

Capital Infrastructure Facility Asset Planning Sub-Committee
Monroe, CT
Tuesday
September 25, 2012 6:30 p.m.
Conference Room 204

A Monroe Capital Infrastructure Facility Asset Planning Sub-Committee (CIFAP) meeting was held on Tuesday August 28, 2012 at 6:30 p.m. in Conference Room 204

PRESENT: William Porter Commissioner of Planning and Zoning Commission and Steering Chairman of CIFAP
Jim Weinberg, Commissioner of Planning and Zoning

Pledge of Allegiance

Roll Call

Present:

Chief John Salvatore, Monroe Police Department
Scott Schatzlein, Land Use Group Director and Town Engineer
Jack Zamary, for the Superintendent of Schools*
Mark Reed, Chairman of Board of Finance
Carl Tomchik, Finance Director
Dennis Condon, Vice Chairman of Monroe EMS Commission
Doug Arndt, Director of Public Works
Tony Ungar, for Chairman of Town Council*
Lee Hossler, Chairman of Economic Development Commission
Darrel Trump, Chairman Board of Education

Absent:

Brian Quinn, Commissioner of Planning and Zoning
James Agostine, Superintendent of Schools
Kathy Dilks-Anderson, Resident (Democratic Party)
Frank Cooper, Parks and Recreation
First Selectman, Stephen J. Vavrek, ex officio
Ron Vilani, Chairman of Police Commission
Bill Davin, Fire Marshall
Ed Steadman, Resident (Republican Party)
Enid Lipeles, Chairman of Town Council

MINUTES

Minutes for June 12, 2012 and August 28, 2012 were tabled to the next meeting.

UPDATE ON GUIDELINES FROM BOARD OF FINANCE

Will be discussed at the next Board of Finance meeting and then brought to the next CIFAP meeting.

REVIEW OF PROJECTS TO BE REMOVED FROM MATRIX

Chairman Porter started to add information to the MATRIX that the departments have submitted. He has not added Department of Public Works, or the Fire Department yet. He stated that what Board of Finance determines on Capital and Operating expenses will influence what items from the list will go on the MATRIX, therefore he is waiting to get that report to add DPW and the Fire Department.

He removed a couple of items from the MATRIX including resodding the fields at Masuk because in the new proposal it is slated for five years from now.

Chairman Porter then turned to the members of CIFAP and asked if they had any items that could be removed from the MATRIX. There are items that are already added into the budget that do not need to be in the MATRIX.

Items that are to be taken off of the MATRIX are including but not limited to:

- The roof for the Police Department
- Town wide utilization study
- Route 25/Pepper Street intersection (Engineering)
- Elm Street drainage improvements (Engineering)
- stretcher (EMS)
- 1 ambulance (EMS)
- O2 generation (EMS)
- Boilers might come off for Board of Ed

The Fire Department discussed a thermal imager which they have on high priority.

The furnace is on high priority for the Police Department.

The Board of Education is looking to the roof for Fawn Hollow in sections so that it won't be so expensive all at once.

REVIEW OF NEW ITEMS ON MATRIX

If there are any modifications that need to be done or if anyone has new things to be added to the MATRIX, Chairman Porter asked that everyone email these updates to him directly so he can make the appropriate changes. These will be ready prior to the next meeting.

*The date for the next meeting is Tuesday October 30, 2012 at 6:30 pm.

Mark Reed gave an update. The fiscal year is currently at 1.4 million which leaves them 3.278 million to bond. These numbers are “guess”timates and will change and be more accurate as time goes on.

Chairman Porter’s goal is to have the list established for the next meeting and then start the prioritizing. It is very important to have everyone’s input on the prioritizing so that they can have the expertise of the departments on what is most important.

ADJOURNMENT

There being no further discussion, Chairman Porter adjourned the meeting.