

**AGENDA**

**MONROE TOWN COUNCIL  
Monroe, Connecticut**

**Tuesday, May 26, 2015 ~ 8:00 P.M. ~ Council Chambers**

**RECEPTION FOR CITIZEN OF THE YEAR  
7:00 PM – ANNEX CONFERENCE AREA**

**I. PLEDGE OF ALLEGIANCE**

**II. ROLL CALL**

**III. CONSENT CALENDAR**

- A. Motion to approve the minutes and voting record of the Regular Town Council meeting held on May 11, 2015.

**IV. COMMUNICATIONS**

- A. Memo from the First Selectman to Town Council Chair dated May 15, 2015 regarding a Bid Waiver for Great Hollow Lake, 319 Grant Project Water Quality Improvements.
- B. Memo from the First Selectman to Town Council Chair dated May 15, 2015 regarding a Bid Waiver for Use of Competitively Bid Contracts for Road Maintenance and Reconstruction Services.
- C. Memo from the Director of Human Resources to Town Council Chairman dated May 20, 2015 regarding various Job Descriptions for the Town of Monroe.
- D. Memo from the First Selectman to Town Council Chairman dated May 21, 2015 regarding an appointment to the Historic District Commission (alternate).
- E. Memo from the First Selectman to Town Council Chairman dated May 21, 2015 regarding an appointment to the Zoning Board of Appeals (alternate).

**V. PUBLIC PARTICIPATION**

**VI. APPOINTMENTS**

- A. Joshua Iannarone (R) of 17 Country Ridge Road to the Historic District Commission as an alternate for a term ending July 1, 2018.
- B. Michael Pinto (R) of 17 Driftwood Road to the Zoning Board of Appeals for a term ending November 3, 2016.

**VII. ACTION ITEMS**

- A. Town Council Committee on Finance, Education, Health & Public Safety Matters
  - 1. Date and Agenda for next meeting
- B. Town Council Committee on Planning & Zoning, Public Works and Parks & Recreation Matters
  - 1. Date and Agenda for next meeting
- C. Town Council Committee on Legislative & Administrative Matters
  - 1. Date and Agenda for next meeting

- D. Trumbull/Monroe Health District
  - 1. Date and Agenda for next meeting
- E. First Selectman's Update

**VIII. UNFINISHED BUSINESS**

- A. Monroe Local Health

**IX. NEW BUSINESS**

- A. Deputy Tax Collector Job Description
- B. Assessor's Technician Clerk Job Description
- C. Payroll and Accounts Receivable Coordinator Job Description
- D. Part-time Office Assistant Job Description
- E. Part-time Accounting Clerk Job Description
- F. Part-time Building Monitor-Senior Center Job Description
- G. Part-time Library Custodian Job Description

**X. PUBLIC PARTICIPATION**

**XI. ADJOURNMENT**

**CITIZEN OF THE YEAR RECEPTION  
7:00 PM – ANNEX CONFERENCE AREA**

*This meeting meets accessibility requirements for the disabled. Those persons requiring special accommodations should contact the First Selectman's Office as soon as possible (203) 452-2821.*

**GUIDELINES FOR PUBLIC PARTICIPATIONS**

Welcome to the Monroe Town Council Meeting.  
 The following guidelines are to assist those who wish to speak during the Public Participation Sessions:  
 The Council welcomes public participation and asks that speakers please limit their comments.  
 Observers are always welcome.  
 State your name and address for the record.  
 Speakers may offer objective comments that concern them.  
 The Town Council will not permit any expression of personal complaints or defamatory comments about Town Council members nor against any person connected with the Town of Monroe or any other individual, firm or corporation.  
 There will be no response to comments related to pending litigation.  
 The Town Council Chairman has the discretion to limit comment time. Generally, three (3) minutes per speaker is allotted. The Chair may allow additional time.  
 Written statements are always welcome and are always provided to Town Council members.  
 Immediate replies to questions/concerns should not be expected (Chairman's discretion).

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**Second Public Participation** is an opportunity to make comments or ask questions on those unresolved items in our agenda that are under Unfinished Business or New Business.

1. 3 minute limit per speaker
2. 21 minutes total for second public participation
3. Comments or questions have to be on unresolved items in our agenda under Unfinished Business or New Business for that meeting (this will give Council the opportunity to consider, discuss or answer in a subsequent Town Council meeting aforementioned items)
4. No member may speak on the same information that they spoke on during the first public participation (all information must be new)
5. Does not apply to special or emergency meetings

**ALL CONDITIONS ARE SUBJECT TO DISCRETION OF THE CHAIR**