

## AGENDA

(Session 2016-10)

### MONROE TOWN COUNCIL Monroe, Connecticut

Monday, May 9, 2016 ~ 8:00 P.M. ~ Council Chambers

#### I. PLEDGE OF ALLEGIANCE

#### II. ROLL CALL

#### III. CONSENT CALENDAR

- A. Motion to approve the minutes and voting record of the Town Council Meeting held on April 25, 2016 (Session 2016-09).
- B. Request for Refunds dated May 4, 2016 totaling \$10,967.12.
- C. Donations to the Edith Wheeler Memorial Library from various residents and businesses in the amount of \$525.00.
- D. Donation to the Volunteer Emergency Medical Service from an organization in the amount of \$50.00.

#### IV. COMMUNICATIONS

- A. Memo from the Tax Collector to Town Council Chairman dated May 4, 2016 regarding the Request for Refunds totaling \$10,967.12.
- B. Memo from the First Selectman to the Town Council Chair dated May 5, 2016 regarding donations to the Edith Wheeler Memorial Library and the Volunteer Emergency Medical Service.
- C. Memo from the First Selectman to the Town Council Chair dated May 5, 2016 regarding the State of Connecticut D.O.T. Agreement Resolution related to the Roundabout.
- D. Memo from the First Selectman to the Town Council Chair dated May 5, 2016 regarding the State of Connecticut D.O.T. Agreement Resolution related to the Route 25 Bridge Replacement No.02219.
- E. Memo from a Town Council Member and EMS Liaison to Town Council Chair and L & A Chair dated May 5, 2016 regarding the Collections and Write-Off Policy for EMS Billing.
- F. Memo from the Director of Health to the Town Council Chair dated May 5, 2016 regarding the Licensing Fee Policy for New Food Service Establishments.
- G. Memo from the First Selectman to the Town Council Chair dated May 5, 2016 regarding the job description for the Emergency Medical Service Administrative Assistant.
- H. Memo from the First Selectman to the Town Council Chair dated May 6, 2016 regarding the Health Department's Licensing Fee Policy for New Food Establishments.

#### V. PUBLIC PARTICIPATION

#### VI. APPOINTMENTS

**VII. ACTION ITEMS**

- A. Town Council Committee on Finance, Education, Health & Public Safety Matters
- B. Town Council Committee on Planning & Zoning, Public Works and Parks & Recreation Matters
- C. Town Council Committee on Legislative & Administrative Matters
- D. Strategic Planning Committee
- E. EMS Facility Workgroup
- F. First Selectman’s Update

**VIII. UNFINISHED BUSINESS**

- A. Health Department Fee Schedule

**IX. NEW BUSINESS**

- A. Resolution regarding State of Connecticut D.O.T. Agreement for Right of Way Acquisition related to the Roundabout for property located at 675 Monroe Turnpike
- B. Resolution regarding State of Connecticut D.O.T. Agreement for Right of Way Acquisition related to the Route 25 Bridge Replacement No.02219 for property located at 19 Old Newtown Road
- C. Collections and Write-Off Policy for EMS Billing
- D. Emergency Medical Services Administrative Assistant Job Description
- E. Fire Apparatus Acquisition

**X. PUBLIC PARTICIPATION**

**XI. ADJOURNMENT**

***This meeting meets accessibility requirements for the disabled. Those persons requiring special accommodations should contact the First Selectman's Office as soon as possible (203) 452-2821.***

<p><b>GUIDELINES FOR PUBLIC PARTICIPATIONS</b></p> <p>Welcome to the Monroe Town Council Meeting.</p> <p>The following guidelines are to assist those who wish to speak during the Public Participation Sessions:          The Council welcomes public participation and asks that speakers please limit their comments.          Observers are always welcome.          State your name and address for the record.          Speakers may offer objective comments that concern them.          The Town Council will not permit any expression of personal complaints or defamatory comments about Town Council members nor against any person connected with the Town of Monroe or any other individual, firm or corporation.          There will be no response to comments related to pending litigation.          The Town Council Chairman has the discretion to limit comment time. Generally, three (3) minutes per speaker is allotted. The Chair may allow additional time.          Written statements are always welcome and are always provided to Town Council members.          Immediate replies to questions/concerns should not be expected (Chairman’s discretion).</p>
<p><b>Second Public Participation</b> is an opportunity to make comments or ask questions on those unresolved items in our agenda that are under Unfinished Business or New Business.</p> <ol style="list-style-type: none"> <li>1. 3 minute limit per speaker</li> <li>2. 21 minutes total for second public participation</li> <li>3. Comments or questions have to be on unresolved items in our agenda under Unfinished Business or New Business for that meeting (this will give Council the opportunity to consider, discuss or answer in a subsequent Town Council meeting aforementioned items)</li> <li>4. No member may speak on the same information that they spoke on during the first public participation (all information must be new)</li> <li>5. Does not apply to special or emergency meetings</li> </ol>
<p><b>ALL CONDITIONS ARE SUBJECT TO DISCRETION OF THE CHAIR</b></p>