 30 days to set – so the sooner the better. Fence, posts and concrete poured before winter. Then in spring can finish up. \$150,000 from Parks and Recreation. Reminder coming from LOCIP Account.

New Business:

A. Facility Requests

1. Motion [A. Csire, 2nd J. Pinto] to approve 10/29 Papsin event and 10/22 Monroe Harvest Festival. Passed 9-0-0.

B. Next meeting November 7, 2016.

Adjournment: Motion [T. Scott, 2nd A. Lisi] to adjourn at 8:42 pm. Passed 9-0-0.

Respectfully submitted,
Dawn Barbierri
Monroe Parks and Recreation Commission