

**MONROE TOWN COUNCIL
Monroe, Connecticut**

Monday, September 26, 2016 ~ 8:00 P.M. ~ Council Chambers

I. PLEDGE OF ALLEGIANCE

II. ROLL CALL

III. CONSENT CALENDAR

- A.** Motion to approve the minutes and voting record of the Town Council Meeting held on September 12, 2016 (Session 2016-15).
- B.** Anonymous donation to the Police Department in the amount of \$200.00.
- C.** Donations to the Food Pantry from residents in the amount of \$580.00.
- D.** Donations to the Friendship Fund from various residents and businesses in the amount of \$500.00.
- E.** Donation to the Webb Mountain Discovery Zone from a business in the amount of \$1,000.00.
- F.** Donation to the Volunteer Emergency Medical Service from a resident in the amount of \$1,000.00.

IV. COMMUNICATIONS

- A.** Memo from Town Council Liaison – Board of Health to L & A Committee Chair with a copy to Town Council Chair dated August 25, 2016 regarding proposed changes to Chapters 291 & 305 of the Town Code.
- B.** Memo from FEHPS Committee Member to L & A Committee Chair with a copy to Town Council Chair dated September 1, 2016 regarding draft proposed revisions to Chapter 470 “Taxation” of the Town Code.
- C.** Memo from Town Council Liaison – EMS Commission Liaison to Town Council Chair dated September 1, 2016 regarding the Collections and Write-Off Policy for EMS Billing.
- D.** Correspondence from the Director of Community and Social Services to Town Council dated September 8, 2016 regarding donations to the Food Pantry and the Friendship Fund.
- E.** Memo from the Police Chief to Town Council dated September 8, 2016 regarding a donation to the Police Department.
- F.** Memo from the Webb Mountain Discovery Zone Park Director to the First Selectman dated September 13, 2016 regarding a donation to the Webb Mountain Discovery Zone.
- G.** Letter from Commission on Aging Chair to Town Council dated September 19, 2016 regarding the part time position at the Senior Center.
- H.** Letter from Probate Court Administrator to Monroe and Trumbull Town Attorney’s dated September 19, 2016 regarding Probate Court relocating to Chalk Hill.

- I. Memo from the First Selectman to the Town Council Chair dated September 21, 2016 regarding the EMS and Write-Off Policy for EMS Billing.
- J. Memo from the First Selectman to the Town Council Chair dated September 21, 2016 regarding an Alternate ZBA Appointment.
- K. Memo from the First Selectman to the Town Council Chair dated September 21, 2016 regarding the Administrative Services Agreement.
- L. Memo from the First Selectman to the Town Council Chair dated September 22, 2016 regarding an appointment to the Parks and Recreation Commission.
- M. Memo from the First Selectman to the Town Council Chair dated September 22, 2016 regarding an appointment to the Board of Education.
- N. Memo from the First Selectman to the Town Council Chair dated September 22, 2016 regarding an appointment to the Board of Finance.
- O. Memo from the First Selectman to the Town Council Chair dated September 22, 2016 regarding donations to various Town departments and programs.
- P. Correspondence from VEMS to Town Council Chair dated September 21, 2016 regarding a donation to VEMS.
- Q. Correspondence from the Director of Community and Social Services to Town Council dated September 22, 2016 regarding donations to the Food Pantry, Project Warmth and the Friendship Fund.

V. PUBLIC PARTICIPATION

VI. APPOINTMENTS

- A. Andrew Marone (D), of 213E Windgate Circle to the Zoning Board of Appeals as an alternate member for a term ending August 22, 2019
- B. Jonathan Stone (R) of 248 Porters Hill Road to the Parks and Recreation Commission for a term ending October 21, 2016
- C. Craig Hirsh (R) of 17 Maplewood Drive to the Board of Finance
- D. David H. Ferris, Jr. (R) of 32 Blueberry Hill Road to the Board of Education

VII. ACTION ITEMS

- A. Town Council Committee on Finance, Education, Health & Public Safety Matters
- B. Town Council Committee on Planning & Zoning, Public Works and Parks & Recreation Matters
- C. Town Council Committee on Legislative & Administrative Matters
- D. Strategic Planning Committee
- E. EMS Facility Workgroup
- F. First Selectman's Update

VIII. UNFINISHED BUSINESS

- A. Chalk Hill Updates
- B. Revisions to Code of Ethics

IX. NEW BUSINESS

- A. Draft proposed revisions to Chapter 470 "Taxation" of the Town Code
- B. Draft proposed revisions to Chapter 291 "Food Handling Establishments"
- C. Draft proposed revisions to Chapter 305 "Health and Sanitation" of the Town Code
- D. Collections and Write-Off Policy for EMS Billing

- E. ICMA-RC Contract Amendment - Administrative Services Agreement
- F. Teacher Union Contract
- G. MOU Medical Advisor
- H. Donation to Project Warmth & Food Pantry from Local Business

X. PUBLIC PARTICIPATION

XI. ADJOURNMENT

This meeting meets accessibility requirements for the disabled. Those persons requiring special accommodations should contact the First Selectman's Office as soon as possible (203) 452-2821.

<p>GUIDELINES FOR PUBLIC PARTICIPATIONS</p> <p>Welcome to the Monroe Town Council Meeting.</p> <p>The following guidelines are to assist those who wish to speak during the Public Participation Sessions: The Council welcomes public participation and asks that speakers please limit their comments. Observers are always welcome. State your name and address for the record. Speakers may offer objective comments that concern them. The Town Council will not permit any expression of personal complaints or defamatory comments about Town Council members nor against any person connected with the Town of Monroe or any other individual, firm or corporation. There will be no response to comments related to pending litigation. The Town Council Chairman has the discretion to limit comment time. Generally, three (3) minutes per speaker is allotted. The Chair may allow additional time. Written statements are always welcome and are always provided to Town Council members. Immediate replies to questions/concerns should not be expected (Chairman's discretion).</p>
<p>Second Public Participation is an opportunity to make comments or ask questions on those unresolved items in our agenda that are under Unfinished Business or New Business.</p> <ol style="list-style-type: none"> 1. 3 minute limit per speaker 2. 21 minutes total for second public participation 3. Comments or questions have to be on unresolved items in our agenda under Unfinished Business or New Business for that meeting (this will give Council the opportunity to consider, discuss or answer in a subsequent Town Council meeting aforementioned items) 4. No member may speak on the same information that they spoke on during the first public participation (all information must be new) 5. Does not apply to special or emergency meetings
<p>ALL CONDITIONS ARE SUBJECT TO DISCRETION OF THE CHAIR</p>