

EMS Facility Workgroup

Special Meeting - DRAFT Minutes

May 2, 2016 7:00PM

Monroe Town Hall

In Attendance:

Ken Kellogg
Dennis Condon
John Brenna

Meeting was called to order at 19:05.

1 - Chairman Kellogg stated Mike Vitello resigned from the EMS Facility Workgroup and was actively searching for a replacement.

2 – Motion was made by John Brenna to accept the minutes of the February 16, 2016 Special Joint Meeting held with the EMS Commission. Motion seconded by Chairman Kellogg. All were in favor.

3 – Motion was made by Dennis Condon to accept the minutes of the March 8, 2016 Special Meeting. Motion seconded by Chairman Kellogg.

4 - Chairman Kellogg stated he would update the Town Council regarding the next phase of the EMS Facilities project – Site Assessment. This phase will determine an appropriate location for the EMS Service. It may be feasible to review up to three sites including the existing EMS site.

Dennis Condon motioned that Jacunski & Humes be contacted to begin the Site Assessment project phase at the existing EMS facility. Chairman Kellogg seconded the motion. All were in favor.

Discussion continued regarding the next two sites. This included recent suggestions made by another Town Service as well as the Workgroup reviewing Town Owned Property locations over 1.5 acres. This is the requirement as stated in the Jacunski & Humes Needs Analysis report. A list of sites over 1.5 acres was scrutinized from the Town Owned Property list.

A meeting with the Town Selectman, Parks & Recreation, DPU, and interested Town Departments will be planned to review a "short list" of suitable Town Owned land parcels for site assessment.

5 – Chairman Kellogg reviewed the STEAP Grant Package he recently received. Pg. 74 states there is a requirement for the submission of construction costs. The group will review the package.

Motion to adjourn the meeting made by Dennis Condon. Motion seconded by John Brenna. Adjourned at 21:30.

Respectfully submitted by

John Brenna

