

AGENDA

**MONROE TOWN COUNCIL
Monroe, Connecticut**

Monday, May 11, 2015 ~ 8:00 P.M. ~ Council Chambers

I. PLEDGE OF ALLEGIANCE

II. ROLL CALL

III. CONSENT CALENDAR

- A. Motion to approve the minutes and voting record of the Regular Town Council meeting held on April 27, 2015.
- B. Request for Refunds dated May 7, 2015 totaling \$12,984.85.

IV. COMMUNICATIONS

- A. Memo from the Tax Collector to Town Council Chairman May 7, 2015 regarding request for refunds totaling \$12,984.85.
- B. Memo from the Director of Human Resources to Town Council Chairman dated May 7, 2015 regarding Job Descriptions for the Health Department.

V. PUBLIC PARTICIPATION

VI. APPOINTMENTS

VII. ACTION ITEMS

- A. Town Council Committee on Finance, Education, Health & Public Safety Matters
 - 1. Date and Agenda for next meeting
- B. Town Council Committee on Planning & Zoning, Public Works and Parks & Recreation Matters
 - 1. Date and Agenda for next meeting
- C. Town Council Committee on Legislative & Administrative Matters
 - 1. Date and Agenda for next meeting
- D. Trumbull/Monroe Health District
 - 1. Date and Agenda for next meeting
- E. First Selectman's Update

VIII. UNFINISHED BUSINESS

- A. Monroe Local Health

IX. NEW BUSINESS

- A. Director of Health Job Description
- B. Administrative Assistant Job Description
- C. Public Health Nurse/Educator Job Description
- D. Sanitarian Job Description

X. PUBLIC PARTICIPATION

XI. ADJOURNMENT

This meeting meets accessibility requirements for the disabled. Those persons requiring special accommodations should contact the First Selectman's Office as soon as possible (203) 452-2821.

GUIDELINES FOR PUBLIC PARTICIPATIONS

Welcome to the Monroe Town Council Meeting.

The following guidelines are to assist those who wish to speak during the Public Participation Sessions:

The Council welcomes public participation and asks that speakers please limit their comments.

Observers are always welcome.

State your name and address for the record.

Speakers may offer objective comments that concern them.

The Town Council will not permit any expression of personal complaints or defamatory comments about Town Council members nor against any person connected with the Town of Monroe or any other individual, firm or corporation.

There will be no response to comments related to pending litigation.

The Town Council Chairman has the discretion to limit comment time. Generally, three (3) minutes per speaker is allotted. The Chair may allow additional time.

Written statements are always welcome and are always provided to Town Council members.

Immediate replies to questions/concerns should not be expected (Chairman's discretion).

Second Public Participation is an opportunity to make comments or ask questions on those unresolved items in our agenda that are under Unfinished Business or New Business.

1. 3 minute limit per speaker

2. 21 minutes total for second public participation

3. Comments or questions have to be on unresolved items in our agenda under Unfinished Business or New Business for that meeting (this will give Council the opportunity to consider, discuss or answer in a subsequent Town Council meeting aforementioned items)

4. No member may speak on the same information that they spoke on during the first public participation (all information must be new)

5. Does not apply to special or emergency meetings

ALL CONDITIONS ARE SUBJECT TO DISCRETION OF THE CHAIR