

EMS Facility Workgroup
Regular Meeting

March 24, 2015

Monroe Town Hall

In Attendance: Ken Kellogg
Dennis Condon
John Brenna

Absent: John Quinlavin
Domenic Paniccia

Call to Order: Chairman Kellogg called the meeting to order at 19:10

Review of Minutes: The minutes of the of the February 24, 2015 meeting were reviewed and approved with no modifications, additions or deletions. All were in favor.

Old Business

Status of the feasibility study funding request.

Chairman Kellogg reported that the funding request was pending with the Board of Finance. He stated the First Selectman did provide a bid waiver for the feasibility study.

Responses from consulting firms.

Chairman Kellogg contacted a list of (10) consulting firms and requested their submission for interest in providing a feasibility study for an EMS facility. Submissions were due by March 23, 2015. Chairman Kellogg informed these companies of the needs assessment for a new EMS facility, research work completed in the past by would be shared for validation purposes including potential sites, conceptual designs to include square footage and parking recommendations including a review of the existing EMS facility. Each company was asked to provide their capabilities and experience.

Four companies provided submissions. Each submission was reviewed and discussed by the workgroup. Criteria for future consideration included EMS facility experience in Connecticut, methodology approach for project management and company capabilities. Three companies met the criteria and will be invited to present at the next Facilities Workgroup meeting. They include Jacunski Humes, Inc., Silver/Petrucci & Associates and Antinozzi Associates.

Action plan for next scheduled meeting

Chairman Kellogg will invite the three companies selected to give a 40 minute presentation at the next EMS Facilities Workgroup meeting.

Next meeting is scheduled for April 28, 2015 7 PM

Motion to adjourn the meeting made by John Brenna and seconded by Dennis Condon at 20:30.

Respectfully submitted by

John Brenna