

**AGENDA**

**MONROE TOWN COUNCIL  
Monroe, Connecticut**

**Monday, December 14, 2015 ~ 8:00 P.M. ~ Council Chambers**

**I. PLEDGE OF ALLEGIANCE**

**II. ROLL CALL**

**III. CONSENT CALENDAR**

- A.** Motion to approve the minutes of the Town Council Public Information Sessions held on November 23, 2015 regarding the proposed ordinances.
- B.** Motion to approve the minutes and voting record of the Town Council meeting held on November 23, 2015 (Session 2015-20).
- C.** Motion to approve the minutes of the Town Council Special meeting held on December 4, 2015 (Session 2015-21).
- D.** Request for Refunds dated December 1, 2015 totaling \$8,216.96
- E.** Designation of Depositories
- F.** Donation to the Volunteer Emergency Medical Service in the amount of \$100.00
- G.** Donation to Project Warmth in the amount of \$250.00
- H.** Donation for the Community Emergency Response Team (CERT) in the amount of \$750.00
- I.** Donation to the Edith Wheeler Memorial Library in the amount of \$1000.00
- J.** Donations to the Friendship Fund in the amount of \$699.00
- K.** Donations to the Food Pantry in the amount of \$1080.00

**IV. EXECUTIVE SESSION: Discussion of Personnel Matter**

**V. COMMUNICATIONS**

- A.** Memo from the Community and Social Services Director dated November 20, 2015 regarding a technology upgrade at the Senior Center.
- B.** Memo from Town Council Chairman to Town Clerk dated November 23, 2015 regarding Town Council meeting dates for 2016.
- C.** Memo from the Tax Collector to Town Council Chairman dated December 1, 2015 regarding Request for Refunds totaling \$8,216.96.
- D.** Memo from the First Selectman to Town Council Chairman dated December 8, 2015 regarding a bid waiver from the Public Works Department for the purchase of two new natural gas boilers at Stepney #2 Firehouse and the removal of the existing boilers.
- E.** Memo from the First Selectman to Town Council Chairman dated December 8, 2015 regarding an appointment to the Zoning Board of Appeals.
- F.** Memo from the First Selectman to Town Council Chairman dated December 8, 2015 regarding donations to the Food Pantry.
- G.** Memo from the First Selectman to Town Council Chairman dated December 8, 2015 regarding a donation for Project Warmth.

- H.** Memo from the First Selectman to Town Council Chairman dated December 8, 2015 regarding a donation to the Social Services Friendship Fund.
- I.** Memo from the First Selectman to Town Council Chairman dated December 8, 2015 regarding a donation to the Edith Wheeler Memorial Library.
- J.** Memo from the First Selectman to Town Council Chairman dated December 8, 2015 regarding a donation to the Volunteer Emergency Medical Service.
- K.** Memo from the First Selectman to Town Council Chairman dated December 8, 2015 regarding a donation for the Community Emergency Response Team (CERT) in the amount of \$750.00
- L.** Letter of Opinion from Town Attorney John Fracassini to the First Selectman dated December 9, 2015 regarding a proposed Letter of Agreement and the proposed First Amendment to Lease Amendment by Crown Castle for 230 Guinea Road.
- M.** Letter from the Chairman of the Board of Ethics to Town Council Chairman dated December 9, 2015 regarding decision on a resident serving on two Boards.
- N.** Memo from the First Selectman to Town Council Chairman dated December 10, 2015 regarding an appointment to the Architectural Review Board.
- O.** Memo from the First Selectman to Town Council Chairman dated December 10, 2015 regarding an appointment to the Board of Education.
- P.** Memo from the First Selectman to Town Council Chairman dated December 10, 2015 regarding an appointment to the Emergency Medical Services Commission.
- Q.** Memo from the First Selectman to Town Council Chairman dated December 10, 2015 regarding an appointment to the Building Board of Appeals.
- R.** Memo from the Director of Finance to the First Selectman dated December 14, 2015 regarding the Designation of Depositories.

## **VI. PUBLIC PARTICIPATION**

## **VII. APPOINTMENTS**

- A.** Domenic Paniccia (D) of 25 Easton Road to the Zoning Board of Appeals for a term ending November 30, 2019
- B.** Jameison Campbell (D) of 440 Elm Street to the Architectural Review Board for a term ending December 5, 2017
- C.** Lisa Pane (R) of 96 Barn Hill Road to the Emergency Medical Services Commission for a term ending December 1, 2017
- D.** Jonathan Formichella (R) of 25 Rolling Ridge Road to the Building Board of Appeals for a term ending October 1, 2017
- E.** Carlos Reinoso (D) of 96 Gay Bower Road to the Board of Education for a term ending November 7, 2017

## **VIII. ACTION ITEMS**

- A.** Town Council Committee on Finance, Education, Health & Public Safety Matters
- B.** Town Council Committee on Planning & Zoning, Public Works and Parks & Recreation Matters
- C.** Town Council Committee on Legislative & Administrative Matters
- D.** Trumbull/Monroe Health District
- E.** Strategic Planning Committee
- F.** EMS Facility Workgroup
- G.** First Selectman's Update

**IX. UNFINISHED BUSINESS**

- A. Proposed Crown Castle Lease Agreement and proposed First Amendment to Lease Amendment
- B. Monroe Trumbull Health District Resolution

**X. NEW BUSINESS**

- A. Technology Upgrade for the Monroe Senior Center
- B. Union Savings Bank – change in Resolution and Signature Card Designation
- C. Town Council Meeting Schedule 2016

**XI. PUBLIC PARTICIPATION**

**XII. ADJOURNMENT**

***This meeting meets accessibility requirements for the disabled. Those persons requiring special accommodations should contact the First Selectman's Office as soon as possible (203) 452-2821.***

**GUIDELINES FOR PUBLIC PARTICIPATIONS**

Welcome to the Monroe Town Council Meeting.

The following guidelines are to assist those who wish to speak during the Public Participation Sessions:

The Council welcomes public participation and asks that speakers please limit their comments.

Observers are always welcome.

State your name and address for the record.

Speakers may offer objective comments that concern them.

The Town Council will not permit any expression of personal complaints or defamatory comments about Town Council members nor against any person connected with the Town of Monroe or any other individual, firm or corporation.

There will be no response to comments related to pending litigation.

The Town Council Chairman has the discretion to limit comment time. Generally, three (3) minutes per speaker is allotted. The Chair may allow additional time.

Written statements are always welcome and are always provided to Town Council members.

Immediate replies to questions/concerns should not be expected (Chairman's discretion).

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**Second Public Participation** is an opportunity to make comments or ask questions on those unresolved items in our agenda that are under Unfinished Business or New Business.

1. 3 minute limit per speaker

2. 21 minutes total for second public participation

3. Comments or questions have to be on unresolved items in our agenda under Unfinished Business or New Business for that meeting (this will give Council the opportunity to consider, discuss or answer in a subsequent Town Council meeting aforementioned items)

4. No member may speak on the same information that they spoke on during the first public participation (all information must be new)

5. Does not apply to special or emergency meetings

**ALL CONDITIONS ARE SUBJECT TO DISCRETION OF THE CHAIR**