

**APPROVED**

## MEETING MINUTES

### STRATEGIC PLANNING COMMITTEE

Thursday, November 5, 2015  
4:00 PM TOWN  
HALL Conference  
Room 204

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#### 1. Call to Order

- At 4:10 pm by Chairman Kellogg
- Present: Present: Frank Lieto (“FL”), Dee Dee Martin (“DM”), Ken Kellogg (“KK”) & Kevin Reid by teleconference until 5:00 pm (“KR”)

#### 2. Public Participation

- Superintendent Jim Agostine (“JA”), Director of Operations, Jack Zamarly (“JZ”), and Chuck Warner, Historic District Commission

#### 3. Minutes of 10/23/2015

- Motion to Approve by DD, 2<sup>nd</sup> KK-Vote 3-0 (DM, KK & FL)

#### 4. Chalk Hill Building – Discussion and Review of Responses to Information Requests

- KK confirmed the response to the SPC request for information from various departments, boards and commissions. Discussed examining potential uses in conjunction with other buildings and the need to gather more information as not all info in at this time. He wanted to give time to other departments who couldn't timely comply with the request.
- KK wants to create a matrix and disseminate to all TC and be sure to have input from every board and commission then review figures with BOF.
- FL stressed the desire for input from the public once all info received and vetted by full TC. KK and DM agreed.
- KK noted that the Board of Police Commissioners responded that their meeting was occurring after SPC, would discuss request with Board and then respond.
- KK noted as info comes in it will be distributed.
- FL suggested memo to Land Use for input at next meeting re: legal uses now and projected legal uses in future.
- DM agrees that unrealistic or impossible uses should be eliminated.
- JA & JZ provided extensive input on the current status and specifications of the Chalk Hill building now and in the future.
- JA provided the 5 year capital plan was upon BOE site and JZ

advised group of the access. This discussion included review of all information provided to BOE prior to occupation by Sandy Hook School and data regarding improvements made to the building and the estimated condition upon their vacating.

- KK discussed the data in the docs with SPC and JA and JZ.
- DD noted the data was from 2010.
- FL asked JA if BOE had any future interest in using the building which he answered “no”
- JA discussed potential use for CES.
- JA stressed that he and his staff are willing to help with the transition from Sandy Hook and review data etc.
- JA advised Newtown on schedule to vacate on or before 9-1-16.
- SPC discussed the need to coordinate the turn over with a TOM individual. JZ offered to assist if need be.
- SPC discussed obtaining access to Chalk Hill to inspect personally
- JA indicated the Telecom will go and the playground will stay.
- FL- discussed obtaining a possible rendering of the site if the building did not exist.
- KK- wanted to be clear that TC was not making any recommendation at this time and it was in an information gathering stage.
- KK- wants to explore the cost to make it useable.
- FL and DM agreed that type of use will have substantial impact on that figure. Want to discuss the economics of the possible uses.

5. Other Significant Planning Items – Review Responses to Committee’s Request

- See above

6. Other as Required

- None

7. Adjournment

- At 6:15