

Capital Infrastructure Facility Asset Planning Sub-Committee
Monroe, CT
Tuesday
December 17, 2012 6:30 p.m.
Conference Room 204

A Monroe Capital Infrastructure Facility Asset Planning Sub-Committee (CIFAP) meeting was held on Tuesday December 17, 2012 at 6:30 p.m. in Conference Room 204

PRESENT: William Porter Commissioner of Planning and Zoning Commission and Steering
Chairman of CIFAP
Jim Weinberg, Commissioner of Planning and Zoning

Pledge of Allegiance

Roll Call

Present:

Scott Schatzlein, Land Use Group Director and Town Engineer
James Agostine, Superintendent of Schools
Kathy Dilks-Anderson, Resident (Democratic Party)
Mark Reed, Chairman of Board of Finance
Carl Tomchik, Finance Director
Ron Vilani, Chairman of Police Commission
Doug Arndt, Director of Public Works
Enid Lipeles, Chairman of Town Council
Lee Hossler, Chairman of Economic Development Commission
Dennis Condon, Vice Chairman of Monroe EMS Commission

Absent:

Brian Quinn, Commissioner of Planning and Zoning
James Agostine, Superintendent of Schools
Chief John Salvatore, Monroe Police Department
Frank Cooper, Parks and Recreation
First Selectman, Stephen J. Vavrek, ex officio
Bill Davin, Fire Marshall
Ed Steadman, Resident (Republican Party)
Darrel Trump, Chairman Board of Finance

MINUTES

MOTION TO APPROVE MINUTES FOR 6/12/12, 8/28/12, AND 9/25/12

MOTION: Jim Weinberg
SECOND: William Porter
Motion passes 2-0

FIRST SELECTMAN'S COMMENTS

Was not in attendance

BOARD OF FINANCE COMMENTS

There are 3 basic operating principals:

1. Fifty thousand dollars
2. Five year lifetime
3. Non recurrent

There was discussion on recommending vehicles being moved into the department budget.

UPDATE ON HONEYWELL PROJECT

Board of Finance has met with Honeywell a number of times and they have requested that Honeywell go back and consider a small phased plan. The recommendation is to go forward with the ranking and if Honeywell goes through for some of the items they can be subtracted.

PRIORITY OF NEED BY DEPARTMENT

Each Department went through and gave a list of their most important projects for everyone to keep in mind for the ranking process.

DPW

- Convert Town Hall to natural gas
- Town Hall HVAC
- Highway garage (not most critical but still important)
- Drainage issue on Flint Ridge Road
- Install doors on annex (new garage facility)

Engineering

- Pepper Street rehab
- Town Hall site improvements

- Stanley Road (2 Mil)
- Sewer study (rate at 3 or 4)

Fire Departments

- Driveway repairs (private facility)
- HVAC
- Garage door
- Personal gear
- Storm drain
- Paint corroding

EMS

- Need a building
- Ambulance

Police

- Animal Control
- Furnace
- Water heater
- Doors

Fire Marshall

- Vehicles

Board of Ed

- Roofs
- Windows replacement
- Boilers
- Sidewalks
- Parking asphalt

RANKING OF PROJECTS

1.

- **Road repair**
- **Pepper Street**
- **Pepper Street covert 150K**

2.

- **Town Hall mech-electricity**
- **Hazardous material**
- **Flint Ridge**

3.

- **Stepney/Stevenson gear – protective equipment**
- **Ambulance**
- 4. • **3 Fire Department roof repairs**
- 5. • **Monroe Fire Department driveway, HVAC**
• **Stepney repair 350K**
- 6. • **School boilers (Stepney)**
- 7. • **Police Van**
- 8. • **Stanley Road**
- 9. • **Town Hall Site Improvements**
• **ANNEX**
- 10. • **Animal Shelter**
- 11. • **Sports Fields**
• **Splash Park**

ADJOURNMENT

Chairman Porter adjourned the meeting.