

# Town of Monroe

2016-2017

PROPOSED ANNUAL BUDGET  
WORKBOOK INFORMATION



## STEPNEY FIRE DEPT.



# The Stepney Volunteer Fire Co., No.1 Inc.

88 Main Street

Stepney, Connecticut 06468

Dedicated to the Preservation of Life and Property

To: Stephen Vavrek

Date: January 4, 2016

Re: Application for Town Grant Funds for fiscal year 2016-2017

To Provide for the operation of the Stepney Volunteer Fire Company Number 1

1. Fire Station Operations: To cover utilities, cleaning and maintaining.
2. Fire Apparatus: To cover annual maintenance, repairs and replacement as needed.
3. Administration: To cover office supplies, postage, accounting and legal fees and emergency feedings, computers and technology.
4. Training: To cover training manuals, aids, videos, publications and trade journals as well as regional training schools.
5. Replacement: Firefighting equipment that is not repairable or beyond its service life.

## Basic Budget Item Justification

Line Item #	Description	Budget 2016-2017
1000	Fire Station Operations	77,400
	Heating (20,000), Electric (22,000), Oil Separator maintenance (2,600), Telephone (5,000), Custodial (10,800), Rubbish removal (2,500), Landscaping (6,000), Snow removal (6,000) and Water Usage (2,500)	
2000	Insurance	20,000
	General Package and portable equipment (10,600), Errors and omissions (3,000), Accident and Sickness (6,400)	

3000	Building Repair and Maintenance	13,500
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Miscellaneous repairs to stations, maintenance and repair to emergency generators, Housekeeping, maintenance of HVAC units.

4000	Administration	15,000
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Office supplies and postage (5,500), President and Chiefs funds (3,500), Organizational dues (1,000), Accounting and legal fees (5,000)

5000	Leases and Rentals	0
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6000	Apparatus Maintenance	94,000
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Fuel (11,000), Service (11,000) Tires and Chains (8,000), Minor repairs and parts(14,000), Major repairs (31,000), Paint, polish and cleaning supplies (900), SCBA compressor maintenance and testing (3,700), Annual UL Ladder tower testing (2,200) Annual pump testing (4,200), Annual Ground Ladder and Hose Testing (5,000), Hurst Extrication Tool Testing and repairs (3,000).

7000	Communications	26,500
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Mobile radio repair (500), Member pager repairs and replacement (5,600) Portable radio repair (2,500), Portable radio batteries (3,000), mutual aid radio (3,500) Cellular telephones and air cards (5,000) Computers and Technology (6,400)

8000	Education and Training	26,000
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Training manuals, aids, videos and materials (4,100) Publications and trade journals (520) Fire Prevention program (3,680), Regional training school expense (14,200) Emergency Feeding (3,500)

9000	Firefighting Equipment and Supplies	50,000
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SCBA flow testing and repairs (5,000), Miscellaneous firefighting equipment (25,000), Extrication upgrades (20,000)

10000	Miscellaneous company expenses	5,000
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11000	Capital / special projects	170,000
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Repave and install storm drains on front apparatus driveway at Station 1(State of CT will not do the work even though all storm water is from Route 25 (80,000).

Water connect for Stepney Station #1 (90,000).

Items needed to be addressed and not included in the budget

Station 2

1. Upgrade and repair finishes and appliances
2. Leaking roof and gutters need to be replaced
3. Parking Lot and driveway needs to be replaced

Firefighting Equipment needed and forwarded on to Board of Finance

Rescue 120 is 21 years old and needs to be repainted, refurbished and upgraded

Engine 104 is 17 years old and needs to be repainted and have automatic tire chains installed

Or replace both apparatus with a rescue pumper

Engine 101 is 16 years old and needs to be replaced.

**Department Request**

**STEPNEY 2016-2017**

<b>1000</b>	<b>Station Operation</b>	<b>\$77,400</b>
<b>2000</b>	<b>Insurance</b>	<b>\$20,000</b>
<b>3000</b>	<b>Building Repair and Maintenance</b>	<b>\$13,500</b>
<b>4000</b>	<b>Administration</b>	<b>\$15,000</b>
<b>5000</b>	<b>Leases and Rentals</b>	<b>0</b>
<b>6000</b>	<b>Apparatus Maintenance</b>	<b>\$94,000</b>
<b>7000</b>	<b>Communications</b>	<b>\$26,500</b>
<b>8000</b>	<b>Education and Training</b>	<b>\$26,000</b>
<b>9000</b>	<b>Firefighting Equipment and Supplies</b>	<b>\$50,000</b>
<b>10000</b>	<b>Miscellaneous Company Expense</b>	<b>\$5,000</b>
<b>11000</b>	<b>Capital / Special Projects</b>	<b>\$170,000</b>
	<b>SUBTOTAL BASIC BUDGET REQUEST</b>	<b>\$497,400</b>

