

Capital Infrastructure Facility Asset Planning Sub-Committee  
Monroe, CT  
Tuesday  
August 28, 2012 6:30 p.m.  
Conference Room 204

A Monroe Capital Infrastructure Facility Asset Planning Sub-Committee (CIFAP) meeting was held on Tuesday August 28, 2012 at 6:30 p.m. in Conference Room 204

**PRESENT:** William Porter Commissioner of Planning and Zoning Commission and Steering  
Chairman of CIFAP  
Brian Quinn, Commissioner of Planning and Zoning

**Pledge of Allegiance**

**Roll Call**

**Present:**

Chief John Salvatore, Monroe Police Department  
Scott Schatzlein, Land Use Group Director and Town Engineer  
James Agostine, Superintendent of Schools  
Kathy Dilks-Anderson, Resident (Democratic Party)  
Frank Cooper, Parks and Recreation  
First Selectman, Stephen J. Vavrek, ex officio  
Mark Reed, Chairman of Board of Finance  
Carl Tomchik, Finance Director  
Ron Vilani, Chairman of Police Commission  
Bill Davin, Fire Marshall  
Ed Steadman, Resident (Republican Party)

**Absent:**

Doug Arndt, Director of Public Works  
Enid Lipeles, Chairman of Town Council  
Lee Hossler, Chairman of Economic Development Commission  
Darrel Trump, Chairman Board of Finance

**MINUTES**

Minutes for May 15, 2012 was ratified at the previous meeting.

## **FIRST SELECTMAN'S UPDATE ON CHALK HILL**

First Selectman Stephen Vavrek read an inner office memorandum, which he had made public this evening. It stated that the best interest for the Town would be to work with the Kimball Group to create a private/public partnership for Chalk Hill School. Therefore the Town will be entering a contract with the Kimball Group for Chalk Hill. The Town would have to contribute 150,000 to this per year and nothing more. It was confirmed that the Parks and Recreation Department would still be within the building.

## **DISCUSSION OF CAPITAL vs. OPERATING EXPENSES\**

Chairman Porter spoke about some situations with last year's MATRIX. There were items that were put on Capital expenses that some thought should be Operating expenses. The Town needs to develop a standard to decipher what will be Capital and what will be Operating expenses for the future.

Carl Tomchik gave some clarification on the situation.

Chairman Porter stated that he started to receive some information but has not put it together for distribution yet. Department of Public Works, EMS, Parks and Recs are some Departments that have sent some of their MATRIX information to Chairman Porter.

## **UPDATES TO MATRIX**

There were updates that were talked about regarding EMS, Schools, DPW, and other Departments

The next meeting will be on September 25, 2012. Chairman Porter will have a more formal report of the information from this evening.

## **ADJOURNMENT**

Chairman Porter adjourned the meeting.