

**MONROE TOWN COUNCIL
COMMITTEE ON LEGISLATIVE & ADMINISTRATIVE MATTERS
Monroe, Connecticut**

Agenda

**Monday, June 13, 2016
Town Hall – Conference Room 204
6:30 p.m.**

- I. New Business
 - Part Time Tax Clerk Job Description
 - Part Time Front Desk Senior Center Job Description
 - Stepney Elementary School Tank Removal Contract
 - MOU by and between the Monroe Health Department and Trumbull Health Department
 - Agreement by and between Monroe Health Department and Sacred Heart University

- II. Old Business
 - Town Council Procedural Review
 - Board of Ethics
 - Purchasing Policy

- III. Others as required

- IV. Adjournment