

# Town of Monroe

2016-2017

PROPOSED ANNUAL BUDGET  
WORKBOOK INFORMATION



## STEVENSON FIRE DEPT.





## Program Description

Stevenson Volunteer Fire Company  
01-030-360-00

The Stevenson Volunteer Fire Company is organized to provide fire suppression and rescue services for the Stevenson area in the Town of Monroe, mutual aid assistance to the Monroe and Stepney Fire Districts and mutual aid assistance to adjoining towns.

Fire suppression activities include the combating of residential, commercial, vehicle and brush fires. Rescue activities include the extrication of trapped motor vehicle accident victims and an available dive rescue team.

The Stevenson Volunteers have been trained in fire attack and suppression, the handling of hazardous materials incidents, self-contained breathing apparatus and CPR/AED.

On an annual operating basis, the Stevenson Volunteer Fire Company needs budget parity with the other town fire companies. The Stevenson section of Monroe is the fastest growing residential section of the town. For example, there is continued expansion of \$1M+ housing in the Hammertown Estates, Trailside Road and Block Farm Road sections of the district.

From the perspective of capital expenditures, the Stevenson Volunteer Fire Company is looking to replace a 1991 Freightliner / E-One Engine (Engine 301) that serves as one of our primary attack engines and a 1985 utility truck that serves both the fire police and as equipment and personnel transport. Additional capital expenditures are also necessary to protect the health and safety of our firefighters.

The SVFC is organized along the lines of a paramilitary organization with an operations branch, an administrative branch and a board of directors. The Chief, Robert Galbraith, heads the operations branch. The President, Geoffrey Giordano, heads the administrative branch. There are currently twenty three fire fighters on the active roster.

The operations branch is staffed as follows:

- Chief – Robert Galbraith
- Deputy Chief – Edward Holden
- Assistant Chief – John Howe
- Captain – Brian Greco
- First Lieutenant – Eric Christensen
- Second Lieutenant – Geoffrey Giordano
- Third Lieutenant – Don Clark
- Engineer – Gary Czarnecke



Dive Team Captain – Gary Czarnecke  
 Safety Officer – William Wiley

The Administrative Branch is staffed as follows:

President – Geoffrey Giordano  
 Vice President – Gary Czarnecke  
 Town Treasurer – John Howe  
 Company Treasurer – Eric Christensen  
 Secretary – Jerri Wiley

The Board of Directors is staffed as follows:

John Howe, Chairman  
 Eric Christensen  
 Geoffrey Giordano, President  
 Robert Galbraith, Chief  
 Brian Greco

On an annual basis, the vendor list and costs are reviewed to verify that the SVFC is receiving maximum value for dollars expended.

- In 2009, implemented the communications consultant recommendations. We experienced more than 27% reduction in phone and data costs.
- In 2009, an Assistance to Firefighters Grant of \$10,000 was secured to purchase a thermal imaging camera. This camera will be placed on the new engine. Excess funds of \$1000 were applied to the purchase of additional personal protective equipment for a firefighter.
- In 2009, worked with DPW to replace the lights in Stevenson Station #2 with energy efficient units.
- In 2010, secured a DHS grant of \$5000 for the purchase of 2 AEDs. Excess funds were utilized to replace aging 4 gas meters.
- In 2014, updated electric supplier to reduce electric generation costs.
- In 2015, coordinated purchase of utilities and other non-fire related services with town.
- In 2016/7, we will continue to coordinate large purchases with the other two fire companies in town so that we can leverage the combined purchasing power.

This budget request reflects the needs of Stevenson Volunteer Fire Company to adequately protect the lives and property within the fire district.



Proposed Operating Budget Summary

<u>Line Item Number</u>	<u>Description</u>	<u>Expended 2014-2015</u>	<u>Current 2015-2016</u>	<u>Requested 2016-2017</u>
054				
1.0	Fire Company Administration	\$15,067.04	\$8,834.75	\$22,000
2.0	Insurance	\$2,276.80	\$0.00	\$18,000
3.0	Fire Station Operation	\$44,903.87	4,678.79	\$40,200
4.0	Fire Station Maintenance	\$19,421.79	\$1,095.00	\$20,000
5.0	Communication Equipment	\$11,645.32	\$1,433.40	\$19,500
6.0	Apparatus Repair and Maintenance	\$38,122.41	\$12,262.95	\$45,000
7.0	Education and Training	\$3,694.33	-\$52.00	\$14,800
8.0	Fire Fighting Equipment	\$19,295.02	\$15,287.60	\$32,195
9.0	Dive Team Equipment and Maintenance	\$0	0	\$2,900
10.0	Fire Police	\$106.40	\$446.00	\$500

\$154,532.98	\$43,986.49	\$215,095.00
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Capital Expenditures

Stevenson Station #2 Roof	\$40,000
Replace Engine 301 (1991 – 2 man cab)	\$650,000
Replace Utility 314	\$65,000
Replace Tanker 316 (1989 – 2 man cab, frame rot)	\$450,000
SCBA Replacement (20) – NFPA 2013 compliant	\$120,000
OSHA compliant filling station	\$50,000
Replace 351 Car	\$65,000
Liftbag replacement (current ones ~20 years old)	\$5,000
Firefighter Bailout Kits (15)	\$15,000
Rescue / Combi-tool replacement, for rescue 320	\$25,000
Resq-jacks	\$10,000



