

**MONROE TOWN COUNCIL  
Monroe, Connecticut  
DRAFT VOTING RECORD**

**June 13, 2016 – 8:00 PM – Council Chambers**

**PRESENT:** Chairman Frank Lieto  
Vice-Chairman Enid Lipeles  
Councilmember Phyllis Kansky  
Councilmember Nicholas Kapoor  
Councilmember Kenneth Kellogg  
Councilmember Dee Dee Martin  
Councilmember Sean O'Rourke  
Councilmember Terry Rooney

**ABSENT:** Councilmember Kevin Reid

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**CONSENT CALENDAR**

Motion to approve the minutes and voting record of the Town Council Meeting held on May 23, 2016 (Session 2016-11).

Request for Refunds dated June 1, 2016 totaling \$2,064.18.

Donation to the Edith Wheeler Memorial Library in the amount of \$200.00

Donation to the Sprint for Monroe in the amount of \$300.00.

Donation to the Volunteer Emergency Medical Service in the amount of \$600.00.

Donation to Parks and Recreation in the amount of \$750.00.

Reappointments:

- **Vivian Capoccitti, (D)** of 157 Highland Drive to the Commission on Aging for a term ending July 2, 2019.

The Consent Calendar was passed unanimously to the May 23, 2016 Town Council Meeting.

**UNFINISHED BUSINESS**

**Health Department Fee Schedule**

**Motion: (E. Lipeles)**

To approve the proposed Monroe Health Department Fee Schedule.

**Second: (T. Rooney)**

**Motion passed 8-0**

**NEW BUSINESS**

**Part Time Tax Clerk Job Description**

**Motion: (E. Lipeles)**

To approve the job description for the part time Tax Clerk position.

**Second: (S. O'Rourke)**

**Motion passed 8-0**

**2016 United Way Neighbors Helping Neighbors Grant Award**

**Motion: (E. Lipeles)**

To adopt the following resolution as written and incorporate into the body of the resolution.

**BE IT RESOLVED**, that Town Council approves the 2016 United Way Neighbors Helping Neighbors Food Pantry Grant Award and hereby accepts the check in the amount of \$6,500.00 to be used for the purchase of fresh fruits and vegetables for the Pantry.

**Second: (N. Kapoor)**

**Motion passed 8-0**

**State of Connecticut Department of Transportation Matching Grant Award for Elderly and Disabled Transportation Services**

**Motion: (E. Lipeles)**

To approve the State of Connecticut Department of Transportation Matching Grant Award for Elderly and Disabled Transportation Services.

**BE IT RESOLVED**, that Stephen J. Vavrek, First Selectman is hereby authorized to enter into an agreement on behalf of the Town of Monroe with the State of Connecticut Department of Transportation for the Matching Grant Program for the Elderly and Disabled in the amount of \$26,342.00.

**Second: (N. Kapoor)**

**Motion passed 8-0**

**ADAM (Alcohol and Drug Awareness of Monroe) Grant Award**

**Motion: (E. Lipeles)**

To approve the ADAM grant award as written.

**BE IT RESOLVED**, that Town Council approves the ADAM Grant Award and hereby accepts the check in the amount of \$700.00 to be used to purchase literature and materials for the Department of Community and Social Services Community Awareness Program.

**Second: (N. Kapoor)**

**Motion passed 8-0**

**Monroe Lions Club Grant Award**

**Motion: (E. Lipeles)**

To approve the Monroe Lions Club Grant Award as written.

**BE IT RESOLVED**, that Town Council approves the Monroe Lions Club Grant Award and hereby accepts the check in the amount of \$1,000.00 to be used to purchase materials for the Department of Community and Social Services Wellness Fair.

**Second: (T. Rooney)**

**Motion passed 8-0**

**Stepney Elementary School Tank Removal Contract**

**Motion: (E. Lipeles)**

To approve and adopt the following agreement between the Town of Monroe and the Connecticut Tank Removal, Inc., Bridgeport, CT and authorize the First Selectman to sign this agreement.

**Second: (N. Kapoor)**

**Motion passed 8-0**

**WMNR FY2017 Budget**

**Motion: (E. Lipeles)**

To approve the WMNR FY2017 Budget.

**Second: (D. Martin)**

**Motion passed 8-0**

**Health Department Transfer of Funds Resolution**

**Motion: (E. Lipeles)**

To adopt the following resolution as written and incorporate into the body of the resolution.

**BE IT RESOLVED THAT, IN ACCORDANCE WITH** Chapter VIII, Section 7(f) of the Town Charter, the following transfers are approved.

The Health Department Consulting Fees from \$2,500.00 to the Health Department Office Expenses for \$2,500.00.

**Second: (K. Kellogg)**

**Motion passed 8-0**

**MOU by and between the Monroe Health Department and Trumbull Health Department**

**Motion: (E. Lipeles)**

To adopt the following agreement Memorandum of Understanding by and between the Monroe Health Department and Trumbull Health Department.

**Second: (K. Kellogg)**

**Motion passed 8-0**

**Agreement by and between Monroe Health Department and Sacred Heart University**

**Motion: (E. Lipeles)**

To adopt the following agreement between the Town of Monroe and Sacred Heart University to obtain preceptor/intern for a Sacred Heart nursing student as written and incorporate into the body of the agreement.

**Second: (T. Rooney)**

**Motion passed 8-0**

**ADJOURNMENT**

**Motion: (E. Lipeles)**

To adjourn the meeting at 8:55 p.m.

**Second: (T. Rooney)**

**Motion passed 8-0**