

**EMS Facilities Workgroup  
Regular Meeting – Draft Minutes  
June 23, 2015**

**Monroe Town Hall**

**In attendance:**

Ken Kellogg  
Dennis Condon  
Mike Vitello  
John Brenna

**Call to Order:** Chairman Kellogg called the meeting to order at 7:00 pm.

**Review of Minutes:** The minutes of the May 21, 2015 meeting were reviewed and approved with no modifications or deletions. All were in favor.

**Old Business:** Chairman Kellogg reported that at its June 22, 2015 regular meeting, the Town Council voted unanimously to approve the Workgroup's recommendation to pursue negotiating an agreement to engage Jacunski Humes Architects, LLC. Chairman Kellogg will present the Workgroup's recommendation regarding project cost, quoted at \$25,000 with a \$5,000 contingency for a total of \$30,000, at the Board of Finance July 15, 2015 meeting.

Chairman Kellogg stated he sent a letter of appreciation to each of the architectural companies that participated in the selection process and informed them of the Workgroup's recommendation to proceed with another firm.

The next EMS Facilities Workgroup meeting is scheduled for July 28, 2015

Motion to adjourn the meeting made by John Brenna and seconded Dennis Condon.

The meeting was adjourned at 7:13 pm.

Respectfully submitted by

John Brenna