

Monroe Water Pollution Control Authority (WPCA)  
Meeting Minutes  
March 5, 2013 6:30 PM  
Monroe Town Hall

**I. Roll Call:**

Meeting call to order by Chair at 6:30 PM

Present:

Jack Dunne – WPCA

Kris Carpenter – WPCA

Mike Wellman – WPCA

Scott Shatzlein – Town Engineer

**II. Review and Approval of Minutes from February 5, 2013 Meeting:**

The Minutes from the February 5, 2013 meeting was reviewed and accepted as final.

**Motion: Mike Wellman**

Accept minutes from February 5, 2013 meeting.

**Second: Jack Dunne**

**Vote: 3-0**

**III. Correspondence:**

New quarterly reports were received.

**IV. Public Participation:**

None

**V. Community Septic Systems:**

**a. Agreement**

Jack will send the accepted version of the cover letter to Scott. Scott will send out the cover letter to each association this month. Discussion on the agreement with changes made to the draft. Jack will make the corrections for review at next months meeting.

**b. Finances**

Nothing New

**c. Quarterly Reports**

There was no summary sheet included in the latest quarterly reports. Scott will call Spath to see why it was missing.

**d. Coordination of Enforcement**

How to handle uncorrected issues was discussed. The reports are showing issues as uncorrected over multiple report periods.

**VI. Options for Public sewers:**

Nothing new

**VII. Sewer Plan – Local and State POCD**

Review the Water Pollution Control Plan for discussion next month.

**VIII. New Business:**

Scott will file hard copies of all WPCA documents. Does anything get posted to the Town's web site?

**IX. Other (Misc.)**

**a. Annual Schedule of WPCA Meetings**

Look at July 2 meeting date. Move to July 9

**X. Adjournment:**

**Motion: Mike Wellman**

**Second: Jack Dunn**

**Vote: 3-0**

Meeting adjourned 7:27

**Next WPCA meeting Tuesday, April 2 at 6:30pm**

**Submitted**

**Kris Carpenter, Secretary – Monroe WPCA; 3/6/2013**