

**MONROE TOWN COUNCIL  
Monroe, Connecticut  
FINAL MEETING MINUTES**

**March 28, 2016 – 8:00 PM – Council Chambers**

**Present:** Vice Chairman Enid Lipeles  
Councilmember Nicholas Kapoor  
Councilmember Phyllis Kansky  
Councilmember Kenneth Kellogg  
Councilmember Sean O'Rourke  
Councilmember Kevin Reid  
Councilmember Terry Rooney

**Absent:** Chairman Frank Lieto  
Councilmember Dee Dee Martin

**Also Present:** First Selectman Stephen J. Vavrek

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A regular meeting of the Monroe Town Council was held on Monday, March 28, 2016 at 8:00 p.m. in the Council Chambers of the Monroe Town Hall.

**CONSENT CALENDAR**

Motion to approve the minutes and voting record of the Town Council Meeting held on March 14, 2016 (Session 2016-06).

Donation to the Edith Wheeler Memorial Library from a resident in the amount of \$50.00.

Donations to the Food Pantry from various residents and organizations in the amount of \$1,115.00.

Donations to Project Warmth from various residents and businesses in the amount of \$575.00.

*On the March 14, 2015 Draft Voting Record and Draft Meeting Minutes, Amend Language on the Budget Postcards, change to Amendment passed 7-2 (opposed Kapoor, Kansky) and also add Main Motion Passed 7-2 (opposed Kapoor, Kansky). Delete repeated salutation on the Draft Meeting Minutes.*

The Consent Calendar was passed unanimously with the noted amendments to the March 14, 2016 Town Council Meeting.

## **COMMUNICATIONS**

Letter of Opinion from the Town Attorney to the First Selectman with a copy to the Town Council Chairman dated March 17, 2016 regarding the MOU/Mutual Aid Agreement between the Monroe Health Department and the Stratford Health Department.

Memo from the First Selectman to the Town Council Chair dated March 23, 2016 regarding donations to the Food Pantry, and Project Warmth.

Memo from the First Selectman to the Town Council Chair dated March 24, 2016 regarding a Transfer of Funds in the Parks and Recreation Department.

Memo from the First Selectman to the Town Council Chair dated March 24, 2016 regarding the appointment of the Deputy Director of Emergency Management.

## **PUBLIC PARTICIPATION** - None

## **APPOINTMENTS** - None

## **ACTION ITEMS**

### ***Town Council Committee on Finance, Education, Health & Public Safety Matters***

Vice-Chairman Lipeles reported meetings are scheduled every two weeks with Mike Manjos to discuss items with the Board of Finance. She noted the most recent discussion was on the budget and having the Board of Finance cut RYSAP (Regional Youth Substance Abuse Program) which was getting \$15,000 from every town in the area. The Board of Finance cut it to zero and are utilizing the money for the part time social service person that Barbara Yeager had requested. Councilmember Kansky did not like the idea that the program was cut but First Selectman Vavrek noted that Council will see a transfer the beginning of the fiscal year.

Councilmember Kellogg stated the EMS Commission and the Board of Health did not meet. The next scheduled meeting will be the first week of April.

Councilmember Rooney had nothing to report on Public Safety Matters.

### ***Town Council Committee on Planning & Zoning, Public Works and Parks & Recreation Matters***

Councilmember Reid had nothing to report. He did note they were trying to figure out the next agenda now that the budget season is closed. Councilmember Reid is hoping to schedule a meeting next week or the week after.

### ***Town Council Committee on Legislative & Administrative Matters***

Councilmember O'Rourke noted a meeting was scheduled today but was postponed. The next scheduled meeting will be in two weeks at 6:30 p.m.

### ***Strategic Planning Committee***

Councilmember Kellogg reported the next scheduled meeting has not been set and they will continue discussions on the fire apparatus.

### ***EMS Facility Workgroup***

Councilmember Kellogg reported the next scheduled meeting will be on Tuesday, March 29, 2016.

***First Selectman's Update***

First Selectman Vavrek reported they opened Route 34 and has its own Post Office. He noted the schools felt they did not use the RYSAP programs enough but he will meet with Superintendents of Schools for further discussion. He feels statistically this program is important, and he will look for this transfer the beginning of the year.

Councilmember Kapoor questioned the First Selectman if he had any answers regarding the grants he asked during the last meeting. The First Selectman noted he did not and he will have an answer at the next Town Council meeting.

**UNFINISHED BUSINESS** - None

**NEW BUSINESS**

**Parks and Recreation Transfer Resolution**

**Motion: (E. Lipeles)**

To approve the transfer of funds from the Parks and Recreation Department as resolved.

**Second: (T. Rooney)**

**Motion: (E. Lipeles)**

To waive the reading of all the transfers.

**Second: (S. O'Rourke)**

**BE IT RESOLVED THAT, IN ACCORDANCE WITH** Chapter VIII, Section 7 (f) of the Town Charter, the following transfers are approved.

Transfer Detail:

Account #	Account Title	To	From
1001-10-15111-0810-150005	P&R Salary PT		8,883
1001-10-15111-0810-151910	P&R Vendor		4,200
1001-10-15111-0810-153390	P&R Operating Expenses		3,500
1001-10-151110-810-150003	Salaries Other	16,583*	16,583*
1001-10-15111-0810-151910	P&R Vendor		10,000
1001-10-15111-0810-153485	P&R Repair&Maintenance	10,000	
	Total	10,000**	10,000**
1001-10-15111-0810-153390	P&R Operating Expense		5,000
1001-10-15111-0810-153580	P&R Vehicle Expense	5,000	
	Total	5,000**	5,000**

Rationale: \*Utilization of a portion of current budget to fund new positions for balance of 2015-16.

\*\*Transfer is requested to meet the anticipated needs of the department for the spring season in both accounts. Both accounts have experienced spending above the normal amounts due to repairs and new equipment purchases.

**Discussion:** First Selectman Vavrek noted this was discussed during budget time and both accounts had recorded spending above normal amounts due to repairs and new equipment purchases.

**Motion passed 7-0**

**Monroe Chapter 136-1, Local 136, I.F.P.T.E. Clerical Union Contract Changes**

**Motion: (E. Lipeles)**

To accept the tentative agreement between the Clerical Union and the Town, and to authorize the First Selectman to execute a collective bargaining agreement in accordance with the tentative agreement.

**Second: (K. Kellogg)**

**Discussion:** Vice-Chairman Lipeles stated discussion was done during a non-meeting prior to the Town Council meeting.

**Motion passed 7-0**

**2<sup>ND</sup> PARTICIPATION** - None

*Next Town Council Meeting will be scheduled on April 11, 2016*

**ADJOURNMENT**

**Motion: (E. Lipeles)**

To adjourn the meeting at 8:13 p.m.

**Second: (P. Kansky)**

**Motion passed 7-0**

Respectfully submitted,

Donna Cerreta  
Town Council Clerk