

WMNR Commission Meeting Minutes, 6 December 2016

Attendees:

Commission Attendees: Brian Quinn (BQ)- Chairman, Mike Massaro (MM), Fred Velardi (FV), Monica Brushett (MB), Mary McLaughlin (MMc)

Others: Kurt Anderson (KA)- station manager, Carol Babina (CB), John Babina (JB), Jane Stadler (JS)

1. Call to Order at 7:44 PM, BQ/MM.
2. Correspondence- None.
3. Approval of Minutes: Corrections to minutes from meeting on May 3, 2016 as follows:
Item 4b- where "WMNR, Inc." appears, it is to be replaced by "WMNR Fine Arts Radio, as per KA. Item 4e- "40,000 new audience members", to be replaced by "40,000 new audience listeners." Minutes with corrections approved (FV/MM). Revised minutes to be sent to Vita Stone by MM.
4. Scheduled Meeting Dates for 2017 :
The following dates approved by commission:
March 7th, May 2nd, August 1st, December 5th.
5. General Manager's Report [KA]:
 - a. New Translator W286CL in Shelton: This was first filed for in 2003, finally granted in 2013, and has now been turned on. Possible interference with other stations, and power has been reduced from 10W to 1W due to one interference complaint. The plan is to ultimately move this translator to Waterbury.
 - b. 1st Quarter Fiscal Report: In summary:

FY 2016 Revenue	\$694,994	FY 2017 Revenue est.	\$672,600
FY 2016 Expenses	<u>\$706,285</u>	FY 2017 Expenses est.	<u>\$747,000</u>
	(\$11,291)		(\$75,000)

Deficits due to planned equipment purchases readily covered by existing cash on hand.
 - c. New Underwriting Representative Position: There have been 12 applicants, and 6 interviewed to date. The top 2 to return for final selection before end of the year. A starting date of January 2nd is anticipated, with a 3 month transition period with Carol B.
 - d. Proposal for New Major Gifts Representative: KA circulated the job description and summarized its need and purpose. The plan is to start to recruit in January with a hiring target

of March. Commission approved unanimously.

e. CBT Grant Application: KA circulated the current grant application for examination by the commission. This year's grant is estimated to be approx. \$88,000. The commission unanimously approved the CBT Grant application.

f. Accomplishments/Honors in WMNR Community: JS reported that the volunteer dinner was held at Bin 100 in Milford, and was well received by all.

6. Old Business:

a. JB reported that the engineering report for the guy wire replacement on the main tower has been completed, and it meets the newest level, stringent ANSI/ASSE Z359 Fall Protection Code: TIA 222 Rev G ("G code" for short) for an extra level of safety. A soil study has been scheduled for completion and guy wire replacement work is scheduled to proceed the week of April 8th to April 17th, 2017 – a scheduled school recess week. The principal of Stepney Elementary School, located next to the town tower site, has been advised.

7. New Business:

a. KA sadly reported the passing of a long term broadcaster, Mr. Mario Mesi.

8. Public Participation:

a. BQ informed all that the Monroe Winter Carnival will be held at Wolf Park in February. He also reported that the Two Planks Theater Company wishes to find some mutually beneficial collaboration with WMNR, and will introduce Brooke Burling of Two Planks to KA, to sort that out.

9. Adjournment: MMc/FV at 8:47 PM

Respectfully submitted,

Michael Massaro, WMNR Commission