Budget Detail

Line Item Number	Description	Requested 2016-2017
<b>1.0</b>	<b>Fire Company Administration</b> Public Safety Mailings, Upgrade Office Equipment, General Admin Expenses, Computer Equipment, Officer Expenses	<b>\$22,000</b>
<b>2.0</b>	<b>Insurance</b> Various policies as a legal corporation and to supplement some Town coverage. Fire company is currently underinsured. Currently vetting two insurance vendors who specialize in volunteer fire departments.	<b>\$18,000</b>
<b>3.0</b>	<b>Fire Station Operation</b> Fuel Oil, Electricity, Gas, Refuse Removal, Cleaning Supplies, Drinking Water	<b>\$40,200</b>
<b>4.0</b>	<b>Fire Station Maintenance</b> General Maintenance, Cleaning Services, Grounds Keeping, Snow Removal, Generator service.	<b>\$20,000</b>
<b>5.0</b>	<b>Communication Equipment</b> Radio Purchase, Repair & install, high-band portable radios and spare batteries, communications services	<b>\$19,500</b>
<b>6.0</b>	<b>Apparatus Repair and Maintenance</b> Fuel, Equipment Maintenance, Equipment Repair, Major Equipment Repair, Tools and Miscellaneous Parts. Tires for engine 301.	<b>\$45,000</b>
<b>7.0</b>	<b>Education and Training</b> Publications, Training Classes, Training Tapes and books, Miscellaneous Equipment and materials, Training Foam, Instructor Fees	<b>\$14,800</b>
<b>8.0</b>	<b>Fire Fighting Equipment</b> Helmets, Gloves, Hoods, Turnout Gear, Hand tools, Power Tools, spare SCBA cylinders, Annual Hose Testing, Annual Ladder Testing, Multi-gas meter replacements	<b>\$32,195</b>
<b>8.1</b>	<b>Dive Team Equipment and Maintenance</b> PFDs for boat, Testing and maintenance of equipment, Training, Tools	<b>\$2,900</b>
<b>8.2</b>	<b>Fire Police</b> Training, Miscellaneous Equipment	<b>\$500</b>



## Capital Equipment Detail

<b>Stevenson Station #2 Roof</b>	<b>\$40,000</b>
Roof is original to building (1982), harsh weather is accelerating deterioration. Tiles regularly found in grass. Additionally chimney is cracked	
<b>Engine 301 Replacement</b>	<b>\$650,000</b>
Engine 301 is a two man cab, 4X4 chassis, with a 1000GPM pump, 1,800 feet of 5" hose, 500 gallons of water, 30 gallons of foam, 4 attack hand lines, ladders and rescue tools. The engine was purchased in 1991, has served the town well and, by any measure, is beyond its expected life expectancy. The current 2 man cab, cab capacity does not allow for the transport of enough firefighters to satisfy the "2 in / 2 out" rule. As the Engine ages, expected repair bills will increase. Most recently, the pump failed its annual pump test, the winch has failed and tires need to be replaced. All known issues have been repaired to return the unit to operational status. As it is a safety issue, tires will be purchased / replaced in the near future.	
<b>Tanker 316 Replacement</b>	<b>\$450,000</b>
Tanker 316 is a two man commercial cab, tanker truck with 2,500 gallons of water and a 1000GPM pump and 2 attack hand lines. The truck was purchased in 1988, has served the town well and, by any measure, is beyond its expected life expectancy. The truck has frame rot that will soon affect the safe operation of the truck. As the truck ages, expected repair bills will increase. Most recently, the front brakes were replaced. If the truck remains in service, the rear brakes will have to be replaced on the next maintenance cycle. All known immediate safety issues have been repaired to return the unit to operational status. As it is a safety issue, needs to be replaces in the very near future.	
<b>Utility 314 Replacement</b>	<b>\$65,000</b>
Utility 314 is a 1985 Chevy, 1 ton pickup truck with a utility body. The truck was a surplus military vehicle. This truck has served the town well and, by any measure, is beyond its expected life expectancy. The truck has had significant electrical problems and has required extensive repair work. The truck as configured does not meet the needs of the fire company. As the truck continues to age, expected repair bills will increase. Most recently, the wiring harness was replaced. All known immediate safety issues have been repaired to return the unit to operational status. As it is a safety issue, needs to be replaces in the very near future.	
<b>OSHA Compliant filling station</b>	<b>\$50,000</b>
The air filling station in Stevenson Station #2 is not OSHA compliant as it does not provide for full fragmentation containment in the event of a bottle failure during the filling process.	
<b>SCBA Replacement</b>	<b>\$120,000</b>
The currently owned SCBA comply with either 2003 or 2007 NFPA 1981 & 1982 standards. Update and / or replace SCBA to current NFPA 2013 standard.	
<b>Liftbag replacement</b>	<b>\$5,000</b>
Current liftbags are 20+ years old. Lift bags are made of rubber and subject to dry rot.	
<b>Rescue / Combi tool replacement for rescue 320</b>	<b>\$25,000</b>
Current portable tool failed annual testing and was un-repairable due to the lack of replacement parts. Unit has been removed from service and needs replacement.	
<b>Firefighter bailout kits</b>	<b>\$15,000</b>
Enable firefighters to self-rescue from second and third floor residences. Cost includes equipment and training.	
<b>Resq-jacks</b>	<b>\$10,000</b>
Expand current compliment of four jacks to eight. Enhance rescue and lifting capabilities	
<b>Replace 351 Car</b>	<b>\$65,000</b>



The current 351 car is a Ford Explorer and is too small to fulfill its role as a Chief's command vehicle. The intent is to replace the vehicle with a Suburban size vehicle. This will enable the Chief to carry the equipment necessary for a command post along with basic firefighting equipment, including forcible entry tools, fire extinguishers and SCBA.