

EMS Facilities Workgroup
Regular Meeting – Draft Minutes
August 3, 2015

In attendance:

Ken Kellogg
Mike Vitello
Domenic Paniccia
John Brenna

Call to order: Chairman Kellogg called the meeting to order at 7:02 pm.

Review of meeting minutes: The minutes of the June 23, 2015 meeting were reviewed and approved with no modifications or deletions. All were in favor.

Old business: Chairman Kellogg stated both the Town Council and Board of Finance approved the recommendation and funding to proceed completing the design agreement with Jacunski Humes Architects, LLC.

The workgroup reviewed the draft Jacunski Humes design agreement and discussed modifications to be reviewed with the Town Attorney. A motion was made by Domenic Paniccia to accept the modifications discussed and seconded by Mike Vitello. Chairman Kellogg will meet with the Town Attorney.

The workgroup also discussed various aspects of the project including site selection and evaluation, project management control and space needs to meet future Town requirements.

Chairman Kellogg stated the goal is to provide the Town Council a status update at the August meeting.

The next EMS Facilities Workgroup meeting is scheduled for August 25, 2015. If required, a special meeting may be called by Chairman Kellogg to review the Town Attorney's recommendations.

Motion to adjourn the meeting was made by John Brenna and seconded by Mike Vitello.

The meeting was adjourned at 8:30 pm.

Respectfully submitted by

John Brenna