STEPNEY FIRE DEPARTMENT

		FY 14	Fy 15	FY 16	Request
		Actual	Actual	July- Dec	GY 17
Income					
Town Grant		\$ 311,853.16	\$ 208,113.90	\$ 103,111.30	\$ 327,400.00
Stepney Fundraising supplment		\$ 1,916.31	\$ 55,067.70		
		\$ 313,769.47	\$ 263,181.60	\$ 103,111.30	
Expenses					
Administrative					
Office Supplies		\$ 2,760.30	\$ 3,630.67	\$ 118.86	\$ 11,500.00 ***
Apprarutus Repair and Maintance					
Minor Repairs		\$ 3,002.52	\$ 20,834.09	\$ 1,025.70	\$ 14,900.00
Maintenance Trucks Annual		\$ 12,405.40	\$ 45,833.09	\$ 1,677.64	\$ 50,000.00
Testing		\$ 4,628.90	\$ 8,784.80		\$ 18,100.00
Building & Grounds Maintance					
Custodian		\$ 5,980.00	\$ 6,655.00	\$ 3,870.00	\$ 10,800.00
Rubbish removal		\$ 1,985.88	\$ 2,077.65	\$ 932.10	\$ 2,500.00
Landscaping & mowing		\$ 5,212.50	\$ 7,170.00	\$ 3,495.00	\$ 6,000.00
Snow Removal		\$ 10,760.00	\$ 9,201.00		\$ 6,000.00
Alarm System		\$ 13,028.00	\$ 4,422.00	\$ 301.20	
Building supplies and repairs		\$ 9,496.29	\$ 17,555.95	\$ 15,004.29	\$ 16,100.00
Capital Expenditures			\$ 20,955.73		
Equipment Repair & Maintnenace					
Equipment		\$ 29,793.52	\$ 31,823.81	\$ 13,598.00	\$ 50,000.00 **
capital equipment					
Fire Ground Operations					
		\$ 7,939.79	\$ 8,626.17	\$ 19,074.68	\$ 12,000.00

Personnel Cost												
	insurance		\$ 12,707.00		\$ 13,934.00					\$ 20,000.00		
Public Education & Relations			\$ 2,771.11		\$ 5,008.00		\$ 487.81			\$ 3,680.00		
Recruitment and Rentention												
Technology Costs												
	radios		\$ 651.93		\$ 1,223.75					\$ 15,100.00	****	
	computers cards appratus		\$ 3,978.03		\$ 1,499.24		\$ 1,984.70			\$ 5,000.00		
	software & equipment		\$ 3,946.00		\$ 6,191.52		\$ 7,482.69			\$ 6,400.00		
Town of Monroe Financing Costs			\$ 143,729.13							\$ 11,000.00		
Training Costs												
	Training aids		\$ 2,155.52		\$ 8,430.67		\$ 481.23			\$ 4,620.00		
	Schooling		\$ 3,916.00		\$ 1,715.50		\$ 3,730.02			\$ 14,200.00	***	
Utilities												
	Electric		\$ 12,716.51		\$ 14,672.48					\$ 22,000.00		
	phone		\$ 4,035.95		\$ 5,533.51					\$ 5,000.00		
	water		\$ 1,565.17		\$ 1,563.36					\$ 2,500.00		
	cable		\$ 497.71		\$ 1,461.80							
	gas - propane		\$ 6,689.70		\$ 5,992.28					\$ 8,000.00		
	gas		\$ 7,416.61		\$ 8,384.94					\$ 12,000.00		
			\$ 313,769.47		\$ 263,181.01		\$ 73,263.92			\$ 327,400.00		

\*\*includes cost for extrications upgrades

\*\*\*cost for increasing recruitments

\*\*\*\* Radios need upgrading and replacing

Capital Improvements

Repave and install storm drains on front apparatus driveway at Station 1 (State of Ct will not do the work even though all storm water is from Route 25

\$80,000

Water connection for Stepney Station #1 to Aquarion

\$90,000

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Items need to be addressed not included in the budget:

Upgrade and repair finishes and appliances at Station 2

Leaking roof and gutters need to be replaced at Station 2

Parking Lot and driveway needs to be replaced at Station 2

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Rescue 120 is 21 years old and needs to be repainted, refurbished and upgraded

Engine 104 is 17 years old and needs to be repainted and have automatic tire chains installed or replaced both with a rescue pumper

Engine 101 is 16 years old and needs to be replaced.

