



Monroe Health Department
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APPROVED

MONROE BOARD OF HEALTH MINUTES
Monroe, Connecticut

November 15, 2016

Present: Dennis Condon, Chairman, Nicole Lieto, Vice Chairman,
Nancy Brault, Director of Health,

Also Present: Ken Kellogg, Town Council Liaison

Absent: Eileen Fuchs and Nadine Rooney

A. The meeting was called to order: 6:20 pm

B. Public Participation: None

C. Approval of Minutes of November 1, 2016

A MOTION was made by Brault, seconded by Condon to accept the draft Minutes of November 1, 2016. MOTION CARRIED UNANIMOUSLY.

D. Chalk Hill Meeting (11/7/16 Meeting)

No report on status or disposition of Chalk Hill School is available.

E. Health Department Budget

Board reviewed Health Department Budget submitted by Brault for FY 2017-2018. Condon requested that Brault add to Per Diem/Contractual Staffing Request, a fees generated and revenue column. Report will better illustrate that added income will cover the costs of additional help. Members discussed staffing needs to include an emergency preparedness consultant and per diem sanitarian.

Members reviewed the department goals sheet and suggested adding: continue environmental health work completion, implement the Health Department Strategic Plan (includes 10 Essential Public Health Services), implement the Workforce Development Plan, expand linkages with other departments to evaluate and enhance service delivery and promote cost savings, collaborate with Board of Education and Social Services Departments concerning an Opioid intervention program, and adding a pie chart illustrating work load in the three Health Department program areas, Community Health, Environmental Health, and Emergency Preparedness.

Brault indicated that the department's 2016-2017 Annual Report was coming along fine and solicited input from the membership. Condon advised Brault to include details concerning income and expense.

A MOTION was made by Condon, seconded by Lieto to approve the Health Department Budget as drafted and amended as discussed. MOTION CARRIED UNANIMOUSLY.

F. Subsurface Sewage Disposal Ordinance - Draft

No action

G. Executive Session for Discussion related to: Director of Health Salary

Members decided not to enter into executive session since there was no need. Brault reported that she had discussions with Human Resources and the First Selectman concerning her salary. She was advised by them that this issue will be addressed this July.

H. Proposed Board Meeting Schedule

Members reviewed the draft schedule and approved the dates. Brault was advised to forward the schedule to the Town Clerk.

A MOTION was made by Condon, seconded by Lieto to approve the Health Department Board Meeting Schedule as presented. MOTION CARRIED UNANIMOUSLY.

I. Approval of National Association of County & City Health Officials Grant (NACCHO) "Accreditation Support Initiative for Local Health Department"

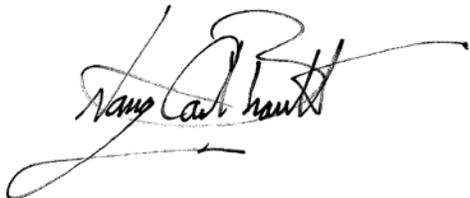
Members discussed the grant. Brault was directed to forward contract to the First Selectman and Town Council for approval.

A MOTION was made by Condon, seconded by Lieto to approve the NACCHO grant. MOTION CARRIED UNANIMOUSLY.

J. Adjournment

A MOTION was made by Condon, seconded by Brault to adjourn at 7:30 pm. MOTION CARRIED UNANIMOUSLY.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Nancy Carol Brault". The signature is fluid and cursive, with a long horizontal stroke at the end.

Nancy Carol Brault, MPH, RS
Director of Health